

**Minutes of the Board of Trustees
Normal Public Library
August 30, 2017**

Call to order: A regular meeting of the Board of Trustees of the Normal Public Library was held in the board room of the Normal Public Library, Normal, Illinois on Wednesday, August 30, 2017. The meeting convened at 5:0 pm, President Jess Ray presiding, and Adam Rahn, secretary.

Members Present: Jess Ray, President, Terry Lindberg, Vice-President, Adam Rahn, Secretary, Rebecca Rossi, Treasurer, Pam Lewis, JD Davis, and Joel Studebaker.

Library Staff Present: Brian Chase, Library Director, John Fischer, Adult Services Manager, and Tori Melican, Children's Services Manager, and Jeanne Moonan, Technical Services and AV Manager.

Review of the Agenda: No corrections or additions were made.

Approval of Minutes: Ms. Rossi moved to approve the minutes of the July 26, 2017 meeting. Ms. Lewis seconded. Motion carried 7-0.

Approval of Expenditures: Mr. Lindberg moved that expenditures of \$119,705.07 and 2 payrolls totaling \$154,269.95 be paid. Ms. Lewis seconded. Motion carried 7-0.

President's Report:

Mr. Ray asked that the board observe a moment of silence in honor of those affected by the recent Clovis Library shooting. Mr. Ray wished luck to our fellow libraries in the south as they assess and rebuild after Hurricane Harvey. He thanked the staff and director for their continued hard work, and informed the board that there would be a ribbon cutting on September 20th for the Center for Community Engagement and Service Learning Building at Illinois State University.

Public Comment:

None.

Library Director's Report:

Mr. Chase informed the board that the Town of Normal Annex solution posed some issues to the ongoing design and potential placement of the new library building. Mr. Chase also informed the board that the per capita grant check was on it's way, that the library was looking at a new laptop to help showcase virtual flythroughs of the new building, and that a Town budget meeting had been scheduled for January.

Foundation Report:

Ms. Lewis reported that the previous Foundation meeting had been well attended, including an appearance by Library Strategies to discuss needs as we continue to move forward. She also informed the board that the next Foundation meeting would be held in October.

New Business:

A. Appointment to NPL Foundation (Action)

Ms. Lewis moved to nominate Brian Huonker and Nancy Anderson to foundation board vacancies, bringing the total board to 13 members, Mr. Rahn seconded. Motion passed 7-0.

B. Foundation Bylaws (Action)

Ms. Rossi moved that we accept the bylaw changes as amended regarding ex-officio members. Ms. Lewis seconded. Motion passed 7-0.

C. Cost of Living Adjustment (Action)

Ms. Rossi moved to approve the COLA as mirrored in the Town of Normal. Ms. Davis seconded. Motion passed 7-0.

D. FY2018-2023 Budget Preparation (Action)

Mr. Lindberg moved to approve the budget, Ms. Lewis seconded. Motion passed 7-0.

Unfinished Business: None.

Suggested Items for Next Agenda: None.

Adjournment: Ms. Rossi moved to adjourn, Ms. Lewis seconded. Meeting was adjourned at 6:48 pm.

The next regularly scheduled meeting will be Wednesday, September 27, 2017 at 5:00 pm.

Signed:

Secretary
Normal Public Library

Date of Approval