



## EDUCATOR CARD FAQs

### **What is an Educator Card?**

NPL Educator Cards allow our community's teachers access to a wide variety of educational tools and materials for free! Educator Cards offer teachers several benefits, including extended check-out periods, overdue fine forgiveness, and the opportunity to request Educator Packs! To be eligible for a card, educators must be employed in a licensed institutional setting in Normal or Bloomington (i.e., child care centers, preschools, public schools, or private schools). Every McLean County Unit 5 educator is eligible for an Educator Card.

### **Educator Card Fast Facts:**

- Educators of pre-K through grade 12 students are eligible for cards.
- Cards are limited to 45 item checkouts from the Normal Public Library. If you check out 45 items and only return 5, you will only be able to check out 5 items the next time you visit the library.
- The length of the checkout period is six weeks with no renewals.
- Only Normal Public Library materials may be placed on hold.
- DVDs may be checked out for \$1 per week with no renewals.
- Materials are for classroom use only.
- Tech Toys may not be checked out using an Educator Card.
- Normal Public Library forgives two lost or damages items per year.
- Misuse of the Educator Card will result in immediate barring of the account.

### **When will my Educator Card expire?**

Educator Cards expire annually on July 31.

Library staff will contact you regarding account renewal each spring.

### **Who should I contact with questions about this service?**

Please contact Randi Sutter, Children's Outreach Librarian, with questions or feedback.

rsutter@normalpl.org | 309.454.4668