

**Town of Normal Expenditures to be approved for Payments**  
**Between Feb 20, 2020 and Apr 22, 2020**

**Library Fund**

<b>Vendor Name</b>	<b>Payment Description</b>	<b>Transaction Amount</b>
ILLINOIS DEPARTMENT OF REVENUE	SALES TAX PAYMENT	87.00
PETER D. PEARSON	CONSULTING HOURS 12 X \$18	2,250.00
PETER D. PEARSON	HOTEL EXPENSE FOR 2 DAYS	274.50
PETER D. PEARSON	MEALS	45.10
PETER D. PEARSON	TRANSPORTATION	87.26
US BANK/P-CARD	Advertising for an event	20.00
US BANK/P-CARD	Advertising on Facebook F	45.11
US BANK/P-CARD	Billboard Advertising for	220.00
US BANK/P-CARD	Chamber Connection Ad Feb	125.00
US BANK/P-CARD	Crafts Supplies for YULE	155.82
US BANK/P-CARD	Event Promotion for Yule	250.00
US BANK/P-CARD	Food for NPL Foundation m	36.49
US BANK/P-CARD	Fundraising meetings with	181.70
US BANK/P-CARD	inkjet iron-on sheets for	71.88
US BANK/P-CARD	LIFE SIZE CARDBOARD CUTOU	39.95
US BANK/P-CARD	More craft items for Yule	92.54
US BANK/P-CARD	supplies for craft projec	8.55
WALMART COMMUNITY BRC	INV.#003015 - INK FOR INK	12.97
WALMART COMMUNITY BRC	INV.#006746 - INK FOR INK	54.88
WALMART COMMUNITY BRC	INV.#009483 - SUPPLIES FO	215.64
<b>Library Fund</b>	<b>- Total</b>	<b>4,274.39</b>

**Library Fund      Library      Administration**

<b>Vendor Name</b>	<b>Payment Description</b>	<b>Transaction Amount</b>
ACE HARDWARE	DOOR STOP,LIGHT BULBS/LIB	23.82
AUTOMATIC FIRE SPRINKLER, LLC	TEST & INSPECTION/ANNUAL	803.00
BAKER & TAYLOR COMPANIES	ADULT BOOKS	2,460.87
BAKER & TAYLOR COMPANIES	ADULT FICTION	77.65
BAKER & TAYLOR COMPANIES	ADULT FICTION BOOKS	254.47
BAKER & TAYLOR COMPANIES	CHILDRENS BOOKS	2,786.96
BAKER & TAYLOR COMPANIES	Y/A GRAPHIC NOVELS	33.75
BAKER & TAYLOR COMPANIES	YA FICTION BOOKS	139.96
BAKER & TAYLOR COMPANIES	YOUNG ADULT BOOKS	593.62
BAKER & TAYLOR COMPANIES	YOUNG ADULT CATS BOOKS	122.04
BAKER & TAYLOR CONTINUATION	CONTINUATION ACCOUNT	24.92
BAKER & TAYLOR CONTINUATION	CONTINUATION ACCT.	109.71
BILL'S KEY & LOCK SHOP	KEY TAGS	12.55

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<b><u>Vendor Name</u></b>	<b><u>Payment Description</u></b>	<b><u>Transaction Amount</u></b>
BOUND TO STAY BOUND BOOKS INC	CHILDRENS BOOKS	1,382.51
BRODART COMPANY	ADULT BOOK	13.19
BRODART COMPANY	BLANK CATEGORY CARDS	581.25
BRODART COMPANY	DVD PAK W/STRIP & PKT	787.50
BRODART COMPANY	JUST A FOLD II COVER UP	131.81
CAPSTONE	PEBBLEGO RENEWAL/2020-21	1,299.00
CENGAGE LEARNING INC	ADULT BOOKS-CHOICE PLAN 2	47.23
CENGAGE LEARNING INC	BIOGRAPHY 2 PLAN	50.23
CENGAGE LEARNING INC	BIOGRAPHY BOOKS	50.23
CENGAGE LEARNING INC	BOOKS-DISTRIBUTION	67.49
CENGAGE LEARNING INC	CHRISTIAN FICTION	122.95
CENGAGE LEARNING INC	CHRISTIAN FICTION 4 PLAN	98.21
CENGAGE LEARNING INC	CHRISTIAN ROMANCE BOOKS	117.70
CENGAGE LEARNING INC	CORE 8 PLAN	183.68
CENGAGE LEARNING INC	FEB LG-PRINT DIST 6 PLAN	61.48
CENGAGE LEARNING INC	LARGE PRINT MYSTERY	146.19
CENGAGE LEARNING INC	MARCH BASIC 8 PLAN	178.43
CENGAGE LEARNING INC	MARCH MYSTERY 6 PLAN	173.18
CENGAGE LEARNING INC	MYSTERY SAMPLER-BOOKS	67.47
CENGAGE LEARNING INC	PEER PICKS-BOOKS	47.23
CENGAGE LEARNING INC	REVIEWERS CHOICE 2-MARCH	47.23
CENGAGE LEARNING INC	WHEELER HARDCOVER	135.70
CENGAGE LEARNING INC	WHEELER HARDCOVER 5 PLAN	79.47
CENTER POINT LARGE PRINT	LARGE PRINT BOOKS	317.48
CHICAGO TRIBUNE	CHICAGO TRIBUNE RENEWAL T	172.12
CIRBN, LLC	INTERNET SERVICE MONTHLY	76.08
CIRBN, LLC	MONTHLY INTERNET SERVICE	76.08
COMCAST CORPORATION	ACCT.# 8771 20 330 009120	34.56
COMMUNICATION REVOLVING FUND	COMMUNICATION CHARGES	50.00
COMMUNICATION REVOLVING FUND	COMMUNICATIONS CHARGES	50.00
CONSTELLATION ENERGY SERVICES INC	ENERGY USAGE	4,283.00
DIVERSIFIED MECHANICAL INC	CLEAN CONDENSERS	186.88
DIVERSIFIED MECHANICAL INC	TEMPERATURE CONTROL	712.10
ELM USA INC	OFFICE SUPPLIES	310.50
FINDAWAY WORLD LLC	RECORDED BOOKS-AUDIO	1,143.58
FRONTIER	PHONE SERVICE MONTHLY - L	255.84
HEARTLAND PARKING INC	SNOW & ICE REMOVAL	159.00
HEARTLAND PARKING INC	SNOW & SALT REMOVAL	245.00

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HEARTLAND PARKING INC	SNOW REMOVAL	159.00
HEARTLAND PARKING INC	SNOW REMOVAL 3-14-20	60.00
ILLINOIS STATE UNIVERSITY	STUDENT RACHEL 1/16-5/15	3,740.00
INTERSTATE ALL BATTERY CENTER	BATTERIES	103.00
JOURNAL STAR	RENEWAL JOURNAL STAR FOR	420.75
JUNIOR LIBRARY GUILD	RELIGIOUS BOOKS-ELEM	176.04
JUNIOR LIBRARY GUILD	YA SUBSCRIPTION-1 YEAR	2,608.90
Karen McClure	REIMB. GAS MILEAGE TO E.	38.29
KROGER-INDY CUSTOMER CHARGES	2 TICKETS	53.89
KROGER-INDY CUSTOMER CHARGES	MISC SUPPLIES/LIB	233.39
LE PRINT EXPRESS	SPRING ACTIVITY GUIDES	1,498.14
LIBRARY IDEAS,LLC	CHILDRENS AV	725.10
LIBRARY MARKET	ANNUAL SUBSCRIPTION/MAINT	1,600.00
MENARDS	BATTERIES/FLASHLGH/LYSOL	44.50
MENARDS	MISC SUPPLIES	63.27
MENARDS	RETURN CREDIT/BATTERIES	-13.99
MENARDS	SPONGES/BATTERIES/GERM-X	53.81
MENARDS	TOWELS/BLEACH	111.87
MIDLAND PAPER	PAPER	1,501.56
MIDWEST TAPE	ADVANCE DIGITAL PAYMENT	30,000.00
MIDWEST TAPE	AUDIO BOOKS	67.95
MIDWEST TAPE	MUSIC CDS	67.95
MILLER JANITOR SUPPLY	CLEANING SUPPLIES	103.55
MILLER JANITOR SUPPLY	NITRILE GLOVES	1,410.00
MILLER JANITOR SUPPLY	TOILET PAPER/ROLL TOWEL	161.80
MILLER JANITOR SUPPLY	TP,ROLL TOWELS,HAND SOAP	377.64
MORNINGSTAR INC	SUBSCRIPTION RENEWAL-2020	2,583.00
NEOPOST USA INC	POSTAGE METER RENTAL/NPL	85.51
NICOR GAS	ENERGY USAGE	2,541.87
PIP PRINTING	36X36 POSTER	70.04
PURITAN SPRINGS WATER	WATER SERVICE-NPL	22.67
PURITAN SPRINGS WATER	WATER SERVICE/NPL	60.54
RANDOM HOUSE, INC.	AUDIO FOR CHILDREN	911.20
RECORDED BOOKS LLC	CHILDREN'S AUDIO BOOKS	247.67
RECORDED BOOKS LLC	CLASSIC CD	108.20
RECORDED BOOKS LLC	RBDIGITAL 1 YEAR UNLIMTD	5,000.00
SAMS CLUB	MISC SUPPLIES/LIB	174.68
SCHOLASTIC LIBRARY PUBLISHING	CHILDRENS BOOKS	301.55

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<b><u>Vendor Name</u></b>	<b><u>Payment Description</u></b>	<b><u>Transaction Amount</u></b>
SHERI BRUNN	REIMB. TO SHERI B FOR GIN	12.86
ULVERSCROFT LARGE PRINT BOOKS	S/ORDER LP ADULT BOOKS	96.72
UNIQUE MANAGEMENT SERVICES INC	3-13-20 PLACEMENTS	26.85
UNIQUE MANAGEMENT SERVICES INC	PLACEMENTS-24	196.90
UNIVERSITY OF ILLINOIS	CHILDREN'S BOOKS	738.00
UPTOWN PARTNERS BUSINESS ASSOC.	UPTOWN PARTNERS 2020 BRON	100.00
US BANK/P-CARD	2012 Dodge Grand Caravan	248.00
US BANK/P-CARD	3D Printer for Library Se	279.89
US BANK/P-CARD	3D Printer/Tech/ Library	798.37
US BANK/P-CARD	5 Public mobile hotspots	600.00
US BANK/P-CARD	Adobe Cloud -Annual Subsc	254.87
US BANK/P-CARD	Adobe Cloud Tax Refund	-14.99
US BANK/P-CARD	ADULT BOOK -Patron Req. -	21.09
US BANK/P-CARD	Adult Books - Patron Req.	13.99
US BANK/P-CARD	Adult Books (4) - GINGERB	56.14
US BANK/P-CARD	AFP Membership Renewal -	320.00
US BANK/P-CARD	AlGA Membership Dues - Em	150.00
US BANK/P-CARD	Air Fare - AlGA Conferenc	235.96
US BANK/P-CARD	Air fare cancellation PLA	-451.40
US BANK/P-CARD	ALA Trustee Membership Du	122.00
US BANK/P-CARD	Android Adapter for Makey	7.99
US BANK/P-CARD	AUX cable cord	13.28
US BANK/P-CARD	AWARD WINNER - DVD - PARA	53.97
US BANK/P-CARD	Case for new outreach iPa	35.99
US BANK/P-CARD	Central IL AFP Training i	25.00
US BANK/P-CARD	Children's Program Suppli	147.60
US BANK/P-CARD	Children's Supplies	109.40
US BANK/P-CARD	Classic Clue Repl. Card N	7.99
US BANK/P-CARD	Classification Web Subscr	325.00
US BANK/P-CARD	Crafts Supplies for Child	10.99
US BANK/P-CARD	Credit - Ret. a PS4 game	-15.83
US BANK/P-CARD	Credit For Air Fare Cance	-1,354.20
US BANK/P-CARD	Credit for Cancellation -	-875.00
US BANK/P-CARD	Credit for Ret. Game - FO	-29.88
US BANK/P-CARD	Disinfectant wipes	98.49
US BANK/P-CARD	DVD Repl. - MURDER SHE WR	10.43
US BANK/P-CARD	DVD Repl. - MY OWN PRIVAT	22.99
US BANK/P-CARD	February Board Packets ma	9.80

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US BANK/P-CARD	Food Supply for Staff Win	11.71
US BANK/P-CARD	For Adult event: Espresso	11.06
US BANK/P-CARD	Fuel for the Rental Car -	34.33
US BANK/P-CARD	Game - DRAGON QUEST BUILD	49.99
US BANK/P-CARD	Game Repl. - NEW SUPER MA	38.95
US BANK/P-CARD	Games - NINTENDO SWITCH	29.99
US BANK/P-CARD	Games - NINTENDO SWITCH -	682.11
US BANK/P-CARD	Games - PS4 - CRASH BANDI	29.99
US BANK/P-CARD	Games - PS4 - CRAYOLA SCO	11.99
US BANK/P-CARD	Games - PS4 - DRAGON BALL	50.00
US BANK/P-CARD	Games - PS4 - FORTNITE DA	19.79
US BANK/P-CARD	Games - PS4 - MADDEN NFL	37.49
US BANK/P-CARD	Games - PS4 - NBA 2K20 (1	28.50
US BANK/P-CARD	Games - PS4 - STRANDED SA	29.99
US BANK/P-CARD	Games - PS4 - SUPER STREE	12.99
US BANK/P-CARD	Games - XBOX ONE - CHILDR	29.99
US BANK/P-CARD	Games - XBOX ONE - CRAYOL	16.99
US BANK/P-CARD	Games - XBOX ONE - DRAGON	49.94
US BANK/P-CARD	Games - XBOX ONE - FIFA 2	25.00
US BANK/P-CARD	Games - XBOX ONE - FORTNI	29.88
US BANK/P-CARD	Games - XBOX ONE - MADDEN	37.49
US BANK/P-CARD	Games - XBOX ONE - NBA 2K	28.50
US BANK/P-CARD	Games - XBOX ONE - PLANTS	19.99
US BANK/P-CARD	Games - XBOX ONE - STAR W	39.99
US BANK/P-CARD	Games - XBOX ONE - STRAND	29.99
US BANK/P-CARD	Garbage bags(Pack of 500)	77.82
US BANK/P-CARD	Hand Soap	134.16
US BANK/P-CARD	Hand soap and recycling b	75.47
US BANK/P-CARD	ILA Personal Membership 2	250.00
US BANK/P-CARD	ILA:Illinois Library Laws	30.00
US BANK/P-CARD	INSTITUTIONAL MEMBERSHIP	300.00
US BANK/P-CARD	Kleenex -case 48 boxes	53.38
US BANK/P-CARD	kleenex /48 boxes/case	63.99
US BANK/P-CARD	Latex Gloves	65.99
US BANK/P-CARD	Lightbulbs & lightbulbs r	140.00
US BANK/P-CARD	Membership for Randi Sutt	275.00
US BANK/P-CARD	Memorial Book - THE CAT E	25.63
US BANK/P-CARD	Monitor Riser Stand Desk	39.99

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US BANK/P-CARD	Monthly fee for podcastin	15.00
US BANK/P-CARD	Music CD Repl. - PORTRAIT	9.84
US BANK/P-CARD	Music Repl. - LES MISERAB	9.48
US BANK/P-CARD	New DVD Rel. - FROZEN 2	79.84
US BANK/P-CARD	New DVD Rel. - MRS LOWR	13.99
US BANK/P-CARD	New DVD Rel. - ADDAMS FAM	143.68
US BANK/P-CARD	New DVD Rel. - AFTER CLAS	13.29
US BANK/P-CARD	New DVD Rel. - AFTER WE L	22.58
US BANK/P-CARD	New DVD Rel. - AGE OUT (2	26.58
US BANK/P-CARD	New DVD Rel. - ANA (4)	53.16
US BANK/P-CARD	New DVD Rel. - Award Nomi	71.96
US BANK/P-CARD	New DVD Rel. - BLACK AND	107.94
US BANK/P-CARD	New DVD Rel. - BOMBSHELL	119.68
US BANK/P-CARD	New DVD Rel. - BURNING KE	22.58
US BANK/P-CARD	New DVD Rel. - CAVE (1)	19.98
US BANK/P-CARD	New DVD Rel. - CHARLIE'S	71.84
US BANK/P-CARD	New DVD Rel. - COLEWELL	11.99
US BANK/P-CARD	New DVD Rel. - COLOR OUT	55.96
US BANK/P-CARD	New DVD Rel. - COUNTDOWN	71.84
US BANK/P-CARD	New DVD Rel. - DARK WATER	107.76
US BANK/P-CARD	New DVD Rel. - FOR SAMA	17.99
US BANK/P-CARD	New DVD Rel. - HARRIET (	143.68
US BANK/P-CARD	New DVD Rel. - HONEYLAND	19.98
US BANK/P-CARD	New DVD Rel. - I SEE YOU	38.97
US BANK/P-CARD	New DVD Rel. - INHERIT TH	41.97
US BANK/P-CARD	New DVD Rel. - JAY AND SI	55.96
US BANK/P-CARD	New DVD Rel. - KNIVES OUT	119.92
US BANK/P-CARD	New DVD Rel. - MAIDEN (1	17.89
US BANK/P-CARD	New DVD Rel. - MOTHER OF	14.98
US BANK/P-CARD	New DVD Rel. - NORM OF NO	58.92
US BANK/P-CARD	New DVD Rel. - PARASITE	35.98
US BANK/P-CARD	New DVD Rel. - PLAYMOBIL:	59.96
US BANK/P-CARD	New DVD Rel. - QUEEN & SL	71.84
US BANK/P-CARD	New DVD Rel. - ROMA (1)	21.99
US BANK/P-CARD	New DVD Rel. - SECRET OF	19.29
US BANK/P-CARD	New DVD Rel. - SOUVENIR (	12.69
US BANK/P-CARD	New DVD Rel. - SPRINTER	39.98
US BANK/P-CARD	New DVD Rel. - TERMINATOR	143.68

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US BANK/P-CARD	New DVD Rel. - THE AFFAIR	27.99
US BANK/P-CARD	New DVD Rel. - THE INVENT	16.01
US BANK/P-CARD	New DVD Rel. - THE MERGER	17.99
US BANK/P-CARD	New DVD Rel. - UNCUT GEMS	89.76
US BANK/P-CARD	New DVD Rel. - VC ANDREWS	59.97
US BANK/P-CARD	New DVD Rel. - VILLAINS (	41.97
US BANK/P-CARD	New DVD Rel. - ZOMBIELAND	71.96
US BANK/P-CARD	New Foreign Movie Rel DVD	15.94
US BANK/P-CARD	New Game Rel. - SPARKLITE	34.94
US BANK/P-CARD	New Movie Rel. - FRANKIE	66.24
US BANK/P-CARD	New Music Rel. - 1917 SOU	11.98
US BANK/P-CARD	New Music Rel. - 2020 GRA	9.99
US BANK/P-CARD	New Music Rel. - BON IVER	12.69
US BANK/P-CARD	New Music Rel. - Carly Pe	11.99
US BANK/P-CARD	New Music Rel. - CHANGES	12.94
US BANK/P-CARD	New Music Rel. - DIVINELY	9.99
US BANK/P-CARD	New Music Rel. - FERAL RO	11.66
US BANK/P-CARD	New Music Rel. - HIGH ROA	11.96
US BANK/P-CARD	New Music Rel. - JOKER SO	12.98
US BANK/P-CARD	New Music Rel. - KEEP ON	11.69
US BANK/P-CARD	New Music Rel. - LITTLE W	11.98
US BANK/P-CARD	New Music Rel. - MUSIC TO	12.94
US BANK/P-CARD	New Music Rel. - NOW THAT	9.99
US BANK/P-CARD	New Music Rel. - THIS LAN	12.98
US BANK/P-CARD	New Music Rel. - TRAUMA b	11.66
US BANK/P-CARD	New Music Rel. - TREAT MY	11.61
US BANK/P-CARD	New Music Rel. - VENOM &	13.59
US BANK/P-CARD	New Music Rel. - WALLS by	9.99
US BANK/P-CARD	New Music Rel. - WHILE I'	12.18
US BANK/P-CARD	New Rel. Game - GS2 GAMES	19.99
US BANK/P-CARD	New Rel. Music CD - RARE	11.89
US BANK/P-CARD	New TV Rel. DVD - WHEN CA	27.98
US BANK/P-CARD	New TV Season - Ballers S	10.61
US BANK/P-CARD	New TV Series - BLAKE MYS	25.47
US BANK/P-CARD	New TV Series - MY LIFE I	42.99
US BANK/P-CARD	New TV Series - VEEP S.6	9.99
US BANK/P-CARD	New TV Series - VEEP S.7	17.99
US BANK/P-CARD	New TV Series DVD - TITAN	16.99

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US BANK/P-CARD	Nitrile gloves & membersh	49.98
US BANK/P-CARD	Office supplies	9.99
US BANK/P-CARD	Office supplies for 3-D p	31.99
US BANK/P-CARD	Office supplies: sharpies	19.93
US BANK/P-CARD	Outreach iPad & case per	389.98
US BANK/P-CARD	Partners in Reading App H	255.94
US BANK/P-CARD	Patron Req. - CD - SEPARA	9.48
US BANK/P-CARD	Patron Req. Music CD - HA	19.55
US BANK/P-CARD	Patron Req. New TVSeries	17.99
US BANK/P-CARD	Patron services: 3-D prin	99.96
US BANK/P-CARD	Patron Services: Charging	37.95
US BANK/P-CARD	Postage for Mailing Board	7.80
US BANK/P-CARD	Powder-Free nitrile glove	59.00
US BANK/P-CARD	Pre-Sale Reservation For	40.00
US BANK/P-CARD	Program Supplies for Chil	33.00
US BANK/P-CARD	Program Supplies for Prog	123.00
US BANK/P-CARD	Puppets for Discovery Roo	98.95
US BANK/P-CARD	Readers Choice Award Regi	20.00
US BANK/P-CARD	Recorder for NPL Board ex	87.97
US BANK/P-CARD	Recycle Bags	26.99
US BANK/P-CARD	Recycle Trash Bags	53.98
US BANK/P-CARD	Refund --Hand Soap	-38.59
US BANK/P-CARD	Renewal of New York Times	1,234.95
US BANK/P-CARD	Renewal software subscrip	315.00
US BANK/P-CARD	Rental Car for traveling	73.50
US BANK/P-CARD	Repl. DVD - MAYO CLINIC W	8.99
US BANK/P-CARD	Repl. DVD - STRANGER IN T	15.97
US BANK/P-CARD	Repl. DVD - TOP GUN (2)	9.98
US BANK/P-CARD	Repl. Game - DONKEY KONG	51.76
US BANK/P-CARD	Repl. Game - DRAGON BALL	29.99
US BANK/P-CARD	Repl. Game - MARIO KART 8	53.90
US BANK/P-CARD	Repl. Game - NBA JAM - PS	23.95
US BANK/P-CARD	Repl. Game - SID MEIER'S	19.93
US BANK/P-CARD	Repl. Game - SUPER MARIO	53.90
US BANK/P-CARD	Repl. Game - THE LEGEND O	98.46
US BANK/P-CARD	Repl. Game - UBISOFT MARI	30.79
US BANK/P-CARD	Repl./Hold DVD - BOY IN T	21.98
US BANK/P-CARD	Returned: Microphone purc	-22.99



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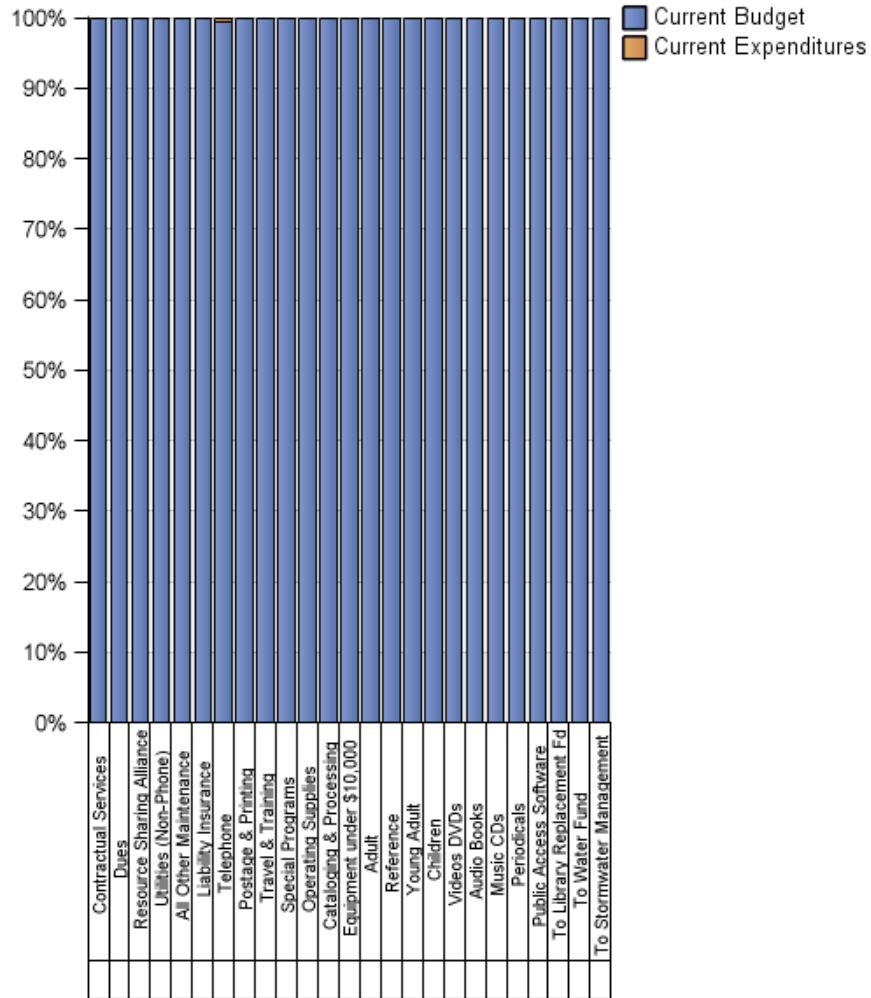
<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
US BANK/P-CARD	Returned: Outreach iPad c	-29.99
US BANK/P-CARD	SD memory card for camera	12.99
US BANK/P-CARD	Supplies for 3-D printer	25.99
US BANK/P-CARD	Supplies for luncheon on	15.00
US BANK/P-CARD	Syndication for the podic	15.00
US BANK/P-CARD	Tablet Wipes	39.95
US BANK/P-CARD	TV Season DVD - NO PASSPO	20.99
US BANK/P-CARD	TV Series DVD - NO PASSPO	34.99
US BANK/P-CARD	Vacuum Bags- Style Z	19.74
US BANK/P-CARD	Vacuum Belts- 10 pk.	8.49
US BANK/P-CARD	Vacuum cleaner bags	21.99
US BANK/P-CARD	Wall Calendars for patron	341.18
VERIZON WIRELESS - PA	ACCT# 880398978-00001	802.14
WALMART COMMUNITY BRC	FEB STMT - MISC SUPPLIES	1,110.20
WALMART COMMUNITY BRC	LIBRARY SUPPLIES	809.99
WATTS COPY SYSTEMS, INC.	COPY MACHINES-SVC&REPAIR	398.32
WATTS COPY SYSTEMS, INC.	IMAGE CHARGES	227.09
WATTS COPY SYSTEMS, INC.	IMAGING CHRG-R5608	142.75
WATTS COPY SYSTEMS, INC.	IMAGING CHRG-R5774	447.53
WESTON WOODS	CHILDRENS AUDIOBOOK	18.95
WESTON WOODS	CHILDRES AUDIOBOOKS	304.40
WILCOX ELECTRIC & SERVICE INC	12 FLOOR OUTLETS/2 BALLST	680.55
WILCOX ELECTRIC & SERVICE INC	ELECTRICAL REPAIR 3/4/20	192.69
WILCOX ELECTRIC & SERVICE INC	REPL BALLASTS/FL 2, BSMNT	959.74
WILCOX ELECTRIC & SERVICE INC	REPLACE BALLASTS	292.14
Library Fund	Library Administration - Total	97,409.38

**Library Replacement Fund Library Administration**

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
APPLE INC	MB PRO FOR INTERN	2,548.00
STUDIO GC INC.	DESIGN/DEVELOPMENT SERVS	6,825.00
STUDIO GC INC.	REPLACE ROOF PROJECT	1,365.00
Library Replacement Fund	Library Administration - Total	10,738.00
<b>Overall - Total</b>		<b>112,421.77</b>

## Budget to Actual Expenditures

Library - Administration (Library Fund )

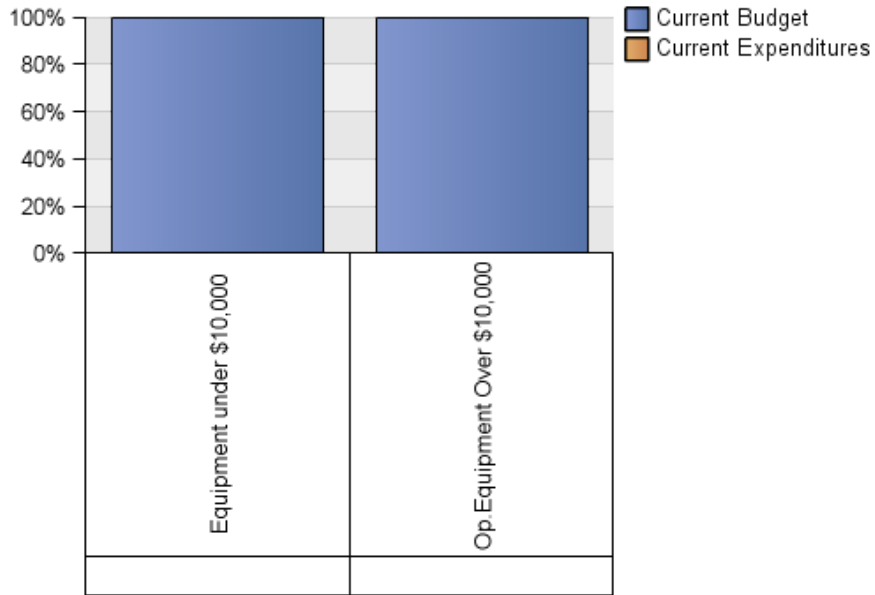


Expenditure Fiscal Year					Current Expenditures	Year to Date Expenditures	Current Encumbered Amount	Current Budget	Variance	Original Budget	% Remaining	Exp + Enc
Library Fund	Library	Administration	<a href="#">221-9010-455.20-10</a>	Contractual Services	\$0.00	\$0.00	\$0.00	\$113,540.00	\$113,540.00	\$113,540.00	100%	\$0.00
			<a href="#">221-9010-455.20-20</a>	Dues	\$0.00	\$0.00	\$0.00	\$5,463.00	\$5,463.00	\$5,463.00	100%	\$0.00
			<a href="#">221-9010-455.24-10</a>	Resource Sharing Alliance	\$0.00	\$0.00	\$0.00	\$65,701.00	\$65,701.00	\$65,701.00	100%	\$0.00
			<a href="#">221-9010-455.25-10</a>	Utilities (Non-Phone)	\$0.00	\$0.00	\$0.00	\$45,200.00	\$45,200.00	\$45,200.00	100%	\$0.00
			<a href="#">221-9010-455.25-60</a>	All Other Maintenance	\$0.00	\$0.00	\$0.00	\$68,361.00	\$68,361.00	\$68,361.00	100%	\$0.00

<a href="#">221-9010-455.30-10</a>	Liability Insurance	\$0.00	\$0.00	\$0.00	\$35,271.00	\$35,271.00	\$35,271.00	100%	\$0.00
<a href="#">221-9010-455.30-15</a>	Telephone	\$76.08	\$0.00	\$600.00	\$12,459.00	\$11,782.92	\$12,459.00	95%	\$676.08
<a href="#">221-9010-455.30-25</a>	Postage & Printing	\$0.00	\$0.00	\$0.00	\$25,363.00	\$25,363.00	\$25,363.00	100%	\$0.00
<a href="#">221-9010-455.30-35</a>	Travel & Training	\$0.00	\$0.00	\$0.00	\$16,458.00	\$16,458.00	\$16,458.00	100%	\$0.00
<a href="#">221-9010-455.30-40</a>	Special Programs	\$0.00	\$0.00	\$0.00	\$8,098.00	\$8,098.00	\$8,098.00	100%	\$0.00
<a href="#">221-9010-455.35-10</a>	Operating Supplies	\$0.00	\$0.00	\$0.00	\$43,906.00	\$43,906.00	\$43,906.00	100%	\$0.00
<a href="#">221-9010-455.35-15</a>	Cataloging & Processing	\$0.00	\$0.00	\$0.00	\$18,405.00	\$18,405.00	\$18,405.00	100%	\$0.00
<a href="#">221-9010-455.35-80</a>	Equipment under \$10,000	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	100%	\$0.00
<a href="#">221-9010-455.36-10</a>	Adult	\$0.00	\$0.00	\$0.00	\$100,786.00	\$100,786.00	\$100,786.00	100%	\$0.00
<a href="#">221-9010-455.36-15</a>	Reference	\$0.00	\$0.00	\$0.00	\$6,000.00	\$6,000.00	\$6,000.00	100%	\$0.00
<a href="#">221-9010-455.36-20</a>	Young Adult	\$0.00	\$0.00	\$0.00	\$12,731.00	\$12,731.00	\$12,731.00	100%	\$0.00
<a href="#">221-9010-455.36-25</a>	Children	\$0.00	\$0.00	\$0.00	\$84,872.00	\$84,872.00	\$84,872.00	100%	\$0.00
<a href="#">221-9010-455.37-15</a>	Videos DVDs	\$0.00	\$0.00	\$0.00	\$42,436.00	\$42,436.00	\$42,436.00	100%	\$0.00
<a href="#">221-9010-455.37-20</a>	Audio Books	\$0.00	\$0.00	\$0.00	\$45,619.00	\$45,619.00	\$45,619.00	100%	\$0.00
<a href="#">221-9010-455.37-30</a>	Music CDs	\$0.00	\$0.00	\$0.00	\$6,365.00	\$6,365.00	\$6,365.00	100%	\$0.00
<a href="#">221-9010-455.38-10</a>	Periodicals	\$0.00	\$0.00	\$0.00	\$16,500.00	\$16,500.00	\$16,500.00	100%	\$0.00
<a href="#">221-9010-455.38-20</a>	Public Access Software	\$0.00	\$0.00	\$0.00	\$138,915.00	\$138,915.00	\$138,915.00	100%	\$0.00
<a href="#">221-9010-455.92-22</a>	To Library Replacement Fd	\$0.00	\$0.00	\$0.00	\$65,461.00	\$65,461.00	\$65,461.00	100%	\$0.00
<a href="#">221-9010-455.95-02</a>	To Water Fund	\$0.00	\$0.00	\$0.00	\$3,172.00	\$3,172.00	\$3,172.00	100%	\$0.00
<a href="#">221-9010-455.95-10</a>	To Stormwater Management	\$0.00	\$0.00	\$0.00	\$773.00	\$773.00	\$773.00	100%	\$0.00
<b>Summary</b>		<b>76.08</b>	<b>0.00</b>	<b>401,795.00</b>	<b>982,855.00</b>	<b>580,983.92</b>	<b>982,855.00</b>	<b>0.59</b>	<b>401,871.08</b>

## Budget to Actual Expenditures

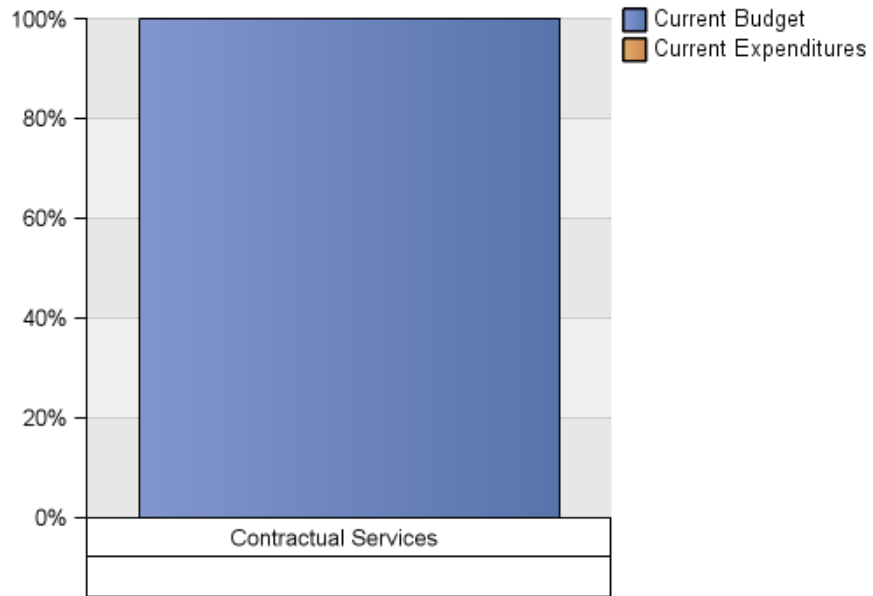
Library - Administration (Library Replacement Fund )



Expenditure Fiscal Year					Current Expenditures	Year to Date Expenditures	Current Encumbered Amount	Current Budget	Variance	Original Budget	% Remaining	Exp + Enc
Library Replacement Fund	Library	Administration	<a href="#">222-9010-455.35-80</a>	Equipment under \$10,000	\$0.00	\$0.00	\$0.00	\$140,830.00	\$140,830.00	\$140,830.00	100%	\$0.00
			<a href="#">222-9010-455.75-10</a>	Op. Equipment Over \$10,000	\$0.00	\$0.00	\$0.00	\$201,000.00	\$201,000.00	\$201,000.00	100%	\$0.00
			<b>Summary</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>341,830.00</b>	<b>341,830.00</b>	<b>341,830.00</b>	<b>1.00</b>	<b>0.00</b>

## Budget to Actual Expenditures

Library - Administration (Library Special Reserve )



Expenditure Fiscal Year					Current Expenditures	Year to Date Expenditures	Current Encumbered Amount	Current Budget	Variance	Original Budget	% Remaining	Exp + Enc
Library Special Reserve	Library	Administration	<a href="#">223-9010-455.20-10</a>	Contractual Services	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	100%	\$0.00
<b>Summary</b>					<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>1.00</b>	<b>0.00</b>

**Town of Normal**  
**Statement of Cash and Investment Balances**  
**Library Funds**  
**As of March 31, 2020**

		As of March 31, 2020	As of March 31, 2019	Net Change
221	Library Fund	\$ 2,824,589.08	\$ 3,456,484.55	\$ (631,895.47)
222	Library Replacement Fund	\$ 2,187,836.95	\$ 2,104,722.90	\$ 83,114.05
223	Library Reserve Fund	\$ 1,230,680.13	\$ -	\$ 1,230,680.13
	Totals	<u>\$ 5,012,426.03</u>	<u>\$ 5,561,207.45</u>	<u>\$ (548,781.42)</u>

Town of Normal  
 Current Cash Equivalents and Investments Subsidiary Ledger  
 As of March 31, 2020

Fund Name	Fd #	Investment Type	Security Number	Purchased Date	Due Date	Stated Yield	Actual Yield	Amount Paid	Face Value	Market Price	Market Value
Normal Library Fund	221	IMET Liquidating Trust	20175-901					\$42,690.13	\$42,690.13	56.100%	\$23,949.16
	221	US Bank Commercial Paper				0.20%	0.20%	\$0.00	\$0.00	100.000%	\$0.00
Normal Library Fund	221	US Bank Money Market Account	105991370				0.04%	\$39,288.12	\$39,288.12	100.000%	\$39,288.12
Normal Library Fund	221	US Bank Investment Managed Account	105991370				1.85%	\$2,914,473.65	\$2,915,809.48	102.592%	\$2,991,382.31
								<u>\$2,996,451.90</u>	<u>\$2,997,787.73</u>		<u>\$3,054,619.59</u>
Library Equipment Replacement Fund	222	IMET Liquidating Trust	20175-901					\$9,488.13	\$9,488.13	56.100%	\$5,322.84
Library Equipment Replacement Fund	222	US Bank Money Market Account	105991370				0.04%	\$22,286.30	\$22,286.30	100.000%	\$22,286.30
Library Equipment Replacement Fund	222	US Bank Investment Managed Account	105991370				1.85%	\$1,043,084.40	\$1,043,562.51	102.592%	\$1,070,609.88
								<u>\$1,074,858.83</u>	<u>\$1,075,336.94</u>		<u>\$1,098,219.02</u>
								<b>\$4,071,310.73</b>	<b>\$4,073,124.67</b>		<b>\$4,152,838.61</b>

Town of Normal  
Statement of Expenditures - Library Fund  
Budget and Actual  
As of March 31, 2020

	Current Budget	YTD Expenses	Encumbered	Balance	Last Years Actual	% Remaining
LIBRARY FUND 221						
Administration	\$ 5,117,196	\$ 4,765,843	\$ 822	\$ 350,531	\$ 3,785,234	6.85
Library Fund Total	5,117,196	4,765,843	822	350,531	3,785,234	6.85
						-
LIBRARY REPLACEMENT FUND 222						
Administration	511,126	304,050	27,235	179,841	8,100	35.19
Library Replacement Fund Total	511,126	304,050	27,235	179,841	8,100	35.19
						-
LIBRARY SPECIAL REVENUE FUND 223						
Administration	156,713	7,205	-	149,508	-	95.40
Library Special Revenue Fund Total	156,713	7,205	-	149,508	-	95.40
						-
Total For All Funds	\$ 5,785,035	\$ 5,077,098	\$ 28,057	\$ 679,880	\$ 3,793,334	11.75



Town of Normal  
Statement of Revenues - Library Fund  
Budget and Actual  
As o March 31, 2020

	Current Budget	YTD Revenues	% of Current Budget	Last Years Actual	% Change From Last Year
<b>LIBRARY FUND 221</b>					
Property Tax	\$ 3,903,800	\$ 3,900,560	99.92	\$ 3,894,641	0.15
State Replacement Taxes	127,100	137,529	108.21	103,255	33.19
State Library Aid	65,621	65,621	100.00	65,621	-
Fees	38,000	34,955	91.99	40,995	(14.74)
Fines	15,000	15,030	100.20	15,674	(4.11)
Investment Income	51,000	52,949	103.82	51,533	2.75
Contributions & Donations	725	2,550	351.72	2,278	11.93
Miscellaneous Revenue	200	1,283	641.75	1,325	(3.15)
Transfers	-	-	100.00	-	-
Sale of Assets	-	-	100.00	-	-
<b>Library Fund Total</b>	<b>4,201,446</b>	<b>4,210,477</b>	<b>100.21</b>	<b>4,175,322</b>	<b>0.84</b>
<b>LIBRARY REPLACEMENT FUND 222</b>					
Investment Income	20,000	23,195	115.97	20,169	15.00
Miscellaneous Revenue	-	-	-	-	-
Transfers	323,799	323,799	100.00	394,113	(17.84)
<b>Library Replacement Fund Total</b>	<b>343,799</b>	<b>346,994</b>	<b>100.93</b>	<b>414,282</b>	<b>(16.24)</b>
<b>LIBRARY SPECIAL REVENUE FUND 223</b>					
Investment Income	2,000	1,766	88.31	-	100.00
Miscellaneous Revenue	50,000	50,000	-	-	100.00
Transfers	1,186,119	1,186,119	100.00	-	100.00
<b>Library Special Revenue Fund Total</b>	<b>1,238,119</b>	<b>1,237,885</b>	<b>99.98</b>	<b>-</b>	<b>100.00</b>
<b>Total For All Funds</b>	<b>\$ 5,783,364</b>	<b>\$ 5,795,356</b>	<b>\$ 301</b>	<b>\$ 4,589,605</b>	<b>26.27</b>

# TOWN COUNCIL ACTION REPORT

March 12, 2020

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## ***Resolution Approving a Salary Schedule Adjustment for Classified Employees to Reflect a Cost of Living Adjustment***

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**PREPARED BY:** Eric Hanson, Assistant City Manager

**REVIEWED BY:** Pamela S. Reece, City Manager  
Andrew Huhn, Director of Finance

**BUDGET IMPACT:** For FY2020-21, the budget reflects staff estimates a 0.5% COLA in April and a 2.0% in October, for a total budget impact of \$417,000. The actual April COLA is 0.3% which is below staff's estimate of 0.5%. The total cost of the 0.3% COLA is \$83,000.

**STAFF RECOMMENDATION:** Approval

**ATTACHMENTS:** Proposed Resolution

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### **BACKGROUND**

Section 18.1-3D of the Personnel Code specifies that:

On April 1 of each year, the salary level then specified for each step in the salary administration program and all regular employees then current salary shall be adjusted up or down by the net percentage change in the cost of living computed for the six-month period of time commencing July 1 and ending December 31<sup>st</sup> of the preceding calendar year..."

In determining the cost of living adjustment, the Town uses the Consumer Price Index-Urban Consumers (CPI-U). This index is calculated by the U.S. Department of Labor, Bureau of Labor Statistics.

### **DISCUSSION/ANALYSIS**

The consumer price index for all urban consumers was 256.974 in December 2019. The June 2019 index was 256.143. This is a six-month increase in the CPI-U of 0.3%.

Recent cost of living adjustments for classified positions have been as follows:

April 2017	0.20%
October 2017	1.46%
April 2018	0.64%
October 2018	2.22%
April 2019	0.00%
October 2019	2.00%

Council approval is necessary to remain compliant with Section 18.1-3D of the Town Personnel Code. Staff recommends that the Town's salary schedule for classified employees be amended to reflect the 0.3% cost of living adjustment effective April 1, 2020. The proposed adjustment affects 245 employees.

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION APPROVING A SALARY SCHEDULE ADJUSTMENT FOR CLASSIFIED EMPLOYEES TO REFLECT A COST OF LIVING ADJUSTMENT

WHEREAS, The Town of Normal is a Home Rule unit of local government with authority to legislate in matters concerning its local government and affairs; and

WHEREAS, Section 18.1-3D of the Personnel Code specifies that, “on April 1 of each year, the salary level then specified for each step in the salary administration program and all regular employees then current salary shall be adjusted up or down by the net percentage change in the cost of living computed for the six month period of time commencing July 1 and ending December 31”; and

WHEREAS, The CPI-U is used to determine the net change in the cost of living; and

WHEREAS, For the six-month period beginning July 1, 2019 and ending December 30, 2019, the CPI-U increased 0.3%; and

WHEREAS, Council approval is necessary for the Town to remain compliant with Section 18.1-3-D, and it is in the best interests of the Town to adjust the Town’s salary schedule for classified employees to reflect the cost-of-living adjustment.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE TOWN OF NORMAL, ILLINOIS:

SECTION 1. That the Town’s salary schedule for classified employees is amended to reflect the 0.3% cost-of-living adjustment indicated by the six-month increase in the CPI-U.

SECTION 2. That the amendment to the Town’s salary schedule for classified employees becomes effective April 1, 2020.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2020.

APPROVED:

\_\_\_\_\_  
President of the Board of Trustees of the Town of Normal, Illinois

ATTEST:

\_\_\_\_\_  
Town Clerk

(seal)

FEBRUARY 2020

Normal Public Library

Monthly Statistics

Collection Development - FY 2019-2020

	Beginning Total	Ending Total	Current Month		YTD	
			Added (+)	Withdrawn (-)	Added (+)	Withdrawn (-)
Juvenile - Fiction	28,451	28,562	213	102	2,131	1,798
Nonfiction	19,968	20,103	141	6	1,314	686
Paperbacks	33,158	33,362	292	88	3,461	3,172
Magazines	176	185	9	-	139	165
Juvenile - AV	2,533	2,532	-	1	346	187
Juvenile - Other	126	126	-	-	1	(35)
<b>Juvenile - YTD Total</b>	<b>84,412</b>	<b>84,870</b>	<b>655</b>	<b>197</b>	<b>7,392</b>	<b>5,973</b>

Teen - Fiction	5,213	5,236	24	1	598	645
Paperbacks	898	899	1	-	4	126
Magazines	89	90	1	-	24	-
<b>YTD Total</b>	<b>6,200</b>	<b>6,225</b>	<b>26</b>	<b>1</b>	<b>626</b>	<b>771</b>

Adult - Fiction	22,030	22,176	157	11	1,589	1,655
Nonfiction	21,227	21,314	97	10	1,273	1,706
Paperbacks	7,292	6,646	45	691	441	727
LP paperbacks	783	793	10	-	58	12
Large Print	9,053	8,724	111	440	687	1,206
Magazines	3,091	3,197	131	25	1,673	1,074
Other	1,265	1,283	18	-	158	12
<b>YTD Total</b>	<b>64,741</b>	<b>64,133</b>	<b>569</b>	<b>1,177</b>	<b>5,879</b>	<b>6,392</b>

DVD	18,147	18,096	186	237	1,598	989
CD	8,634	8,652	18	-	195	1,686
Books on CD	5,697	5,700	4	1	152	410
MP3	812	811	-	1	2	159
Playaways	1,970	1,973	35	32	232	120
Software/Hardware	48	48	-	-	-	-
eContent	-	-	-	-	696	9,968
Video Games	711	713	2	-	72	4
<b>YTD AV Total</b>	<b>36,019</b>	<b>35,993</b>	<b>245</b>	<b>271</b>	<b>2,947</b>	<b>13,336</b>

<b>Total Collection</b>	<b>191,372</b>	<b>191,221</b>	<b>1,495</b>	<b>1,646</b>	<b>16,844</b>	<b>26,472</b>
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**FEBRUARY 2020**  
Monthly Statistics

**Normal Public Library**  
**Circulation - FY 2018-2019**

	FY 2019-2020		FY 2018-2019		FY 2017-2018	
	FEBRUARY	YTD	FEBRUARY	YTD	FEBRUARY	YTD
Juvenile - Fiction	10,520	121,713	10,856	128,658	10,333	124,808
Nonfiction	4,712	45,805	4,858	47,504	4,529	45,458
Paperbacks	12,961	154,394	13,638	160,349	12,899	159,168
Magazines	28	472	47	578	68	516
Juvenile - AV	816	9,640	723	9,527	621	8,306
Juvenile - Other	99	461	29	293	24	221
Juvenile - Total	29,136	332,485	30,151	346,909	28,474	338,477
Teen - Fiction	948	13,167	1,011	14,536	959	13,909
Paperbacks	81	1,297	114	1,521	109	1,762
Magazines	1	11	2	40	-	27
Teen - Total	1,030	14,475	1,127	16,097	1,068	15,698
Adult - Fiction	3,924	44,180	3,867	48,676	3,867	46,948
Nonfiction	3,104	33,753	3,255	35,646	3,058	38,413
Paperbacks	676	7,799	608	9,431	796	10,676
L.P. paperbacks	70	1,642	179	1,272	78	762
Large Print	1,538	18,490	1,780	20,725	1,505	19,157
Magazines	322	3,750	256	4,316	249	4,598
Other	712	7,718	676	7,581	613	7,817
Adult - Total	10,346	117,332	10,621	127,647	10,166	128,371
DVD	2,784	32,200	3,309	39,091	3,136	42,450
CD	971	11,165	1,136	11,557	870	14,176
Books on CD	678	8,606	748	10,146	846	11,665
MP3	47	526	60	956	52	991
Streaming Video	201	1,850	108	1,240	53	766
Downloadable Music	541	6,569	576	8,454	775	8,325
eAudiobooks	1,967	20,875	1,395	13,876	957	8,749
eBooks	2,807	31,590	2,444	24,275	1,902	18,062
Zinio eMagazines	-	1,081	86	752	52	622
Playaways	322	3,859	306	4,198	316	3,984
Software/Hardware	62	875	126	1,118	65	969
Video Games	345	4,109	366	3,977	272	3,384
AV - Total	10,725	123,305	10,660	119,640	9,296	114,143
<b>Subtotal - Circulation</b>	<b>51,237</b>	<b>587,597</b>	<b>52,559</b>	<b>610,293</b>	<b>49,004</b>	<b>596,689</b>
<Add deposits: 1500>	1,500	16,500	1,500	16,500	1,500	16,500
<Add in-library use: 1100>	1,100	12,100	1,100	12,100	1,100	12,100
<b>Total Circ</b>	<b>53,837</b>	<b>616,197</b>	<b>55,159</b>	<b>638,893</b>	<b>51,604</b>	<b>625,289</b>

**FEBRUARY 2020**

**Normal Public Library**

Monthly Statistics	Registration - FY 2019-2020			
	Beginning count (YTD)	Registered	Purged	Cards in force YTD
Adult	34,006	199	14	34,191
Teen	3,393	2	-	3,395
Juvenile	8,660	16	-	8,676
<b>Total</b>	<b>46,059</b>	<b>217</b>	<b>14</b>	<b>46,262</b>

2020 YTD	2019 YTD	2018 YTD
34,191	31,340	28,224
3,395	3,049	1,650
8,676	7,545	6,599
<b>46,262</b>	<b>41,934</b>	<b>36,473</b>

Patron Count	
Patron Count: Month	19,263
Offsite programs (est)	-
Previous Month YTD	250,219

269,482	253,638	254,769
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Interlibrary Loan and System Holds		
	FEBRUARY 2020	Previous Month YTD
Borrowed/Rec'd	1,621	13,601
Loaned/Sent	1,531	15,346
Reciprocal borrowing	16,788	174,519

15,222	12,810	10,905
16,877	13,369	11,155
191,307	205,092	213,810

Public PC Area	Total Uses	Total Time (hrs)	Average Session (min)
Children	209	181	52
Adult	1,409	1,186	51
Public Laptop	143	178	75
<b>TOTALS</b>	<b>1,761</b>	<b>1,545</b>	<b>178</b>

YTD Uses
3,385
17,111
1,568
<b>22,539</b>

**MARCH 2020**

**Normal Public Library**

Monthly Statistics

**Collection Development - FY 2019-2020**

	Beginning Total	Ending Total	Current Month		YTD	
			Added (+)	Withdrawn (-)	Added (+)	Withdrawn (-)
Juvenile - Fiction	28,562	28,663	133	32	2,264	1,830
Nonfiction	20,103	20,126	32	9	1,346	695
Paperbacks	33,362	33,324	58	96	3,519	3,268
Magazines	185	194	9	-	148	165
Juvenile - AV	2,532	2,528	-	4	346	191
Juvenile - Other	126	126	-	-	1	(35)
<b>Juvenile - YTD Total</b>	<b>84,870</b>	<b>84,961</b>	<b>232</b>	<b>141</b>	<b>7,624</b>	<b>6,114</b>

Teen - Fiction	5,236	5,221	48	63	646	708
Paperbacks	899	899	-	-	4	126
Magazines	90	90	-	-	24	-
<b>YTD Total</b>	<b>6,225</b>	<b>6,210</b>	<b>48</b>	<b>63</b>	<b>674</b>	<b>834</b>

Adult - Fiction	22,176	22,238	73	11	1,662	1,666
Nonfiction	21,314	21,316	45	43	1,318	1,749
Paperbacks	6,646	6,671	26	1	467	728
LP paperbacks	793	803	10	-	68	12
Large Print	8,724	8,703	3	24	690	1,230
Magazines	3,197	3,257	61	1	1,734	1,075
Other	1,283	1,293	5	(5)	163	7
<b>YTD Total</b>	<b>64,133</b>	<b>64,281</b>	<b>223</b>	<b>75</b>	<b>6,102</b>	<b>6,467</b>

DVD	18,096	17,772	63	387	1,661	1,376
CD	8,652	8,656	5	1	200	1,687
Books on CD	5,700	5,705	5	-	157	410
MP3	811	811	-	-	2	159
Playaways	1,973	1,966	5	12	237	132
Software/Hardware	48	48	-	-	-	-
eContent	-	-	-	-	696	9,968
Video Games	713	713	-	-	72	4
<b>YTD AV Total</b>	<b>35,993</b>	<b>35,671</b>	<b>78</b>	<b>400</b>	<b>3,025</b>	<b>13,736</b>

<b>Total Collection</b>	<b>191,221</b>	<b>191,123</b>	<b>581</b>	<b>679</b>	<b>17,425</b>	<b>27,151</b>
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**MARCH 2020**  
 Monthly Statistics

**Normal Public Library**  
 Circulation - FY 2018-2019

	FY 2019-2020		FY 2018-2019		FY 2017-2018	
	MARCH	YTD	MARCH	YTD	MARCH	YTD
Juvenile - Fiction	4,528	126,241	11,050	139,708	12,435	137,243
Nonfiction	2,279	48,084	5,154	52,658	5,207	50,665
Paperbacks	5,201	159,595	14,500	174,849	15,644	174,812
Magazines	7	479	71	649	42	558
Juvenile - AV	377	10,017	891	10,418	801	9,107
Juvenile - Other	24	485	32	325	29	250
Juvenile - Total	12,416	344,901	31,698	378,607	34,158	372,635
Teen - Fiction	451	13,618	1,138	15,674	1,283	15,192
Paperbacks	5	1,302	95	1,616	141	1,903
Magazines	-	11	1	41	2	29
Teen - Total	456	14,931	1,234	17,331	1,426	17,124
Adult - Fiction	1,874	46,054	4,086	52,762	4,233	51,181
Nonfiction	1,620	35,373	3,512	39,158	3,484	41,897
Paperbacks	320	8,119	763	10,194	879	11,555
L.P. paperbacks	-	1,642	183	1,455	88	850
Large Print	1,051	19,541	1,598	22,323	1,833	20,990
Magazines	115	3,865	369	4,685	352	4,950
Other	378	8,096	702	8,283	774	8,591
Adult - Total	5,358	122,690	11,213	138,860	11,643	140,014
DVD	1,316	33,516	3,754	42,845	3,998	46,448
CD	351	11,516	979	12,536	1,272	15,448
Books on CD	255	8,861	786	10,932	1,022	12,687
MP3	22	548	80	1,036	95	1,086
Streaming Video	259	2,109	151	1,391	74	840
Downloadable Music	702	7,271	606	9,060	707	9,032
eAudiobooks	2,335	23,210	1,807	15,683	1,051	9,800
eBooks	3,854	35,444	2,624	26,899	2,010	20,072
Zinio eMagazines	275	1,356	16	768	31	653
Playaways	167	4,026	332	4,530	365	4,349
Software/Hardware	-	875	112	1,230	145	1,114
Video Games	124	4,233	449	4,426	301	3,685
AV - Total	9,660	132,965	11,696	131,336	11,071	125,214
<b>Subtotal - Circulation</b>	<b>27,890</b>	<b>615,487</b>	<b>55,841</b>	<b>666,134</b>	<b>58,298</b>	<b>654,987</b>
<Add deposits: 1500>	1,500	16,500	1,500	18,000	1,500	18,000
<Add in-library use: 1100>	1,100	12,100	1,100	13,200	1,100	13,200
<b>Total Circ</b>	<b>30,490</b>	<b>644,087</b>	<b>58,441</b>	<b>697,334</b>	<b>60,898</b>	<b>686,187</b>



**MARCH 2020**

**Normal Public Library**

Monthly Statistics	Registration - FY 2019-2020			
	Beginning count (YTD)	Registered	Purged	Cards in force YTD
Adult	34,191	120	(23)	34,334
Teen	3,395	26	2	3,419
Juvenile	8,676	89	5	8,760
<b>Total</b>	<b>46,262</b>	<b>235</b>	<b>(16)</b>	<b>46,513</b>

2020 YTD	2019 YTD	2018 YTD
34,334	31,518	28,484
3,419	3,055	1,659
8,760	7,569	6,641
<b>46,513</b>	<b>42,142</b>	<b>36,784</b>

Patron Count	
Patron Count: Month	12,524
Offsite programs (est)	-
Previous Month YTD	269,482

282,006	276,207	280,350
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Interlibrary Loan and System Holds		
	MARCH 2020	Previous Month YTD
Borrowed/Rec'd	859	15,222
Loaned/Sent	758	16,877
Reciprocal borrowing	8,309	191,307

16,081	14,105	12,102
17,635	14,439	12,487
199,616	223,650	235,225

Public PC Area	Total Uses	Total Time (hrs)	Average Session (min)
Children	90	16	41
Adult	648	538	50
Public Laptop	49	54	66
<b>TOTALS</b>	<b>787</b>	<b>608</b>	<b>50</b>

YTD Uses
3,475
17,759
1,617
<b>23,326</b>