

**Minutes of the Board of Trustees  
Normal Public Library  
June 27, 2018**

**Call to order:** A regular meeting of the Board of Trustees of the Normal Public Library was held in the board room of the Normal Public Library, Normal, Illinois on Wednesday, June 27. The meeting convened at 5:00pm, President Jess Ray presiding, and Adam Rahn, secretary.

**Members Present:** Jess Ray, President, Terry Lindberg, Vice President, Adam Rahn, Secretary, Pam Lewis, JD Davis, Joel Studebaker, and Shawn Woodson.

**Library Staff Present:** Brian Chase, Library Director, John Fischer, Adult Services Manager, and Jeanne Moonan, Technical Services and AV Manager.

**Review of the Agenda:** No corrections or additions were made.

**Approval of Minutes:** Ms. Lewis moved to approve the minutes of the May 30, 2018 meeting. Ms. Davis seconded. Motion carried 7-0.

**Approval of Expenditures:** Ms. Lewis moved that expenditures of \$89,091.19 and 2 payrolls totaling \$154,896.60 be paid. Mr. Studebaker seconded. Motion carried 7-0.

**President's Report:** Mr. Ray welcomed Shawn to the board, and encouraged the board to stop by the petting zoo outside and in the community room.

**Public Comment:** None.

**Library Director's Report:**

Mr. Chase informed the board that over 4,659 summer reading program participants had signed up already, and that both Path and Project Oz were going to hold hours in the library for anyone who might need their services.

**Foundation Report:** None.

**Unfinished Business:**

A. Policy Prohibiting Sexual Harassment (Action).

Ms. Lewis moved to approve the policy as presented. Ms. Davis seconded. Motion passed 7-0.

**New Business:**

A. Ordinance Establishing Prevailing Wage Rates (Action, Rolle call)

Mr. Lindberg motioned that the board approve the prevailing wage rates as presented, Ms. Lewis seconded. All votes were in favor. Motion passed 7-0.

B, C, D. Executive Session: Land Acquisition [Section 2(c)(5)]; Appointment to the NPL Board of Trustees [Section 2(c)(3)]; and Approval of Executive Session Minutes [Section 2(c)(21)].

Mr. Lindberg moved that the board enter executive session for the purpose of Section 2(c)(5), Land Acquisition; Section 2(c)(3), Appointment to the NPL Board of Trustees; and Section 2(c)(21), Approval of executive session minutes. Mr. Studebaker seconded. The board entered executive session at 5:08pm. The board exited executive session at 5:35pm.

**E. Land Acquisition (Action)**

Mr. Lindberg moved that the board approve the parking lot license deal with Rutherford (YA). Motion passed 7-0.

**F. Appointment to NPL Board of Trustees (Action)**

Ms. Lewis nominated Katelyn Trunnell of Normal to fill the upcoming board vacancy. Mr. Rahn seconded. Motion passed 7-0.

**Suggested Items for Next Agenda:** None.

**Adjournment:** Meeting was adjourned at 5:40 pm.

The next regularly scheduled meeting will be Wednesday, July 25, 2018 at 5:00 pm.

**Signed:**

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**Secretary**  
**Normal Public Library**

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**Date of Approval**