

**Minutes of the Board of Trustees  
Normal Public Library  
February 16, 2022**

**Call to order:** A regular meeting of the Board of Trustees of the Normal Public Library was held in the Community Room of the Normal Public Library, Normal, Illinois on Wednesday, February 16, 2022. The meeting convened at 6:02 pm, President Jess Ray, presiding.

**Members Present:** Jess Ray, President, Katelyn Trunnell, Vice President, Jd Davis, Secretary, Erin Ripley-Gataric, Beth Robb, Amy Erslund

**Members Absent:** Lynda Lane

**Library Staff Present:** Brian Chase, Library Director and Jennifer Williams, Technical Services Manager

**Community Members Present:** None

1. **Review of the Agenda:** No additions or corrections.
2. **President's Report:** Mr. Ray thanked the NPL staff for their hard work and the Library patrons for their continued support.
3. **Public Comment:** None
4. **Committee and Liaison Reports [Foundation; Library Advocacy; Library Planning]:**  
**Foundation:** No report.

**Library Advocacy:** Ms. Robb met with Ms. Lorenz, Town Council about the Library's focus. She is supportive of the Library's efforts to be involved with Uptown 2.0. She will meet with the remaining council members over the next few weeks.

**Library Planning:** The January meeting was positive, with the council members present being supportive of the Library's involvement in Uptown 2.0.

5. **Library Director's Report:** Mr. Chase discussed the items in his report.
6. **OMNIBUS VOTE AGENDA**
  - A. **Approval of the Minutes of the Regular Board Meeting of January 19, 2022**
  - B. **Report to Receive and File Normal Public Library Expenditures for Payment, including \$132,426.24 for two January payrolls, and \$39,298.43 for expenditures as of February 9, 2022**

Ms. Davis moved to approve all items on the Omnibus Agenda, Ms. Robb seconded.

Motion passed 6-0.

7. **ITEMS REMOVED FROM THE OMNIBUS VOTE AGENDA**  
No items were removed from the Omnibus Vote Agenda.

**8. NEW BUSINESS**

**A. Abatement Project Update (Discussion)**

Rick McCarthy, Studio GC, new library construction expert, presented on the aesthetics portion of the abatement project. March 4<sup>th</sup> is the new projected date for the abatement bid documents to be released publicly. The planning meeting will be rescheduled for April.

**B. 2021 Annual Report**

Mr. Chase provided background on the Annual Report process. He made special mention of the great Library staff that makes it possible.

**C. Executive Session: Section 5 ILCS 120/2(c)(1) Personnel (Discussion)**

Ms. Davis moved to enter into Executive Session to discuss Section 2(c)(1) Personnel. Ms. Ripley-Gataric seconded.

**Roll Call votes**

Jess Ray – Present

Jd Davis – Present

Katelyn Trunnell – Present

Erin Ripley-Gataric – Present

Lynda Lane – Absent

Beth Robb – Present

Amy Erslund – Present

Library Staff Present: Brian Chase, Library Director

The Board entered into Executive Session at 7:18 pm. The Board exited Executive Session at 7:39 pm and returned to the Regular Meeting.

**9. UNFINISHED BUSINESS**

**A. Board Planning (Discussion)**

A specific date has not been chosen for the rescheduled Board Planning discussion.

**10. Suggested Items for Next Agenda**

Board Planning

Six-month review of minutes

**11. Board Comments and Concerns**

None noted

**12. Next Meeting Date: March 16, 2022**

**13. Adjournment**

Mr. Ray adjourned the meeting at 7:46 pm.

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Secretary

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Date