

**Minutes of the Board of Trustees
Normal Public Library
March 15, 2023**

Call to order: A regular meeting of the Board of Trustees of the Normal Public Library was held in the Community Room of the Normal Public Library, Normal, Illinois on Wednesday, March 15, 2023. The meeting convened at 6:01 pm, President Beth Robb, presiding.

Members Present: Beth Robb, President, Jd Davis, Secretary, Amy Ersland, Erin Ripley-Gataric, Lynda Lane, Terry Lindberg

Members Absent: Katelyn Trunnell, Vice President

Library Staff Present: John Fischer, Library Director, Laura Golaszewski

Community Members Present: Dylan Hile-Broad

1. **Review of the Agenda:** No corrections or additions
2. **President's Report:** Ms. Robb thanked the staff and Mr. Fischer for all that they do.
3. **Public Comment:** None
4. **Committee and Liaison Reports [Foundation; Library Advocacy; Library Planning]:**
Foundation: Ms. Ripley-Gataric attended the most recent meeting. The Foundation is hoping for plans for new Library space, to have a fundraising goal. She discussed other fundraising efforts the Foundation is planning. Their budget passed, which supports Library programming.

Library Advocacy: No report.

Library Planning: No report.

5. **Library Director's Report:** Mr. Fischer discussed the items in his report. Ms. Ripley-Gataric asked if circulation was close to pre-pandemic, and Mr. Fischer will bring that comparison to the next meeting.
6. **OMNIBUS VOTE AGENDA**
 - A. **Approval of the Minutes of the Regular Board Meeting of January 18, 2023**
 - B. **Approval of the Minutes of the Regular Board Meeting of February 15, 2023**
 - C. **Report to Receive and File Normal Public Library Expenditures for Payment, including \$147,069.62 for the February 17 and March 3 payrolls, and \$80,674.20 for expenditures as of March 8, 2023.**

Ms. Lane moved to approve all items on the Omnibus Vote Agenda, Ms. Ersland seconded.

Motion passed 6-0.

7. **ITEMS REMOVED FROM THE OMNIBUS VOTE AGENDA**
No items were removed from the Omnibus Vote Agenda.

8. **NEW BUSINESS**

A. Abatement Project Update (Discussion)

Mr. Fischer provided the Board updated information on the abatement project. With the Library operations in the current building for the foreseeable future, his recommendation is to move forward with the RFP/Q and abate/renovate the building. The Board gave their feedback.

B. 2022 Annual Report

Mr. Fischer asked for questions, and the Board shared their appreciation for the work. The document is included in the Town's annual report.

C. Decennial Committees on Local Government Efficiency Act, Public Act 102-1088

Mr. Fischer explained the Act and its impact on the Board. The Library does not levy a tax, and is possibly exempt from the requirements. Mr. Fischer has asked both Brian Day and Phil Lenzini for confirmation on this point.

D. Director's Goals FY2024

Mr. Fischer requested feedback on his proposed goals for 2023.

E. Executive Session: [5 ILCS 120/2(c)(21)] Approval/Six-Month Review of Executive Session Minutes (Action)

Ms. Davis moved to enter Executive Session at 7:10pm. Ms. Erslund seconded.

Roll Call to enter Executive Session:

Beth Robb – Present
Katelyn Trunnell – Absent
Jd Davis – Present
Erin Ripley-Gataric – Present
Lynda Lane – Present
Amy Erslund – Present
Terry Lindberg – Present

Roll Call to Exit Executive Session:

Beth Robb – Present
Katelyn Trunnell - Absent
Jd Davis - Present
Erin Ripley-Gataric - Present
Lynda Lane – Present
Amy Erslund – Present
Terry Lindberg - Present

The Board and Mr. Fischer exited Executive Session and returned to the Regular Meeting at 7:13 pm.

Ms. Lane moved to not release the Executive Session minutes from the last six months. Ms. Erslund seconded.

Motion passed 6-0.

9. **UNFINISHED BUSINESS**

None

10. **Suggested Items for Next Agenda**

11. **Board Comments and Concerns**

Ms. Ersland commended Library staff for their cultivation of the Library of Things.

12. Next Meeting Date: April 19, 2023

13. Adjournment

Ms. Robb adjourned the meeting at 7:20 pm.

Secretary

Date