

Minutes of the Board of Trustees

Normal Public Library

December 20, 2023

Call to order: A regular meeting of the Board of Trustees of the Normal Public Library was held in the Community Room of the Normal Public Library, Normal, Illinois on Wednesday, December 20, 2023. The meeting convened at 6:00 pm, President Beth Robb, presiding.

Members Present: Beth Robb, President, Katelyn Trunnell, Vice President, Erin Ripley-Gataric, Secretary, Lynda Lane, Treasurer, Amy Ersland, Terry Lindberg

Members Absent: Dylan Hile-Broad

Library Staff Present: John Fischer, Library Director, Laura Golaszewski, Jennifer Williams

Community Members Present: None

1. **Review of the Agenda:** Next meeting date is 2024.
2. **President's Report:** Discussed NPL renovations with local representative, grant opportunity
3. **Public Comment:** None
4. **Committee and Liaison Reports [Foundation; Library Advocacy; Library Planning; Capital Project]:**

Foundation: Fundraiser 12/9-12/10/23 at Destihl. Informal makerspace/craft meeting recently.

Library Advocacy: Met with LaHood.

Library Planning: Set to meet quarterly with town staff.

Capital Project Committee: No report.

5. **Library Director's Report:** Mr. Fischer discussed the items in his report.
6. **OMNIBUS VOTE AGENDA**
 - A. **Approval of the Minutes of the Regular Board Meeting of November 15, 2023**
 - B. **Report to Receive and File Normal Public Library Expenditures for Payment, including \$241,837.05 for three payrolls, and \$53,409.05 for expenditures as of 12/14/2023 2023.**

Ms. Lane moved to approve all items on the Omnibus Vote Agenda, Ms. Ersland seconded.

Motion passed 6-0.

7. **ITEMS REMOVED FROM THE OMNIBUS VOTE AGENDA**

No items were removed from the Omnibus Vote Agenda.

8. **NEW BUSINESS**

A. **Approval of Per Capita Grant Application (Action)**

Ms. Lane moved to approve the Per Capita Grant Application. Ms. Ersland seconded.

Motion passed 6-0.

B. **Materials Selection Policy (Action)**

Ms. Lane moved to approve the Materials Selection Policy with changes as discussed.
Ms. Ersland seconded.

Motion passed 6-0.

C. **Electronic Meetings Policy (Action)**

Ms. Trunnell moved to approve the Electronic Meetings Policy as presented. Mr.
Lindberg seconded.

Motion passed 6-0.

D. **Paid Leave Policy (Action)**

Ms. Lane moved to approve the Paid Leave Policy as presented. Ms. Trunnell seconded.

Motion passed 6-0.

9. **UNFINISHED BUSINESS**

A. Abatement Project Update

B. FY2024-FY2029 Budget Update

10. **Suggested Items for Next Agenda**

11. **Board Comments and Concerns**

12. **Next Meeting Date:** January 17, 2024

13. **Adjournment**

Ms. Robb adjourned the meeting at 7:14 pm.

Secretary

Date