

Minutes of the Board of Trustees
Normal Public Library
December 17, 2025

Call to order: A regular meeting of the Board of Trustees of the Normal Public Library was held in Board Room 018, Normal Public Library, Normal, Illinois on Wednesday, December 17, 2025. The meeting convened at 6:05 pm, President Beth Robb presiding.

Members Present: Beth Robb, President, Erin Ripley-Gataric, Secretary, Lynda Lane, Treasurer, Susan Lash, David Sye

Members Absent: Katelyn Trunnell, Vice president, Terry Lindberg

Library Staff Present: John Fischer, Library Director, Jennifer Williams

NPL Foundation Liaison: None

Town of Normal Staff Present: None

Community Members Present: None

1. **Review of the Agenda:** No corrections or additions
2. **President's Report:** None. Recently invited to Town of Normal strategic planning session January 14, 2026.
3. **Public Comment:** None
4. **Committee and Liaison Reports [Foundation; Library Advocacy; Library Planning]:**

Foundation: Update on Little Green Light, addition of Molly Munsen to board, potential new member, and discussion on donor recognition.

Library Advocacy: No new activity. Town Council approved the levy.

Library Planning: Met December 12, 2025 with Council members McCarthy and Smith, discussed future potential library site and predicted upkeep of current building.

5. **Library Director's Report:** Mr. Fischer presented the items in his report.

6. OMNIBUS VOTE AGENDA

- A. **Approval of the Minutes of the Regular Board Meeting of November 19, 2025.**
- B. **Report to Receive and File Normal Public Library Expenditures for Payment, including \$193,822.37 for two payrolls, and \$177,441.80 for expenditures as of December 11, 2025.**
- C. **Approval of Interlibrary Loan Policy**

Ms. Lane moved to approve the Omnibus Vote agenda, Ms. Lash seconded.

Motion passed 5-0.

1. Beth Robb: Yes
2. Erin Ripley-Gataric: Yes
3. Lynda Lane: Yes
4. Susan Lash: Yes
5. David Sye: Yes

7. ITEMS REMOVED FROM THE OMNIBUS VOTE AGENDA

No items were removed.

8. NEW BUSINESS

- A. Approval of Collection Development Policy

Delayed until January meeting

- B. Approval of and Authorizing the Library Director to Sign a Release of all property damage claims related to January 30, 2025, Southern Company Gas.

Ms. Lane motioned to approve, Mr. Sye seconded.

Motion passed 5-0.

Beth Robb: Yes

Erin Ripley-Gataric: Yes

Lynda Lane: Yes

Susan Lash: Yes

David Sye: Yes

- C. Waive the competitive bid process and approve the 2026 Property/Casualty Insurance Renewal (LIRA) and the 2026 Workers' Compensation Insurance Renewal (RPA)

Delayed until January meeting

- D. Approval of Per Capita Grant Application

Mr. Sye motioned to approve, Ms. Lane seconded.

Motion passed 5-0.

Beth Robb: Yes

Erin Ripley-Gataric: Yes

Lynda Lane: Yes

Susan Lash: Yes

David Sye: Yes

9. UNFINISHED BUSINESS

- A. None

10. SUGGESTED ITEMS FOR THE NEXT AGENDA

- A. Approval of Collection Development Policy (Action)

- B. Waive LIRA and RPA bid process (Action)

- C. Annual Director Review Form (Discussion)

11. Board Comments and Concerns

- A. Ms. Lane suggested NPL programming based on "Anxious Generation" and upcoming "Amazing Generation" by Johnathan Haidt.

12. Next Meeting Date: January 21, 2026

13. Adjournment

Ms. Robb adjourned the meeting at 6:44pm.

Secretary

Date