

**Minutes of the Board of Trustees
Normal Public Library
November 16, 2022**

Call to order: A regular meeting of the Board of Trustees of the Normal Public Library was held in the Community Room of the Normal Public Library, Normal, Illinois on Wednesday, November 16, 2022. The meeting convened at 6:04 pm, President Beth Robb, presiding.

Members Present: Beth Robb, President, Katelyn Trunnell, Vice President, Jd Davis, Secretary, Lynda Lane, Amy Erslund, Erin Ripley-Gataric, Terry Lindberg

Members Absent: NA

Library Staff Present: John Fischer, Interim Library Director, Laura Golaszewski, Jennifer Williams

Community Members Present: Pam Reece, Brian Day, Lynn Potts, Dylan Broad; Ms. Reece and Mr. Day left after Executive Session: [5 ILCS 120/2(c)(5)] Land Acquisition and [5 ILCS 120/2(c)(6)] Land Sale, Ms. Potts left after Executive Session: [5 ILCS 120/2(c)(1)] Personnel

1. **Review of the Agenda:** No additions or corrections.
2. **President's Report:** None
3. **Public Comment:** None
4. **Committee and Liaison Reports [Foundation; Library Advocacy; Library Planning]:**
Foundation: The group met on November 1 and drafted a letter to send out to 23 corporate entities, asking them to join the Foundation in a capital campaign. They elected two new members.

Library Advocacy: Nothing to report.

Library Planning: The group met on October 28. They discussed Uptown South.

5. **Library Director's Report:** Mr. Fischer discussed the items in his report.

6. **OMNIBUS VOTE AGENDA**

- A. **Approval of the Minutes of the Regular Board Meeting of October 19, 2022**
- B. **Report to Receive and File Normal Public Library Expenditures for Payment, including \$144,117.91 for two payrolls, and \$56,630.76 for expenditures as of November 9, 2022.**

Ms. Lane moved to approve all items on the Omnibus Vote Agenda, Ms. Erslund seconded.

Motion passed 7-0.

7. **ITEMS REMOVED FROM THE OMNIBUS VOTE AGENDA**

No items were removed from the Omnibus Vote Agenda.

8. **NEW BUSINESS**

A. Executive Session: [5 ILCS 120/2(c)(5)] Land Acquisition and [5 ILCS 120/2(c)(6)] Land Sale

B. Executive Session: [5 ILCS 120/2(c)(1)] Personnel

Mr. Lindberg moved to enter Executive Session at 6:12 pm. Ms. Ripley-Gataric seconded.

Roll Call to enter Executive Session:

Beth Robb – Present

Katelyn Trunnell – Present

Jd Davis – Present

Erin Ripley-Gataric – Present

Lynda Lane – Present

Amy Ermland – Present

Terry Lindberg – Present

The Board invited Mr. Fischer, Ms. Potts, Mr. Day, and Ms. Reece to the Executive Session at 6:22pm to discuss Land Acquisition, and exited at 6:48pm for the Board to continue Session items. Ms. Potts, Ms. Williams and Ms. Golaszewski entered the Executive Session at 6:50pm to discuss Personnel, and exited at 7:25pm for the Board to continue Session items.

Roll Call to Exit Executive Session:

Beth Robb – Present

Katelyn Trunnell - Present

Jd Davis - Present

Erin Ripley-Gataric - Present

Lynda Lane – Present

Amy Ermland – Present

Terry Lindberg - Present

The Board exited Executive Session and returned to the Regular Meeting at 7:25pm.

C. Strategic Planning (Discussion)

No items to report at this time.

D. Fiscal Year 2022 Audit (Action)

Mr. Lindberg moved to approve the Fiscal Year 2022 Audit. Ms. Robb seconded.

Motion passed 7-0.

E. Review of Serving Our Public 4.0: Standards for Illinois Public Libraries (Discussion)

Mr. Fischer provided the discussion items for the grant award in the Board packet, and reviewed them during this time. He informed the Board of the deadline to submit the grant, at the end of January. He asked the Board to review the information and provide feedback. Ms. Robb set a deadline for feedback at December 9, 2022.

9. **UNFINISHED BUSINESS**

None

10. **Suggested Items for Next Agenda**

Executive Sessions: Land Acquisition, Land Sale, Personnel

Review of the standards for the Per Capita grant

11. Board Comments and Concerns

Ms. Robb acknowledged all of the extra work that the NPL staff is doing, particularly Mr. Fischer's efforts.

12. Next Meeting Date: Special Board Meeting – November 30, 2022; Next regularly scheduled meeting - December 21, 2022

13. Adjournment

Ms. Robb adjourned the meeting at 7:41 PM.

Secretary

Date