

**Minutes of the Board of Trustees  
Normal Public Library  
October 19, 2022**

**Call to order:** A regular meeting of the Board of Trustees of the Normal Public Library was held in the Community Room of the Normal Public Library, Normal, Illinois on Wednesday, October 19, 2022. The meeting convened at 6:00 pm, President Beth Robb, presiding.

**Members Present:** Beth Robb, President, Katelyn Trunnell, Vice President, Jd Davis, Secretary, Lynda Lane, Amy Ersland

**Members Absent:** Erin Ripley-Gataric, Terry Lindberg

**Library Staff Present:** John Fischer, Interim Library Director, Laura Golaszewski

**Community Members Present:** Mateusz Janik, Pantagraph, Jedge Slothower

1. **Review of the Agenda:** No additions or corrections.
2. **President's Report:** Ms. Robb informed the Board of the absent members. She thanked the NPL staff for their efforts, especially those up presenting at the ILA conference this week.
3. **Public Comment:** None
4. **Committee and Liaison Reports [Foundation; Library Advocacy; Library Planning]:**  
**Foundation:** No meeting to attend.

**Library Advocacy:** No meeting.

**Library Planning:** No meeting held this month.

5. **Library Director's Report:** Mr. Fischer discussed the items in his report.

6. **OMNIBUS VOTE AGENDA**

- A. **Approval of the Minutes of the Regular Board Meeting of September 21, 2022**
- B. **Report to Receive and File Normal Public Library Expenditures for Payment, including \$144,556.12 for two payrolls, and \$47,761.22 for expenditures as of October 12, 2022.**

Ms. Lane moved to approve all items on the Omnibus Vote Agenda, Ms. Ersland seconded.

Motion passed 5-0.

7. **ITEMS REMOVED FROM THE OMNIBUS VOTE AGENDA**

No items were removed from the Omnibus Vote Agenda.

8. **NEW BUSINESS**

- A. **Strategic Planning (Discussion)**

Ms. Robb met with the Mayor and confirmed that it will be 2-on-2 meetings between the Council and the Board. No other items to report.

**B. 2023 Closed Dates (Action)**

Mr. Fischer noted that Library policy dictates that when January 1 falls on a Sunday, the following Monday is also a Closed Date. Also, some libraries are observing June 19<sup>th</sup>, Juneteenth. Ms. Trunnell suggested making Juneteenth a floating holiday, the same as Martin Luther King, Jr Day, which was agreed upon by the Board. Other municipalities are using July 3 as a floating holiday, which was not recommended by the Board.

Ms. Lane moved to approve the 2023 Closed Dates, as amended. Ms. Davis seconded.  
Motion passed 5-0.

**C. Executive Session: [5 ILCS 120/2(c)(5)] Land Acquisition**

Ms. Robb moved to enter Executive Session at 6:22 pm. Ms. Lane seconded.

**D. Executive Session: [5 ILCS 120/2(c)(1)] Personnel**

Ms. Robb moved to enter Executive Session at 6:22 pm. Ms. Lane seconded.

**E. Executive Session: [5 ILCS 120/2(c)(21)] Approval/Six-Month Review of Executive Session Minutes**

Ms. Robb moved to enter Executive Session at 6:22 pm. Ms. Trunnell seconded.

Roll Call to enter Executive Session:

Beth Robb – Present  
Katelyn Trunnell – Present  
Jd Davis – Present  
Erin Ripley-Gataric – Absent  
Lynda Lane – Present  
Amy Erslund – Present  
Terry Lindberg - Absent

The Board invited Mr. Fischer to the Executive Session at 6:22pm to discuss Land Acquisition, and exited at 6:35pm for the Board to continue Session items. Ms. Golaszewski entered the Executive Session at 6:36pm to discuss Personnel, and exited at 6:56pm for the Board to continue Session items.

Roll Call to Exit Executive Session:

Beth Robb – Present  
Katelyn Trunnell - Present  
Jd Davis - Present  
Erin Ripley-Gataric - Absent  
Lynda Lane – Present  
Amy Erslund – Present  
Terry Lindberg - Absent

The Board exited Executive Session and returned to the Regular Meeting at 6:58pm.

Ms. Lane moved to not release the Executive Session minutes from the previous six months. Ms. Trunnell seconded.

Motion passed 5-0.

**F. December Trustee Meeting Date (Action)**

No action needed. The meeting will remain on December 21, 2022.

**9. UNFINISHED BUSINESS**

**A. Abatement Update**

Mr. Fischer discussed the abatement estimates with the Board.

**10. Suggested Items for Next Agenda**

Executive Sessions: Land Acquisition, Personnel

Approval of the Audit

Review of the standards for the Per Capita grant

**11. Board Comments and Concerns**

Mr. Fischer and Ms. Lane represented the Board in the celebration of the 100<sup>th</sup> anniversary of the Alexander Building.

**12. Next Meeting Date:** November 16, 2022

**13. Adjournment**

Ms. Robb adjourned the meeting at 7:07 PM.

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Secretary

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Date