

Minutes of the Board of Trustees

Normal Public Library

October 18, 2023

Call to order: A regular meeting of the Board of Trustees of the Normal Public Library was held in the Community Room of the Normal Public Library, Normal, Illinois on Wednesday, October 18, 2023. The meeting convened at 6:00 pm, President Beth Robb, presiding.

Members Present: Beth Robb, President, Katelyn Trunnell, Vice President, Erin Ripley-Gataric, Secretary, Lynda Lane, Treasurer, Amy Ersland, Terry Lindberg, Dylan Hile-Broad

Members Absent: None

Library Staff Present: John Fischer, Library Director, Jennifer Williams, Rachel Park, Laura Golaszewski

Community Members Present: None

1. **Review of the Agenda:** No corrections or additions
2. **President's Report:** None
3. **Public Comment:** None
4. **Committee and Liaison Reports [Foundation; Library Advocacy; Library Planning]:**

Foundation: Upcoming gift wrapping volunteer event

Library Advocacy: Met with local elected officials.

Library Planning: No report.

5. **Library Director's Report:** Mr. Fischer discussed the items in his report.
6. **OMNIBUS VOTE AGENDA**
 - A. **Approval of the Minutes of the Regular Board Meeting of September 20, 2023**
 - B. **Report to Receive and File Normal Public Library Expenditures for Payment, including \$169,741.98 for two payrolls, and \$164, 686.10 for expenditures as of October 11 2023.**

Ms. Lane moved to approve all items on the Omnibus Vote Agenda, Ms. Ersland seconded.

Motion passed 7-0.

7. **ITEMS REMOVED FROM THE OMNIBUS VOTE AGENDA**

No items were removed from the Omnibus Vote Agenda.

8. **NEW BUSINESS**

- A. **Staff Update: Rachel Park, Business and Technology Librarian**
- B. **FY2024-FY2029 Budget Update**
- C. **2024 Closed Dates (Action)**

- i. **Mr. Lindberg moved to approve, with the addition of Indigenous Peoples' Day as a floating holiday, and all floating holidays to be used within 60 days. Seconded by Ms. Trunnel.**

1. Motion passed 7-0

- D. **Electronic Meetings Policy**
- E. **Public Participation at Library Meetings Policy**
- F. **Paid Leave For All Workers Policy**

9. UNFINISHED BUSINESS

- A. **Abatement Project Update**
- B. **Liability Insurance Renewal**

10. Suggested Items for the Next Agenda

- A. **2023 Audit Approval**
- B. **Standards for Illinois Public Libraries**
- C. **Personnel Code**
- D. **Update on Paid Leave Policy**

11. Board Comments and Concerns

12. Next Meeting Date: November 15, 2023

13. Adjournment

Ms. Robb adjourned the meeting at 7:10 pm.

Secretary

Date