

**Minutes of the Board of Trustees
Normal Public Library
October 16, 2024**

Call to order: A regular meeting of the Board of Trustees of the Normal Public Library was held in the Multi-Purpose Room 409, City Hall, Normal, Illinois on Wednesday, October 16, 2024. The meeting convened at 6:01 pm, President Beth Robb, presiding.

Members Present: Beth Robb, President, Katelyn Trunnel, Vice-president, Erin Ripley-Gataric, Secretary, Amy Ersland, Treasurer, Lynda Lane, Dylan Hile-Broad, Terry Lindberg

Members Absent: None

Library Staff Present: John Fischer, Library Director, Laura Golaszewski, Jennifer Williams

Community Members Present: none

1. **Review of the Agenda:** No corrections or additions
2. **President's Report:** Ms. Robb reported on several Trustees' attendance at the Illinois Library Association Trustee Day last week.
3. **Public Comment:** None
4. **Committee and Liaison Reports [Foundation; Library Advocacy; Library Planning, Capital Project]:**
Foundation: Meeting frequency will increase to monthly. Michelle Freeman is the new Foundation board president. The campaign committee will meet again soon. Giving Tuesday is planned. Ms. Lane presented information about an interactive lighting display that may be a fundraising goal.

Library Advocacy: December 10, 8:00 AM legislative meetup.

Library Planning: Next meeting on Friday, October 25th.

Capital Project: Included in Director's Report

5. **Library Director's Report:** Mr. Fischer presented the items in his report.

6. **OMNIBUS VOTE AGENDA**

- A. **Approval of the Minutes of the Regular Board Meeting of September 18, 2024.**
- B. **Report to Receive and File Normal Public Library Expenditures for Payment, including \$275,888.96 for three payrolls, and \$62,538.07 for expenditures as of October 14, 2024.**
- C. **ADA Policy**

Ms. Lane moved to approve the Omnibus Vote Agenda, Mr. Hile-Broad seconded.

Motion passed 7-0.

7. **ITEMS REMOVED FROM THE OMNIBUS VOTE AGENDA**

No items were removed.

8. NEW BUSINESS

- A. Approval to waive the formal bidding process and accept a quote from Dell Midwestern Higher Education Compact (MHEC) Master Agreement in the amount of \$43,898.24 to replace staff workstations and related equipment in line with our FY25 budget schedule. (Action)

Mr. Lindberg moved to approve. Ms. Trunnell seconded.

Motion passed 7-0.

9. UNFINISHED BUSINESS

- A. Abatement and Renovation Project Update (Discussion)

10. Suggested items for the Next Agenda

- A. Foundation interactive light display support
- B. Social Media Policy

10. Board Comments and Concerns

11. Next Meeting Date: November 20, 2024

12. Adjournment

Ms. Robb motioned to adjourn the meeting , Ms. Ripley-Gataric seconded. Meeting adjourned at 6:41 pm.

Secretary

Date