

Minutes of the Board of Trustees

Normal Public Library

September 20, 2023

Call to order: A regular meeting of the Board of Trustees of the Normal Public Library was held in the Community Room of the Normal Public Library, Normal, Illinois on September 20, 2023. The meeting convened at 6:00 pm, President Beth Robb, presiding.

Members Present: Beth Robb, President, Erin Ripley-Gataric, Secretary, Lynda Lane, Treasurer, Amy Ersland

Members Absent: Dylan Hile-Broad, Terry Lindberg, Katelyn Trunnell, Vice President

Library Staff Present: John Fischer, Library Director, Laura Golaszewski, Jennifer Williams

Community Members Present: None

1. **Review of the Agenda:** No corrections or additions
2. **President's Report:** Ms. Robb updated on Town Council discussions.
3. **Public Comment:** None
4. **Committee and Liaison Reports [Foundation; Library Advocacy; Library Planning]:**

Foundation: Foundation board met and are still interested in fundraising for the maker space.

Library Advocacy: Meeting soon with local representatives for tour and discussion of renovation funding.

Library Planning: No report.

5. **Library Director's Report:** Mr. Fischer discussed the items in his report.
6. **OMNIBUS VOTE AGENDA**
 - A. **Approval of the Minutes of the Regular Board Meeting of August 16, 2023**
 - B. **Report to Receive and File Normal Public Library Expenditures for Payment, including \$88,858.87 for two payrolls, and \$163,394.35 for expenditures as of September 1, 2023.**

Ms. Lane moved to approve all items on the Omnibus Vote Agenda, Ms. Ersland seconded.

Motion passed 4-0.

7. **ITEMS REMOVED FROM THE OMNIBUS VOTE AGENDA**

No items were removed from the Omnibus Vote Agenda.

8. **NEW BUSINESS**
 - A. **MEETING ITEM (Action)**
 - i. FY2024-FY2029 Budget Proposal

1. Ms. Lane moved to approve the FY2024-FY2029 Budget Proposal as presented, Ms. Ersland seconded.

a. Motion passed 4-0.

ii. Purchasing Policy

1. Ms. Ersland moved to approve the revised Purchasing Policy as presented, Ms. Lane seconded.

a. Motion passed 4-0.

B. Executive Session: [5 ICLS 120/2(c)(21)] Six-Month Review of Executive Session minutes.

Ms. Lane moved to enter Executive Session at 6:50 pm. Ms. Ersland seconded.

Roll Call to enter Executive Session:

Beth Robb – Present

Katelyn Trunnell – Absent

Erin Ripley-Gataric – Present

Lynda Lane – Present

Amy Ersland – Present

Dylan Hile-Broad – Absent

Terry Lindberg – Absent

Ms. Lane motioned to exit executive session. Ms. Ersland seconded.

Roll Call to Exit Executive Session:

Beth Robb – Present

Katelyn Trunnell - Absent

Erin Ripley-Gataric - Present

Lynda Lane – Present

Amy Ersland – Present

Dylan Hile-Broad - Absent

Terry Lindberg - Absent

The Board exited Executive Session and returned to the Regular Meeting at 6:53 pm.

9. **UNFINISHED BUSINESS**

A. Abatement Project Update

10. **Suggested Items for Next Agenda**

A. Asbestos Update

B. Updates from staff

11. **Board Comments and Concerns**

12. **Next Meeting Date:** October 18, 2023

13. **Adjournment**

Ms. Robb adjourned the meeting at 6:54 pm.

Secretary

Date