

**Minutes of the Board of Trustees
Normal Public Library
September 18, 2024**

Call to order: A regular meeting of the Board of Trustees of the Normal Public Library was held in the Multi-Purpose Room 409, City Hall, Normal, Illinois on Wednesday, September 18, 2024. The meeting convened at 6:01 pm, President Beth Robb, presiding.

Members Present: Beth Robb, President, Katelyn Trunnel, Vice-president, Erin Ripley-Gataric, Secretary, Amy Erslund, Treasurer, Dylan Hile-Broad, Terry Lindberg

Members Present via phone: Lynda Lane

Members Absent:

Library Staff Present: John Fischer, Library Director, Laura Golaszewski, Jennifer Williams

Community Members Present: none

Mr. Hile-Broad moved to allow remote participation by Ms. Lane pursuant to Open Meetings Act for the reason of illness. Ms. Trunnell seconded the motion.

The motion passed 6-0.

1. **Review of the Agenda:** No corrections or additions
2. **President's Report:** Ms. Robb will address during library advocacy report.
3. **Public Comment:** Board received information regarding City Hall elevators.
4. **Committee and Liaison Reports [Foundation; Library Advocacy; Library Planning, Capital Project]:**
Foundation: Ms. Lane reported that several Foundation board members will be leaving soon, and new members are being sought.

Library Advocacy: Ms. Robb discussed the proposed Town of Normal loan to NPL with Mayor Koos. No issues anticipated.

Library Planning: No report. Next scheduled meeting is in October.

Capital Project: Report to be delivered during Director's Report.

5. **Library Director's Report:** Mr. Fischer presented the items in his report.

6. **OMNIBUS VOTE AGENDA**

- A. **Approval of the Minutes of the Regular Board Meeting of August 21, 2024.**
- B. **Report to Receive and File Normal Public Library Expenditures for Payment, including \$184,640.83 for two payrolls, and \$821,214.07 for expenditures as of September 12, 2024.**
- C. **Rules of Conduct for Library Users Policy**
- D. **3D Printing Policy**
- E. **Holiday and Closed Schedule 2025**

Ms. Lane moved to remove Item C, Rules of Conduct for Library Users policy and approve the remaining items in the Omnibus Vote Agenda. Ms. Ersland seconded.

Motion passed 7-0

Item C was removed from the Omnibus Vote by Ms. Ripley-Gataric.
Items A, B, D, and E were approved by Omnibus Vote.

7. ITEMS REMOVED FROM THE OMNIBUS VOTE AGENDA

A. Rules of Conduct for Library Users Policy

Ms. Trunnel moved to approve the Rules of Conduct for Library Users Policy as amended, Ms. Lane seconded.

Motion passed 7-0.

8. NEW BUSINESS

A. Fiscal Budget 2026 (Motion)

Mr. Lindberg motioned to approve the 2026 Fiscal Budget as presented. Mr. Hile-Broad seconded.

The motion passed 7-0.

B. Executive Session: [5 ICLS 120/2(c)(21)] Six-Month Review of Executive Session Minutes.

Mr. Lindberg moved to not release the executive session minutes. Mr. Hile-Broad seconded.

The motion passed 7-0.

9. UNFINISHED BUSINESS

A. Abatement and Renovation Project Update (Discussion)

10. Suggested items for the Next Agenda

A. Update on renovation

10. Board Comments and Concerns

Mr. Lindberg recognized Mr. Fischer's efforts in communicating construction info and issues with the board, to their agreement.

11. Next Meeting Date: October 16, 2024

12. Adjournment

Ms. Robb motioned to adjourn the meeting , Ms. Ripley-Gataric seconded. Meeting adjourned at 7:02 pm.

Secretary

Date