

**Minutes of the Board of Trustees
Normal Public Library
September 17, 2025**

Call to order: A regular meeting of the Board of Trustees of the Normal Public Library was held in Board Room 018, Normal Public Library, Normal, Illinois on Wednesday, September 17, 2025. The meeting convened at 6:00 pm, President Beth Robb, presiding.

Members Present: Beth Robb, President, Katelyn Trunnell, Vice-president, Erin Ripley-Gataric, Secretary, Lynda Lane, Treasurer, Terry Lindberg, Susan Lash

Members Participating via Phone: David Sye

Members Absent: None

Library Staff Present: John Fischer, Library Director, Jennifer Williams

NPL Foundation Liaison: Michelle Freeman

Town of Normal Staff Present: None

Community Members Present: None

Ms Lane moved to allow Mr Sye to participate via phone. Ms Lash seconded the motion.

1. Beth Robb: Yes
2. Katelyn Trunnell: Yes
3. Erin Ripley-Gataric: Yes
4. Lynda Lane: Yes
5. Terry Lindberg: Yes
6. Susan Lash: Yes

1. **Review of the Agenda:** No corrections or additions
2. **President's Report:** Ms. Robb complimented the Ribbon Cutting ceremony yesterday. The Board shared appreciation for staff effort and community attendance.
3. **Public Comment:** None
4. **Committee and Liaison Reports [Foundation; Library Advocacy; Library Planning]:**

Foundation: The foundation is currently in a building phase. Discussion with Foundation President to follow.

Library Advocacy: Excellent turnout from local and state elected officials. Ms. Robb spoke with Speaker Welch. Mr. Lindberg spoke to many Town representatives.

Library Planning: Meeting was cancelled. October meeting to be scheduled.

5. **Library Director's Report:** Mr. Fischer presented the items in his report.

6. OMNIBUS VOTE AGENDA

- A. Approval of the Minutes of the Regular Board Meeting of August 20, 2025

- B. Report to Receive and File Normal Public Library Expenditures for Payment, including \$191,934.26 for two payrolls, and \$533,618.88 for expenditures as of September 11, 2025.
- C. Approval of Holiday and Closed Schedule 2026

Ms. Lane moved to approve the Omnibus Vote agenda, Ms. Trunnell seconded.

Motion passed 7-0.

- 1. Beth Robb: Yes
- 2. Katelyn Trunnell: Yes
- 3. Erin Ripley-Gataric: Yes
- 4. Lynda Lane: Yes
- 5. Terry Lindberg: Yes
- 6. Susan Lash: Yes
- 7. David Sye: Yes

7. ITEMS REMOVED FROM THE OMNIBUS VOTE AGENDA

No items were removed.

8. NEW BUSINESS

- A. NPL Foundation Discussion (Michelle Freeman)
- B. Approval of FY2027 Budget and associated Tax Levy Letter to Town of Normal (Action)

Ms. Lane moved to approve the FY 2027 Budget and associated Tax Levy Letter to the Town of Normal Mayor as edited. Ms. Trunnell seconded.

- 1. Beth Robb: Yes
- 2. Katelyn Trunnell: Yes
- 3. Erin Ripley-Gataric: Yes
- 4. Lynda Lane: Yes
- 5. Terry Lindberg: Yes
- 6. Susan Lash: Yes
- 7. David Sye: Yes

- C. Review Partial Requirements of Per Capita Grant (Discussion)
- D. Executive Session: [5 ILCS 120/2(c)(21)] Six-Month Review of Executive Session Minutes
 - 1. Ms. Lane moved to enter executive session. Ms.Trunnell seconded.
Beth Robb: Yes
 - 2. Katelyn Trunnell: Yes
 - 3. Erin Ripley-Gataric: Yes
 - 4. Lynda Lane: Yes
 - 5. Terry Lindberg: Yes
 - 6. Susan Lash: Yes
 - 7. David Sye: Yes
- E. Review and Approve Executive Session Minutes, to Release Certain Executive Session Minutes, and to Retain Confidentiality for Certain Executive Session Minutes

Mr. Lindberg moved to approve but not release and to retain confidential executive session minutes. Ms. Lane seconded the motion.

1. Beth Robb: Yes
2. Katelyn Trunnell: Yes
3. Erin Ripley-Gataric: Yes
4. Lynda Lane: Yes
5. Terry Lindberg: Yes
6. Susan Lash: Yes
7. David Sye: Yes

- F. Authorize the disposal of the verbatim record of Executive Session meetings dated prior to September 2023.

Ms. Lane moved to authorize the disposal of the verbatim records dated prior to September 2023. Ms. Lash seconded.

1. Beth Robb: Yes
2. Katelyn Trunnell: Yes
3. Erin Ripley-Gataric: Yes
4. Lynda Lane: Yes
5. Terry Lindberg: Yes
6. Susan Lash: Yes
7. David Sye: Yes

9. UNFINISHED BUSINESS

A. Strategic Planning Discussion

10. SUGGESTED ITEMS FOR THE NEXT AGENDA

A. Strategic Planning Discussion (continued)

11. Board comments or concerns: none

12. Next Meeting Date: October 15, 2025

13. Adjournment

Ms. Lane moved to adjourn the meeting, Ms. Trunnell seconded.

1. Beth Robb: Yes
2. Katelyn Trunnell: Yes
3. Erin Ripley-Gataric: Yes
4. Lynda Lane: Yes
5. Terry Lindberg: Yes
6. Susan Lash: Yes
7. David Sye: Yes

Meeting adjourned at 7:42 pm.

Secretary

Date