

Minutes of the Board of Trustees
Normal Public Library
August 20, 2025

Call to order: A regular meeting of the Board of Trustees of the Normal Public Library was held in the Board Room of Normal Public. The meeting convened at 6:00 pm, President Beth Robb, presiding.

Members Present: Beth Robb, President, Katelyn Trunnel, Vice-president, Erin Ripley-Gataric, Secretary, Lynda Lane, Treasurer, Terry Lindberg, Susan Lash, David Sye

Members Absent: None

Library Staff Present: John Fischer, Library Director

Town of Normal Staff Present: Andrew Huhn, Director of Finance

Community Members Present: None

1. **Review of the Agenda:** Addition of expenditure amounts (*italicized*) in 6(a) Omnibus Vote Agenda
2. **President's Report:** Ms. Robb had nothing to report.
3. **Public Comment:** None
4. **Committee and Liaison Reports [Foundation; Library Advocacy; Library Planning]:**

Foundation: Quorum wasn't met; no official August meeting took place. Joint board retreat NPL-NPLF being planned for mid-winter. The NPLF board will be donating a tree to the Babyfold's Festival of Trees fundraiser. Lynda is helping to interview and recruit new members. The department of Civic Engagement at ISU is interested in providing resources.

Library Advocacy: None

Library Planning: Next meeting August 29, 2025

5. **Library Director's Report:** Mr. Fischer presented the items in his report.

6. OMNIBUS VOTE AGENDA

- A. Approval of the Minutes of the Regular Board Meeting of July 22, 2025
- B. *Report to Receive and File Normal Public Library Expenditures for Payment, including \$193,013.92 for two payrolls, and \$181,895.76 for expenditures as of August 15, 2025.*
- C. Approval of Rules of Conduct for Library Users Policy
- D. Waive the Formal Bidding Process and Execute a Contract for an Education Compact (MHEC) Master Agreement with DELL Technologies to replaced 25 Staff and Public Computers in the Amount of \$30,912.50

Ms. Lane moved to approve the Omnibus Vote agenda, Mr. Sye seconded.

Motion passed 7-0.

1. Beth Robb: Yes

2. Katelyn Trunnell: Yes
3. Erin Ripley-Gataric: Yes
4. Lynda Lane: Yes
5. Terry Lindberg: Yes
6. Susan Lash: Yes
7. David Sye: Yes

7. ITEMS REMOVED FROM THE OMNIBUS VOTE AGENDA

No items were removed.

8. NEW BUSINESS

- A. FY26-27 Budget and Levy Discussion (Andrew Huhn, Director of Finance)
- B. Strategic Planning (discussion)
- C. NPL Foundation (discussion)
- D. Opportunity for Roof Solar (discussion)
- E. September 16 Ribbon Cutting Event (discussion)

9. UNFINISHED BUSINESS

- A. None

10. SUGGESTED ITEMS FOR THE NEXT AGENDA

- A. Six month review of minutes (executive session)
- B. Review levy request letter to Town Council (discussion/executive session)
- C. Vote to approve levy request letter to Town Council (motion)

11. Board Comments and Concerns

- A. None

12. Next Meeting Date: September 17, 2025

13. Adjournment

Ms. Lane motioned to adjourn the meeting , Mr. Sye seconded.

Motion passed 7-0.

1. Beth Robb: Yes
2. Katelyn Trunnell: Yes
3. Erin Ripley-Gataric: Yes
4. Lynda Lane: Yes
5. Terry Lindberg: Yes
6. Susan Lash: Yes
7. David Sye: Yes

Meeting adjourned at 7:30 pm.

Secretary

Date