

## Minutes of the Board of Trustees

### Normal Public Library

July 19, 2023

**Call to order:** A regular meeting of the Board of Trustees of the Normal Public Library was held in the Community Room of the Normal Public Library, Normal, Illinois on Wednesday, July 19, 2023. The meeting convened at 6:01 pm, President Beth Robb, presiding.

**Members Present:** Beth Robb, President, Erin Ripley-Gataric, Secretary, Lynda Lane, Treasurer, Amy Ersland, Dylan Hile-Broad

**Members Absent:** Terry Lindberg, Katelyn Trunnell, Vice President

**Library Staff Present:** John Fischer, Library Director, Rhiannon Shoults

**Community Members Present:** None

1. **Review of the Agenda:** No corrections or additions
2. **President's Report:** Summary of discussions with Mayor Koos
3. **Public Comment:** None
4. **Committee and Liaison Reports [Foundation; Library Advocacy; Library Planning]:**
  - Foundation:** Meeting was held.
  - Library Advocacy:** Summary of meeting with Mayor and City Manager.
  - Library Planning:** No report.
5. **Library Director's Report:** Mr. Fischer discussed the items in his report.
6. **OMNIBUS VOTE AGENDA**
  - A. Approval of the Minutes of the Regular Board Meeting of June 21, 2023
  - B. Report to Receive and File Normal Public Library Expenditures for Payment, including \$167,782.18 for two payrolls, and \$35,490.91 for expenditures as of June 14, 2023.
    - i. Ms. Lane motioned to approve, seconded by Ms. Ersland.
    - ii. Motion passed 5-0.
7. **ITEMS REMOVED FROM THE OMNIBUS VOTE AGENDA**
  - A. None
8. **NEW BUSINESS**
  - A. Resolution Authorizing the Purchase of Public Seating Furniture from Widmer Interiors via the Omnia Joint Purchasing Contract Number HON R191804/Arcadia 07-78 in the amount of \$18,930.31
    - i. Ms. Lane motioned to approve, seconded by Ms. Ersland.

ii. Motion passed 5-0.

B. Capital Project Committee

i. Mr. Hile-Broad motioned to approve, seconded by Ms. Ersland.

ii. Motion passed 5-0.

C. Purchasing Policy (Discussion)

D. Harassment Free Workplace Policy (Discussion)

E. Photography and Video Recording Policy (Discussion)

F. FY2024-FY2029 Budget Preparation (Discussion)

9. **UNFINISHED BUSINESS**

A. Abatement Update

10. **Suggested Items for Next Agenda**

A. Selection of Capital Project Committee members

11. **Board Comments and Concerns**

12. **Next Meeting Date:** August 16, 2023, 6:00 pm

13. **Adjournment**

Ms. Robb adjourned the meeting at 7:14 pm.

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Secretary

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Date