

Minutes of the Board of Trustees

Normal Public Library

June 21, 2023

Call to order: A regular meeting of the Board of Trustees of the Normal Public Library was held in the Community Room of the Normal Public Library, Normal, Illinois on Wednesday, June 21, 2023. The meeting convened at 6:00 pm, President Beth Robb, presiding.

Members Present: Beth Robb, President, Katelyn Trunnell, Vice President, Erin Ripley-Gataric, Secretary, Amy Ersland, Dylan Hile-Broad

Members Absent: Lynda Lane, Treasurer, Terry Lindberg

Library Staff Present: John Fischer, Library Director, Laura Golaszewski, Jennifer Williams, Rhiannon Shoults

Community Members Present: Breanna Rittman (WMBD)

1. **Review of the Agenda:** No corrections or additions
2. **President's Report: Nothing to report at this time**
3. **Public Comment:** None
4. **Committee and Liaison Reports [Foundation; Library Advocacy; Library Planning]:**

Foundation: Meeting was held with discussion.

Library Advocacy: No report.

Library Planning: No report.

5. **Library Director's Report:** Mr. Fischer discussed the items in his report.
6. **OMNIBUS VOTE AGENDA**
 - A. Approval of the Minutes of the Regular Board Meeting of May 17, 2023
 - B. Approval of the Corrected Minutes of the Regular Board Meeting of April 19, 2023
 - C. Report to Receive and File Normal Public Library Expenditures for Payment, including \$258,573.69 for three payrolls, and \$97,259.39 for expenditures as of June 14, 2023.
 - i. Mr. Hile-Broad motioned to approve, seconded by Ms. Ersland.
 - ii. Motion passed 5-0.
7. **ITEMS REMOVED FROM THE OMNIBUS VOTE AGENDA**
 - A. None
8. **NEW BUSINESS**
 - A. Non-resident card fee
 - i. Ms. Ersland moved to approve non-resident card fee of \$179.80, seconded by Ms. Trunnell.

ii. Motion passed 5-0.

B. Abatement/Renovation Project

i. Ms. Ersland moved to resume/continue contractual work with Studio GC in preparation of documents to seek bids for the library renovation and asbestos removal project not to exceed \$4.75M. Mr. Hile-Broad seconded.

ii. Motion passed 5-0

C. Purchasing Policy (Discussion)

D. Executive Session: [5 ILCS 120/2(c)(5)] Land Sale/Land Acquisition (Action)

Ms. Robb moved to enter Executive Session at 6:31 pm. Ms. Ripley-Gataric seconded.

Motion passed 5-0

Roll Call to enter Executive Session:

Beth Robb – Present

Katelyn Trunnell – Present

Erin Ripley-Gataric – Present

Lynda Lane – Absent

Amy Ersland – Present

Terry Lindberg – Absent

Dylan Hile-Broad – Present

Executive Session entered at 6:31 pm.

The Board invited Mr. Fischer to the Executive Session at 6:32 pm to discuss Land Acquisition/Land Sale.

Roll Call to Exit Executive Session:

Beth Robb – Present

Katelyn Trunnell - Present

Erin Ripley-Gataric - Present

Lynda Lane – Absent

Amy Ersland – Present

Terry Lindberg - Absent

Dylan Hile-Broad - Present

The Board and Mr. Fischer exited Executive Session and returned to the Regular Meeting at 6:39 pm.

Ms. Ersland motioned to approve addendum to contract for lot licenses, seconded by Ms. Trunnell.

Motion passed 5-0.

9. **UNFINISHED BUSINESS**

None

10. **Suggested Items for Next Agenda**

- A. Committee development for Maker Space
- B. Discussion of Purchasing Policy Draft

11. **Board Comments and Concerns**

12. **Next Meeting Date:** July 19, 2023

13. **Adjournment**

Ms. Robb adjourned the meeting at 6:49 pm.

Secretary

Date