

Minutes of the Board of Trustees

Normal Public Library

February 26, 2024

Call to order: A regular meeting of the Board of Trustees of the Normal Public Library was held in the Community Room of the Normal Public Library, Normal, Illinois on Monday, February 26th, 2024. The meeting convened at 6:00 pm, President Beth Robb, presiding.

Members Present: Beth Robb, President, Katelyn Trunnell, Vice President, Erin Ripley-Gataric, Secretary, Lynda Lane, Treasurer, Amy Ersland, Terry Lindberg

Members Absent: Dylan Hile-Broad, Lynda Lane

Library Staff Present: John Fischer, Library Director, Jennifer Williams

Community Members Present: Lizzie Seils - Channel 25 News, Andrew Huhn - Town of Normal, Letishia Trepac - Town of Normal, Darren Schretter - Studio GC (remote by Zoom)

1. **Review of the Agenda:** No corrections or additions
2. **President's Report:** None
3. **Public Comment:** None
4. **Committee and Liaison Reports [Foundation; Library Advocacy; Library Planning; Capital Project]:**

Foundation: None

Library Advocacy: None

Library Planning: Meeting scheduled for April.

Capital Project Committee: None

5. **Library Director's Report:** Mr. Fischer discussed the items in his report.
6. **OMNIBUS VOTE AGENDA**
 - A. Approval of the Minutes of the Regular Board Meeting of January 17, 2024
 - B. Report to Receive and File Normal Public Library Expenditures for Payment, including \$166,509.93 for two payrolls, and \$48,725.54 for expenditures as of February 15, 2024.
 - C. Approval of the Library Card Policy
 - D. Approval of Library Parking Policy

Ms. Trunnell moved to approve all items on the Omnibus Vote Agenda, Ms. Ersland seconded.

Motion passed 5-0

7. **ITEMS REMOVED FROM THE OMNIBUS VOTE AGENDA**

No items were removed from the Omnibus Vote Agenda.

8. **NEW BUSINESS**

A. **Acknowledgement of committed project funding from Normal Public Library Foundation**

Mr. Lindberg moved to approve. Ms. Erslund seconded.
Motion passed 5-0.

B. **Approval of successful, qualified bid and authorize the Library Director to Enter a Contract with Broeren Russo for Asbestos Abatement and Interior Renovation in the amount of \$5,127,000**

Mr. Lindberg moved to accept bid. Ms. Erslund seconded.
Motion passed 5-0.

C. **Approval of 2023 Annual Report**

Ms. Trunnell moved to approve report. Ms. Erslund seconded.
Motion passed 5-0.

D. **Executive Session: [5 ILCS 120/2/(c)(1)] Personnel**

Roll Call to enter Executive Session:

Beth Robb – Present

Katelyn Trunnell – Present

Erin Ripley-Gataric – Present

Lynda Lane – Absent

Amy Erslund – Present

Terry Lindberg – Present

Dylan Hile-Broad – Absent

The Board invited Mr. Fischer to the Executive Session at 6:58 pm to discuss personnel evaluation.

Roll Call to Exit Executive Session:

Beth Robb – Present

Katelyn Trunnell - Present

Erin Ripley-Gataric - Present

Lynda Lane – Absent

Amy Erslund – Present

Terry Lindberg - Present

Dylan Hile-Broad - Absent

The Board and Mr. Fischer exited Executive Session and returned to the Regular Meeting at 7:05 pm.

9. **UNFINISHED BUSINESS**

None

10. **Suggested Items for Next Agenda**

11. **Board Comments and Concerns**

12. **Next Meeting Date:** March 20, 2024

13. **Adjournment**

Ms. Robb adjourned the meeting at 7:09 pm.

Secretary

Date