

Minutes of the Board of Trustees
Normal Public Library
February 19, 2025

Call to order: A regular meeting of the Board of Trustees of the Normal Public Library was held in Multi-Purpose Room 417, City Hall, Normal, Illinois on Wednesday, February 19, 2025. The meeting convened at 6:06 pm, President Beth Robb, presiding.

Members Present: Beth Robb, President, Katelyn Trunnel, Vice-president, Erin Ripley-Gataric, Secretary, Lynda Lane, Dylan Hile-Broad, Terry Lindberg

Members Absent: Amy Ersland, Treasurer

Library Staff Present: John Fischer, Library Director, Jennifer Williams

Community Members Present:

1. **Review of the Agenda:** No corrections or additions
2. **President's Report:** Ms. Robb and Mr. Lindberg discussed future development.
3. **Public Comment:** None
4. **Committee and Liaison Reports [Foundation; Library Advocacy; Library Planning, Capital Project]:**
Foundation: Meets tomorrow. Committee retreat last month focused on cohesion, donor recognition, and local mid-size businesses. Three current openings.

Library Advocacy: Mr. Lindberg and Mr. Fischer met with Sen. Koehler's staff for a tour of the building.

Library Planning: No report

Capital Project: Included in Library Director's Report, will be omitted in the future.

5. **Library Director's Report:** Mr. Fischer presented the items in his report.

6. **OMNIBUS VOTE AGENDA**

- A. Approval of the Minutes of the Regular Board Meeting of December 18, 2024
- B. Approval of the Minutes of the Regular Board Meeting of January 15, 2025
- C. Approval of Normal Public Library Expenditures for Payment as of February 13, 2025, including two payrolls totaling \$183,570.12 and expenses totaling \$594,538.29 from January 14 to February 13.
- D. Approve Closing the Library on May 16, 2025 for Staff Development

Ms. Lane moved to approve the Omnibus Vote Agenda, Ms. Trunnell seconded.

Motion passed 6-0.

7. **ITEMS REMOVED FROM THE OMNIBUS VOTE AGENDA**

No items were removed.

8. NEW BUSINESS

A. Approval of Patron Privacy Policy (Action)

Ms. Lane motioned to approve. Mr. Hile-Broad seconded.

Motion passed 6-0.

B. Waive the formal bidding process and authorize the library director to enter a contract with Minuteman for the purchase of security cameras, infrastructure, installation and service totaling \$49,917.39. (Action)

Ms. Lane motioned to approve. Ms. Trunnell seconded.

Motion passed 6-0.

C. Discussion of Town of Normal Survey Results

D. Executive Session: [5 ILCS 120/2(c)(1)] Personnel

Ms. Lane moved to enter Executive Session at 7:07 pm. Ms. Robb seconded.

Roll Call to enter Executive Session:

Beth Robb – Present

Katelyn Trunnell – Present

Erin Ripley-Gataric – Present

Lynda Lane – Present

Amy Ersland – Absent

Terry Lindberg – Present

Dylan Hile-Broad – Present

Roll Call to Exit Executive Session:

Beth Robb – Present

Katelyn Trunnell - Present

Erin Ripley-Gataric - Present

Lynda Lane – Present

Amy Ersland – Absent

Terry Lindberg - Present

Dylan Hile-Broad - Present

The Board exited Executive Session and returned to the Regular Meeting at 7:29 pm.

9. UNFINISHED BUSINESS

A. Abatement and Renovation Project Update (Discussion)

10. Suggested items for the Next Agenda

a. Review of Chapters 1 and 2 of Library Standards

11. Board Comments and Concerns

12. Next Meeting Date: March 19, 2025

13. Adjournment

Ms. Robb motioned to adjourn the meeting , Mr. Hile-Broad seconded. Meeting adjourned at 7:31 pm.

Secretary

Date