

Normal Public Library Board of Trustees Agenda for Monthly Board Meeting July 25, 2018 at 5:00 PM

Location: Normal Public Library - Board Room | 206 W. College Ave., Normal, IL 61761

- 1. Review of the Agenda: Corrections or Additions
- 2. Approval of the Minutes of the Previous Meeting (Action)
- 3. Approval of Expenditures (Action)
- 4. President's Report
- 5. Public Comment
- 6. Library Director's Report
- 7. Foundation Report
- 8. New Business
 - A. Election of Secretary and Treasurer (Action)
 - B. FY2019 FY2024 Budget (Discussion)
 - C. Executive Session: Approval of Executive Session Minutes [Section 2(c)(21)]
- 9. Unfinished Business (None)
- 10. Suggested Items for the Next Agenda
- 11. Next Meeting Date: August 29, 2018
- 12. Adjournment

Normal, Illinois 61761.

The Board of Trustees of Normal Public Library may attend the Annual Town of Normal Appreciation Reception on Thursday, July 26, 2018 from 5:30 pm to 7:00 pm at Destihl Brewery, 1200 Greenbriar Drive,

The Board of Trustees of Normal Public Library may attend the regular meetings of the Normal Town Council, which take place at 7:00 pm on the first and third Monday of each month at City Hall, Fourth Floor, 11 Uptown Circle, Normal, IL 61761. Parking is available in the Uptown Station Parking Deck. The Board may also attend special Council meetings, work sessions and other events, all scheduled as needed.

<u>Minutes</u>

As of July 20, the minutes for the June 27 meeting are not yet available.

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WATTS COPY SYSTEMS, INC. IMAGE CHARGES/NPL \$140.84 WALMART COMMUNITY BRC PROGRAM SUPPLIES \$106.71 KROGER-INDY CUSTOMER CHARGES JUNE STMT/MISC SUPPLIES \$229.24 TWIN CITY AWARDS NAME PLATE \$36.00 KAEB SANITARY SUPPLY INC DISINFECTANT \$80.40 LOLITA GREEN TREATS FOR BOARD MEETING/ \$39.45 CARDMEMBER SERVICE AMAZON.COM - JUMBO DICE P \$30.56 CARDMEMBER SERVICE DOLLAR TREE - TABLE COVER \$47.00 CARDMEMBER SERVICE SCHOOL SHOP - PROGRAM SUP \$21.25 CARDMEMBER SERVICE DOLLAR TREE - SRP SUPPLIE \$63.00 CARDMEMBER SERVICE HOBBY - SUPPLIES \$90.61 CARDMEMBER SERVICE HOBBY - SUPPLIES \$90.61 CARDMEMBER SERVICE MAMETAG NINJA - TAG W/MAG \$12.00 CARDMEMBER SERVICE MELJER - FOOD SUPPLIES \$26.97 CARDMEMBER SERVICE MELJER - FOOD SUPPLIES \$40.96 CARDMEMBER SERVICE ALA - BOOKMARKS \$402.96 CARDMEMBER SERVICE MAKEMYFRESHENER.COM - FOR \$865.49 CARDMEMBER SERVICE SU SUFESTIVAL FEE - OUTREA \$30.00 CARDMEMBER SERVICE SU SUFESTIVAL FEE - OUTREA \$30.00 CARDMEMBER SERVICE SU SUFESTIVAL FEE - OUTREA \$30.00 CARDMEMBER SERVICE SER PLUG SUPERSTORE.FOR C \$100.15	CARDMEMBER SERVICE	OCTANE INTERLOUNGE - TRAV	\$44.11	
WALMART COMMUNITY BRC PROGRAM SUPPLIES \$106.71 KROGER-INDY CUSTOMER CHARGES JUNE STMT/MISC SUPPLIES \$229.24 TWIN CITY AWARDS NAME PLATE \$36.00 KAEB SANITARY SUPPLY INC DISINFECTANT \$80.40 LOLITA GREEN TREATS FOR BOARD MEETING/ \$39.45 CARDMEMBER SERVICE AMAZON.COMJUMBO DICE P \$30.56 CARDMEMBER SERVICE DOLLAR TREE - TABLE COVER \$47.00 CARDMEMBER SERVICE SCHOOL SHOP - PROGRAM SUP \$21.25 CARDMEMBER SERVICE DOLLAR TREE - SRP SUPPLIE \$63.00 CARDMEMBER SERVICE HOBBY LOBBY - SUPPLIES \$99.61 CARDMEMBER SERVICE MAMETAG NINJA - TAG WMAG \$12.00 CARDMEMBER SERVICE MELJER - FOOD SUPPLIES \$26.97 CARDMEMBER SERVICE MELJER - FOOD SUPPLIES \$26.97 CARDMEMBER SERVICE MAKEMYFRESHENER.COM - FOR \$865.49 CARDMEMBER SERVICE MAKEMYFRESHENER.COM - FOR \$865.49 CARDMEMBER SERVICE SUMFESTIVAL FEE - OUTREA \$30.00 CARDMEMBER SERVICE SERVICE SUMFESTIVAL FEE - OUTREA \$30.00 CARDMEMBER SERVICE SUMFESTIVAL FEE - OUTREA \$30.00 CARDMEMBER SERVICE SUMFESTIVAL FEE - OUTREA \$30.00 CARDMEMBER SERVICE SUMFESTIVAL FEE - OUTREA \$30.00	WATTS COPY SYSTEMS, INC.	IMAGE CHARGES/NPL	\$1,303.87	
KROGER-INDY CUSTOMER CHARGES JUNE STMTIMISC SUPPLIES \$229.24 TWIN CITY AWARDS NAME PLATE \$36.00 KAEB SANITARY SUPPLY INC DISINFECTANT \$80.40 LOLITA GREEN TREATS FOR BOARD MEETING/ S39.45 CARDMEMBER SERVICE AMAZON.COM - JUMBO DICE P S30.56 CARDMEMBER SERVICE DOLLAR TREE - TABLE COVER CARDMEMBER SERVICE SCHOOL SHOP - PROGRAM SUP S21.25 CARDMEMBER SERVICE DOLLAR TREE - SRP SUPPLIE S63.00 CARDMEMBER SERVICE HOBBY LOBBY - SUPPLIES S90.61 CARDMEMBER SERVICE NAMETAG NINJA - TAG W/MAG S12.00 CARDMEMBER SERVICE MELJER - FOOD SUPPLIES S26.97 CARDMEMBER SERVICE ALA - BOOKMARKS \$402.96 CARDMEMBER SERVICE MAKEMYFRESHENER.COM - FOR S865.49 CARDMEMBER SERVICE SUJF FSTIVAL FEE - OUTREA S30.00 CARDMEMBER SERVICE YOURMEMBERSHIP.COM - JOB S250.00 CARDMEMBER SERVICE SARPLUG SUPERSTORE-FOR C	WATTS COPY SYSTEMS, INC.	IMAGE CHARGES/NPL	\$140.84	
TWIN CITY AWARDS NAME PLATE DISINFECTANT S80.40 LOLITA GREEN TREATS FOR BOARD MEETING/ CARDMEMBER SERVICE AMAZON.COM - JUMBO DICE P CARDMEMBER SERVICE DOLLAR TREE - TABLE COVER CARDMEMBER SERVICE SCHOOL SHOP - PROGRAM SUP CARDMEMBER SERVICE DOLLAR TREE - SRP SUPPLIE CARDMEMBER SERVICE DOLLAR TREE - SRP SUPPLIE CARDMEMBER SERVICE DOLLAR TREE - SRP SUPPLIE CARDMEMBER SERVICE HOBBY LOBBY - SUPPLIES S90.61 CARDMEMBER SERVICE NAMETAG NINJA - TAG W/MAG CARDMEMBER SERVICE MEIJER - FOOD SUPPLIES CARDMEMBER SERVICE ALA - BOOKMARKS CARDMEMBER SERVICE MAKEMYFRESHENER.COM - FOR CARDMEMBER SERVICE S865.49 CARDMEMBER SERVICE S90.00 CARDMEMBER SERVICE S250.00 CARDMEMBER SERVICE EAR PLUG SUPERSTORE FOR C	WALMART COMMUNITY BRC	PROGRAM SUPPLIES	\$106.71	
KAEB SANITARY SUPPLY INC DISINFECTANT \$80.40 LOLITA GREEN TREATS FOR BOARD MEETING/ CARDMEMBER SERVICE AMAZON.COM - JUMBO DICE P \$30.56 CARDMEMBER SERVICE DOLLAR TREE - TABLE COVER \$47.00 CARDMEMBER SERVICE SCHOOL SHOP - PROGRAM SUP CARDMEMBER SERVICE DOLLAR TREE - SRP SUPPLIE S63.00 CARDMEMBER SERVICE HOBBY LOBBY - SUPPLIES \$90.61 CARDMEMBER SERVICE NAMETAG NINJA - TAG W/MAG S12.00 CARDMEMBER SERVICE MELJER - FOOD SUPPLIES \$26.97 CARDMEMBER SERVICE ALA - BOOKMARKS \$402.96 CARDMEMBER SERVICE MAKEMYFRESHENER.COM - FOR S865.49 CARDMEMBER SERVICE SIU FESTIVAL FEE - OUTREA \$30.00 CARDMEMBER SERVICE YOURMEMBERSHIP.COM - JOB S250.00 CARDMEMBER SERVICE EAR PLUG SUPERSTORE.FOR C	KROGER-INDY CUSTOMER CHARGES	JUNE STMT/MISC SUPPLIES	\$229.24	
LOLITA GREEN TREATS FOR BOARD MEETING/ CARDMEMBER SERVICE AMAZON.COM - JUMBO DICE P S30.56 CARDMEMBER SERVICE DOLLAR TREE - TABLE COVER CARDMEMBER SERVICE SCHOOL SHOP - PROGRAM SUP CARDMEMBER SERVICE DOLLAR TREE - SRP SUPPLIE S63.00 CARDMEMBER SERVICE HOBBY LOBBY - SUPPLIES S90.61 CARDMEMBER SERVICE NAMETAG NINJA - TAG WMAG S12.00 CARDMEMBER SERVICE MEIJER - FOOD SUPPLIES S26.97 CARDMEMBER SERVICE ALA - BOOKMARKS S402.96 CARDMEMBER SERVICE MAKEMYFRESHENER.COM - FOR S865.49 CARDMEMBER SERVICE TSUFFSTIVAL FEE - OUTREA S30.00 CARDMEMBER SERVICE SUFFSTIVAL FEE - OUTREA S250.00 CARDMEMBER SERVICE SER PLUG SUPERSTORE FOR C	TWIN CITY AWARDS	NAME PLATE	\$36.00	
CARDMEMBER SERVICE AMAZON.COM - JUMBO DICE P \$30.56 CARDMEMBER SERVICE DOLLAR TREE - TABLE COVER \$47.00 CARDMEMBER SERVICE SCHOOL SHOP - PROGRAM SUP CARDMEMBER SERVICE DOLLAR TREE - SRP SUPPLIE \$63.00 CARDMEMBER SERVICE HOBBY LOBBY - SUPPLIES \$90.61 CARDMEMBER SERVICE NAMETAG NINJA - TAG W/MAG CARDMEMBER SERVICE MELJER - FOOD SUPPLIES \$26.97 CARDMEMBER SERVICE ALA - BOOKMARKS \$402.96 CARDMEMBER SERVICE MAKEMYFRESHENER.COM - FOR \$865.49 CARDMEMBER SERVICE ISU FESTIVAL FEE - OUTREA CARDMEMBER SERVICE CARDMEMBER SERVICE YOURMEMBERSHIP.COM - JOB \$250.00 CARDMEMBER SERVICE EAR PLUG SUPERSTORE-FOR C	KAEB SANITARY SUPPLY INC	DISINFECTANT	\$80.40	
CARDMEMBER SERVICE CARDMEMBER SERVICE CARDMEMBER SERVICE SCHOOL SHOP - PROGRAM SUP \$21.25 CARDMEMBER SERVICE DOLLAR TREE - SRP SUPPLIE \$63.00 CARDMEMBER SERVICE HOBBY LOBBY - SUPPLIES \$90.61 CARDMEMBER SERVICE NAMETAG NINJA - TAG WIMAG CARDMEMBER SERVICE MEIJER - FOOD SUPPLIES \$26.97 CARDMEMBER SERVICE ALA - BOOKMARKS \$402.96 CARDMEMBER SERVICE MAKEMYFRESHENER.COM - FOR S865.49 CARDMEMBER SERVICE ISU FESTIVAL FEE - OUTREA \$30.00 CARDMEMBER SERVICE YOURMEMBERSHIP.COM - JOB \$250.00 CARDMEMBER SERVICE EAR PLUG SUPERSTORE-FOR C	LOLITA GREEN	TREATS FOR BOARD MEETING/	\$39.45	
CARDMEMBER SERVICE CARDMEMBER SERVICE DOLLAR TREE - SRP SUPPLIE S63.00 CARDMEMBER SERVICE HOBBY LOBBY - SUPPLIES S90.61 CARDMEMBER SERVICE NAMETAG NINJA - TAG W/MAG CARDMEMBER SERVICE MEIJER - FOOD SUPPLIES S26.97 CARDMEMBER SERVICE ALA - BOOKMARKS S402.96 CARDMEMBER SERVICE MAKEMYFRESHENER.COM - FOR CARDMEMBER SERVICE ISU FESTIVAL FEE - OUTREA S30.00 CARDMEMBER SERVICE YOURMEMBERSHIP.COM - JOB S250.00 CARDMEMBER SERVICE EAR PLUG SUPERSTORE-FOR C	CARDMEMBER SERVICE	AMAZON.COM - JUMBO DICE P	\$30.56	
CARDMEMBER SERVICE DOLLAR TREE - SRP SUPPLIE \$63.00 CARDMEMBER SERVICE HOBBY LOBBY - SUPPLIES \$90.61 CARDMEMBER SERVICE NAMETAG NINJA - TAG WMAG \$12.00 CARDMEMBER SERVICE MEIJER - FOOD SUPPLIES \$26.97 CARDMEMBER SERVICE ALA - BOOKMARKS \$402.96 CARDMEMBER SERVICE MAKEMYFRESHENER.COM - FOR \$865.49 CARDMEMBER SERVICE ISU FESTIVAL FEE - OUTREA \$30.00 CARDMEMBER SERVICE YOURMEMBERSHIP.COM - JOB \$250.00 CARDMEMBER SERVICE EAR PLUG SUPERSTORE.FOR C \$100.15	CARDMEMBER SERVICE	DOLLAR TREE - TABLE COVER	\$47.00	
CARDMEMBER SERVICE HOBBY LOBBY - SUPPLIES \$90.61 CARDMEMBER SERVICE NAMETAG NINJA - TAG W/MAG \$12.00 CARDMEMBER SERVICE MEIJER - FOOD SUPPLIES \$26.97 CARDMEMBER SERVICE ALA - BOOKMARKS \$402.96 CARDMEMBER SERVICE MAKEMYFRESHENER.COM - FOR \$865.49 CARDMEMBER SERVICE ISU FESTIVAL FEE - OUTREA \$30.00 CARDMEMBER SERVICE YOURMEMBERSHIP.COM - JOB \$250.00 CARDMEMBER SERVICE EAR PLUG SUPERSTORE-FOR C	CARDMEMBER SERVICE	SCHOOL SHOP - PROGRAM SUP	\$21.25	
CARDMEMBER SERVICE NAMETAG NINJA - TAG WMAG \$12.00 CARDMEMBER SERVICE MEIJER - FOOD SUPPLIES \$26.97 CARDMEMBER SERVICE ALA - BOOKMARKS \$402.96 CARDMEMBER SERVICE MAKEMYFRESHENER.COM - FOR \$865.49 CARDMEMBER SERVICE ISU FESTIVAL FEE - OUTREA \$30.00 CARDMEMBER SERVICE YOURMEMBERSHIP.COM - JOB \$250.00 CARDMEMBER SERVICE EAR PLUG SUPERSTORE-FOR C \$100.15	CARDMEMBER SERVICE	DOLLAR TREE - SRP SUPPLIE	\$63.00	
CARDMEMBER SERVICE MEIJER - FOOD SUPPLIES \$26.97 CARDMEMBER SERVICE ALA - BOOKMARKS \$402.96 CARDMEMBER SERVICE MAKEMYFRESHENER.COM - FOR \$865.49 CARDMEMBER SERVICE ISU FESTIVAL FEE - OUTREA \$30.00 CARDMEMBER SERVICE YOURMEMBERSHIP.COM - JOB \$250.00 CARDMEMBER SERVICE EAR PLUG SUPERSTORE-FOR C \$100.15	CARDMEMBER SERVICE	HOBBY LOBBY - SUPPLIES	\$90.61	
CARDMEMBER SERVICE ALA - BOOKMARKS \$402.96 CARDMEMBER SERVICE MAKEMYFRESHENER.COM - FOR \$865.49 CARDMEMBER SERVICE ISU FESTIVAL FEE - OUTREA \$30.00 CARDMEMBER SERVICE YOURMEMBERSHIP.COM - JOB \$250.00 CARDMEMBER SERVICE EAR PLUG SUPERSTORE-FOR C \$100.15	CARDMEMBER SERVICE	NAMETAG NINJA - TAG W/MAG	\$12.00	
CARDMEMBER SERVICE MAKEMYFRESHENER.COM - FOR \$865.49 CARDMEMBER SERVICE ISU FESTIVAL FEE - OUTREA \$30.00 CARDMEMBER SERVICE YOURMEMBERSHIP.COM - JOB \$250.00 CARDMEMBER SERVICE EAR PLUG SUPERSTORE-FOR C \$100.15	CARDMEMBER SERVICE	MEIJER - FOOD SUPPLIES	\$26.97	
CARDMEMBER SERVICE MAKEMYFRESHENER.COM · FOR \$865.49 CARDMEMBER SERVICE ISU FESTIVAL FEE · OUTREA \$30.00 CARDMEMBER SERVICE YOURMEMBERSHIP.COM · JOB \$250.00 CARDMEMBER SERVICE EAR PLUG SUPERSTORE.FOR C \$100.15	CARDMEMBER SERVICE	ALA - BOOKMARKS	\$402.96	
CARDMEMBER SERVICE ISU FESTIVAL FEE - OUTREA \$30.00 CARDMEMBER SERVICE YOURMEMBERSHIP.COM - JOB \$250.00 CARDMEMBER SERVICE EAR PLUG SUPERSTORE-FOR C \$100.15	CARDMEMBER SERVICE	MAKEMYFRESHENER.COM - FOR		
CARDMEMBER SERVICE YOURMEMBERSHIP.COM - JOB \$250.00 CARDMEMBER SERVICE EAR PLUG SUPERSTORE-FOR C \$100.15	CARDMEMBER SERVICE	ISU FESTIVAL FEE - OUTREA	\$30.00	
CARDMEMBER SERVICE EAR PLUG SUPERSTORE-FOR C \$100.15	CARDMEMBER SERVICE	YOURMEMBERSHIP.COM - JOB		
	CARDMEMBER SERVICE			
	CARDMEMBER SERVICE	AMAZON MKTPLACE - HOTSPOT		

Vendor Name	Description	Transaction Amount
CARDMEMBER SERVICE	HEARTSMART.COM - SUPPLIES	\$505.77
CARDMEMBER SERVICE	TECHSOUP - SOFTWARE	\$440.00
CARDMEMBER SERVICE	AMAZON-RECHARGED BATTERY	\$42.83
CARDMEMBER SERVICE	PAYPAL MOBLEBEACON - REPL	\$139.98
CARDMEMBER SERVICE	MOBILE BEACON - DEVICES R	\$600.00
QUILL CORPORATION	OFFICE SUPPLIES	\$166.72
SAMS CLUB	JUNE STMT/MISC SUPPLIES	\$120.38
SWANK MOTION PICTURES INC	COPYRIGHT COMPLIANCE FEE	\$876.00
BRODART COMPANY	S DVD PAK W/STRIP & PKT	\$1,260.00
BAKER & TAYLOR COMPANIES	ADULT BOOKS	\$159.69
BAKER & TAYLOR COMPANIES	ADULT BOOKS	\$353.24
BAKER & TAYLOR COMPANIES	ADULT BOOKS	\$95.10
CENTER POINT LARGE PRINT	LARGE PRINT BOOKS	\$44.23
CENGAGE LEARNING INC	JUNE CHRISTIAN FICT 4PLN	\$71.97
BAKER & TAYLOR COMPANIES	ADULT BOOKS	\$318.18
CENGAGE LEARNING INC	JUNE MYSTERY SAMPLER 3PLN	\$67.47
CENGAGE LEARNING INC	JUNE PEER PICKS 2 PLAN	\$47.23
BAKER & TAYLOR COMPANIES	ADULT BOOKS	\$84.98
BAKER & TAYLOR COMPANIES	ADULT BOOKS	\$227.59
BAKER & TAYLOR COMPANIES	ADULT BOOKS	\$73.26
BAKER & TAYLOR COMPANIES	ADULT BOOKS	\$312.34
BAKER & TAYLOR COMPANIES	ADULT BOOKS	\$661.17
CENGAGE LEARNING INC	JUNE LARGE PRINT DIST 6PL	\$42.74
CARDMEMBER SERVICE	AMAZON.COM - TRUSTEE FACT	\$99.95
CARDMEMBER SERVICE	TARGET - GAMES	\$222.95
CARDMEMBER SERVICE	LIBSYN - PODCASTING	\$15.00
CARDMEMBER SERVICE	AMAZON MKTPLC - GAMES	\$149.76
BAKER & TAYLOR COMPANIES	ADULT BOOKS	\$112.71
BAKER & TAYLOR COMPANIES	ADULT BOOKS	\$357.59
BAKER & TAYLOR COMPANIES	ADULT BOOKS	\$250.79
BAKER & TAYLOR COMPANIES	ADULT BOOKS	\$164.16
CENGAGE LEARNING INC	JULY BASIC 8 PLAN	\$127.45
CENGAGE LEARNING INC	JULY CORE 8 PLAN	\$179.18
CENGAGE LEARNING INC	JULY WHEELER HRDCVR 5PLAN	\$188.93
CENGAGE LEARNING INC	JULY BIOGRPAPHY 2 PLAN	\$26.24
CENGAGE LEARNING INC	JULY CHRISTIAN FICTION 4	\$97.46
CENGAGE LEARNING INC	JULY CHRISTIAN ROMANCE 2	\$71.22
CENGAGE LEARNING INC	JULY MYSTERY 6 PLAN	\$144.69
CENGAGE LEARNING INC	JULY REVIEWERS CHOICE 2PL	\$47.23
CENGAGE LEARNING INC	JULY BASIC 8 PLAN	\$24.74
CENGAGE LEARNING INC	JULY CORE 8 PLAN	\$27.74
CENTER POINT LARGE PRINT	LARGE PRINT BOOKS	\$273.24
ULVERSCROFT LARGE PRINT BOOKS	LARGE PRINT BOOKS	\$94.44
BAKER & TAYLOR CONTINUATION	TRAVEL GUIDES	\$30.51
BLACK BOOK	NEW CAR COST GUIDE	\$399.00
BAKER & TAYLOR COMPANIES	YA BOOKS	\$69.10
BAKER & TAYLOR COMPANIES	YA BOOKS	\$21.09
BAKER & TAYLOR COMPANIES	YA BOOKS	\$185.35
CARDMEMBER SERVICE	MYSTERY PARTY - TEEN PROG	\$64.95
BAKER & TAYLOR COMPANIES	CHILDRENS BOOKS	\$135.07
BAKER & TAYLOR COMPANIES	CHILDRENS BOOKS	\$115.45
BAKER & TAYLOR COMPANIES	CHILDRENS BOOKS	\$210.67
BAKER & TAYLOR COMPANIES	CHILDRENS BOOKS	\$100.14
BAKER & TAYLOR COMPANIES	CHILDRENS BOOKS	\$129.29
BAKER & TAYLOR COMPANIES	CHILDRENS BOOKS	\$1,001.62
BAKER & TAYLOR COMPANIES	CHILDRENS BOOKS	\$256.69
BAKER & TAYLOR COMPANIES	CHILDREN BOOKS	\$70.77

MIDWEST TAPE CREDIT (\$44.98) MIDWEST TAPE DVDS \$138.44 WALMART COMMUNITY BRC DVDS \$354.98 WALMART COMMUNITY BRC DVDS \$35.92 WALMART COMMUNITY BRC DVDS \$	<u>Vendor Name</u>	Description	Transaction Amount
STATE	MIDWEST TAPE	DVDS	\$86.45
WALMART COMMUNITY BRC DVDS \$354.88 WALMART COMMUNITY BRC DVDS \$35.92 WALMART COMMUNITY BRC DVDS \$35.92 WALMART COMMUNITY BRC DVDS \$55.92 WALMART COMMUNITY BRC DVDS \$18.96.72	MIDWEST TAPE	CREDIT	(\$44.98)
WALMART COMMUNITY BRC DVDS WALMART COMMUNITY BRC DVDS WALMART COMMUNITY BRC DVDS WALMART COMMUNITY BRC DVDS WALMART COMMUNITY BRC WALMART COMMUNITY BRC DVDS S188-52 WALMART COMMUNITY BRC DVDS S189-62	MIDWEST TAPE	DVDS	\$138.44
WALMART COMMUNITY BRC WALMART COMMUNITY BRC DVDS \$35.92 WALMART COMMUNITY BRC DVDS \$35.92 WALMART COMMUNITY BRC DVDS \$183.52 \$185.62 \$185.62 \$185.62 \$27.67 CARDMEMBER SERVICE AMAZON MKTPLC - DVDS \$29.68 \$1,655.68 \$34.49 CARDMEMBER SERVICE AMAZON MKTPLC - GAMES \$34.49 CARDMEMBER SERVICE AMAZON MKTPLC - GAMES \$34.69 CARDMEMBER SERVICE AM	WALMART COMMUNITY BRC	DVDS	\$354.88
WALMART COMMUNITY BRC DVDS WALMART COMMUNITY BRC DVDS S817.56 WALMART COMMUNITY BRC DVDS WALMART COMMUNITY BRC WA	WALMART COMMUNITY BRC	DVDS	\$35.92
WALMART COMMUNITY BRC DVDS \$35.92 WALMART COMMUNITY BRC DVDS \$35.92 WALMART COMMUNITY BRC DVDS \$183.52 \$27.00 WALMART COMMUNITY BRC DVDS \$183.52 \$27.00 CARDMEMBER SERVICE AMAZON MKTPLC - DVDS \$29.66 CARDMEMBER SERVICE AMAZON MKTPLC - DVDS \$33.77 CARDMEMBER SERVICE AMAZON MKTPLC - GAMES \$33.77 CARDMEMBER SERVICE AMAZON MKTPLC - GAMES \$34.00 CARDMEMBER SERVICE AMAZON MKTPLC - GAMES \$34.00 CARDMEMBER SERVICE AMAZON MKTPLC - GAMES \$35.90 CARDMEMBER SERVICE AMAZON MKTPLC - MUSIC AMAZON MKTPLC - GAMES \$35.90 CARDMEMBER SERVICE AMAZON MKTPLC - GAMES \$35.	WALMART COMMUNITY BRC	DVDS	\$35.92
WALMART COMMUNITY BRC WALMART COMMUNITY BRC DVDS WALMART COMMUNITY BRC WALMART COMMUNITY BRC WALMART COMMUNITY BRC WALMART COMMUNITY BRC DVDS WALMART COMMUNITY BRC DVDS WALMART COMMUNITY BRC WALMART COMMUNITY BRC DVDS WALMART COMMUNITY BRC DVDS WALMART COMMUNITY BRC WALMART CO	WALMART COMMUNITY BRC	DVDS	\$35.92
WALMART COMMUNITY BRC WALMART COMMUNITY BRC DVDS WALMART COMMUNITY BRC DVDS WALMART COMMUNITY BRC WALMART COMM	WALMART COMMUNITY BRC	DVDS	\$617.36
WALMART COMMUNITY BRC WALMART COMMUNITY BRC WALMART COMMUNITY BRC DVDS \$40,354 WALMART COMMUNITY BRC DVDS \$40,354 WALMART COMMUNITY BRC DVDS WALMART COMMUNITY BRC DVDS WALMART COMMUNITY BRC DVDS WALMART COMMUNITY BRC DVDS \$720,00 WALMART COMMUNITY BRC DVDS \$18,852 \$18,852 WALMART COMMUNITY BRC DVDS \$18,852 \$18,852 \$20,00 \$18,967 WALMART COMMUNITY BRC DVDS \$18,967 WALMART COMMUNITY BRC WALMART COMMUNIT	WALMART COMMUNITY BRC	DVDS	\$35.92
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### WALMART COMMUNITY BRC DVDS \$183.52 #### MIDWEST TAPE DVDS \$159.67 #### MIDWEST TAPE DVDS \$179.67 #### AMAZON MKTPLC - DVDS \$27.66 #### AMAZON MKTPLC - DVDS \$27.66 #### AMAZON MKTPLC - DVDS \$29.68 #### FINDAWAY WORLD LLC PLAYAWAYS \$1.555.98 #### RANDOM HOUSE, INC. AUDIOBOOKS #### RANDOM HOUSE, INC. AUDIOBOOKS #### CARDMEMBER SERVICE AMAZON MKTPLC - GAMES \$51.98 #### CARDMEMBER SERVICE AMAZON MKTPLC - GAMES \$54.98 #### CARDMEMBER SERVICE AMAZON MKTPLC - GAMES \$54.98 #### CARDMEMBER SERVICE AMAZON COM - GAMES \$54.98 #### CARDMEMBER SERVICE AMAZON MKTPLC - MUSIC \$14.99 #### BUDIOBOOK CASES \$12.47	WALMART COMMUNITY BRC	DVDS	\$35.92
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CARDMEMBER SERVICE AMAZON MKTPLC - GAMES \$44.34 CARDMEMBER SERVICE AMAZON MKTPLC - MUSIC \$14.96 CARDMEMBER SERVICE AMAZON MKTPLC - MUSIC \$14.96 MIDWEST TAPE AUDIOBOOK CASES \$124.76 BottomLine PERSONAL RENEWAL-ACCT # 0010537000 \$39.00 Jeanne Moonan PURCHASED NY TIMES & CHIC \$9.86 EBSCO SUBSCRIPTION SERVICES LIBRARY HOTLINE RENEWAL \$129.96 EBSCO SUBSCRIPTION SERVICES CREDIT (\$81.23 CARDMEMBER SERVICE CENTRAL IL NEWSPAPER \$318.00 CARDMEMBER SERVICE INVESTORS BUSINESS DAILY \$458.00 CARDMEMBER SERVICE CVS - PANTAGRAPH \$2.00 VALUE LINE PUBLISHING INC VALUE LINE RENEWAL \$7.050.00 TUMBLEWEED PRESS INC SUBSCRIPTION RENEWAL \$92,540.76 Library Administration Total \$92,540.76 Library Fund \$92,540.76	CARDMEMBER SERVICE	AMAZON.COM - GAMES	\$54.95
CARDMEMBER SERVICE AMAZON MKTPLC - GAMES \$54.96 CARDMEMBER SERVICE AMAZON MKTPLC - MUSIC \$14.95 MIDWEST TAPE AUDIOBOOK CASES \$124.75 BottomLine PERSONAL RENEWAL-ACCT#0010537000 \$39.00 Jeanne Moonan PURCHASED NY TIMES & CHIC \$9.86 EBSCO SUBSCRIPTION SERVICES LIBRARY HOTLINE RENEWAL \$129.99 EBSCO SUBSCRIPTION SERVICES CREDIT (\$81.23 CARDMEMBER SERVICE CENTRAL IL NEWSPAPER \$318.00 CARDMEMBER SERVICE INVESTORS BUSINESS DAILY \$458.00 CARDMEMBER SERVICE CVS - PANTAGRAPH \$2.00 VALUE LINE PUBLISHING INC VALUE LINE RENEWAL \$7,050.00 TUMBLEWEED PRESS INC SUBSCRIPTION RENEWAL \$479.40 Library Administration Total \$92,540.76	CARDMEMBER SERVICE	AMAZON.COM - GAMES	\$57.98
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MIDWEST TAPE	CARDMEMBER SERVICE	AMAZON MKTPLC - GAMES	\$54.98
Section Sect	CARDMEMBER SERVICE	AMAZON MKTPLC - MUSIC	\$14.95
PURCHASED NY TIMES & CHIC \$9.88	MIDWEST TAPE	AUDIOBOOK CASES	\$124.75
EBSCO SUBSCRIPTION SERVICES LIBRARY HOTLINE RENEWAL \$129.99 EBSCO SUBSCRIPTION SERVICES CREDIT (\$81.23 CARDMEMBER SERVICE CENTRAL IL NEWSPAPER \$318.00 CARDMEMBER SERVICE INVESTORS BUSINESS DAILY \$458.00 CARDMEMBER SERVICE CVS - PANTAGRAPH \$2.00 VALUE LINE PUBLISHING INC VALUE LINE RENEWAL \$7,050.00 TUMBLEWEED PRESS INC SUBSCRIPTION RENEWAL \$479.40 Library Administration Total \$92,540.76 Library Fund \$92,540.76	BottomLine PERSONAL	RENEWAL-ACCT.# 0010537000	\$39.00
EBSCO SUBSCRIPTION SERVICES CREDIT (\$81.23 CARDMEMBER SERVICE CENTRAL IL NEWSPAPER \$318.00 CARDMEMBER SERVICE INVESTORS BUSINESS DAILY \$458.00 CARDMEMBER SERVICE CVS - PANTAGRAPH \$2.00 VALUE LINE PUBLISHING INC VALUE LINE RENEWAL \$7,050.00 TUMBLEWEED PRESS INC SUBSCRIPTION RENEWAL \$479.40 Library Administration Total \$92,540.76 Library Fund \$92,540.76	Jeanne Moonan	PURCHASED NY TIMES & CHIC	\$9.89
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CARDMEMBER SERVICE INVESTORS BUSINESS DAILY \$458.00 CARDMEMBER SERVICE CVS - PANTAGRAPH \$2.00 VALUE LINE PUBLISHING INC VALUE LINE RENEWAL \$7,050.00 TUMBLEWEED PRESS INC SUBSCRIPTION RENEWAL \$479.40 Library Administration Total \$92,540.76 Library Fund \$92,540.76	EBSCO SUBSCRIPTION SERVICES	CREDIT	(\$81.23
CARDMEMBER SERVICE CVS - PANTAGRAPH \$2.00 VALUE LINE PUBLISHING INC VALUE LINE RENEWAL \$7,050.00 TUMBLEWEED PRESS INC SUBSCRIPTION RENEWAL \$479.40 Library Administration Total \$92,540.76 Library Fund \$92,540.76	CARDMEMBER SERVICE	CENTRAL IL NEWSPAPER	\$318.00
VALUE LINE PUBLISHING INC VALUE LINE RENEWAL \$7,050.00 TUMBLEWEED PRESS INC SUBSCRIPTION RENEWAL \$479.40 Library Administration Total \$92,540.76 Library Fund \$92,540.76	CARDMEMBER SERVICE	INVESTORS BUSINESS DAILY	\$458.00
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TUMBLEWEED PRESS INC SUBSCRIPTION RENEWAL \$479.40 Library Administration Total \$92,540.76 Library Fund \$92,540.76			\$7,050.00
Library Administration Total \$92,540.76 Library Fund \$92,540.76			\$479.40
Library Fund \$92,540.76			
200 5 10 50			\$92.540.76

Director's Report July 25, 2018

1. Monthly Financial Report

Revenue: The June revenues are slightly higher than this time last year, due primarily to property tax revenues. **Expenses:** An expenditures report as of July 18 is included in this packet.

2. Circulation

Circulation was up from June 2017 by 7,331 transactions, an increase of 10.1%. YTD circulation is up 9,461 transactions, an increase of 5.2%.

3. Board Email Addresses

Please regularly check your normalpl.org email addresses and let me know if you need any assistance.

4. Unit 5 Initiative

Unit 5 representatives confirmed the registration process is in place for all incoming elementary, junior high and high school students to receive library cards. We are working with Hudson Area Public Library District to offer the same service to Hudson residents attending Unit 5 schools.

5. Feasibility Study

The results of the addition/remodel feasibility study of our current site will be presented at the August 29 Board meeting.

6. Parking Agreement

The Normal Town Council approved the parking agreement at their July 16 meeting.

7. NPL Board Officers

The positions of Secretary and Treasurer need to be filled. Please let me know of any questions regarding either role.

8. Kudos to Staff

Our staff have done a fantastic job in delivering an exceptional summer reading program!

9. New Children's Librarian

Congratulations to Danny Rice, who will join our staff on August 20. Danny currently serves as a Children's Librarian at Bloomington Public Library.

10. Budget FY2017-2022

We are in the early stages of budget preparation for the next five years. This is time to consider any new initiatives or potential changes in revenue (such as DVD fees or going fine-free), services or staffing. I have yet to receive the budget handbook, which will list key dates for the process, and I am awaiting updated projections for payroll, health insurance, utilities, investment income, etc.

Town of Normal Statement of Revenues - Library Fund Budget and Actual As of June 30, 2018

		Current Budget	YTD Revenues	% of Cu Budg		Last Years Actual	% Change From Last Year
LIBRARY FUND 221							
Property Tax	\$	3,903,800	\$ 2,045,869		52.41	\$ 2,017,961	1.38
State Replacement Taxes		103,000	46,026		44.69	53,206	(13.49)
State Library Aid		40,000			-	-	-
Fees		35,000	9,691		27.69	8,451	14.67
Fines		20,000	4,080		20.40	5,878	(30.58)
Investment Income		40,500	8,636		21.32	8,391	2.92
Contributions & Donations		200	25		12.50	1,295	(98.07)
Miscellaneous Revenue		200	27		13.54	34	(20.38)
Transfers	N.	-	• •		100.00		-
Sale of Assets		6,000			-	2,278	(100.00)
Library Fund Total		4,148,700	2,114,355		50.96	 2,097,494	0.80
LIBRARY REPLACEMENT FUND 222						w. i	
Investment Income		13,000	3,273	*	25.18	2,960	10.59
Miscellaneous Revenue		-	-		100.00	E1	-
Transfers		204,000	51,000		25.00	52,422	(2.71)
Library Replacement Fund Total		217,000	54,273		25.01	55,382	(2.00)
Total For All Funds	\$	4,365,700	\$ 2,168,628		49.67	\$ 2,152,876	0.73

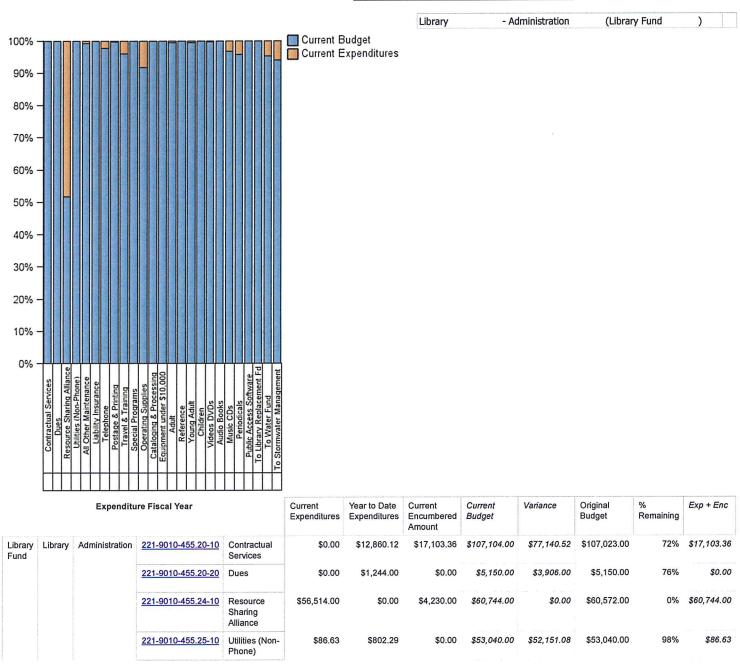
Town of Normal Statement of Expenditures - Library Fund Budget and Actual As of June 30, 2018

% Remaining
70 Kemaning
72.17
72.17
1=
: = ===================================
99.05
99.05
=
74.66

Town of Normal Statement of Cash and Investment Balances Library Funds As of June 30, 2018

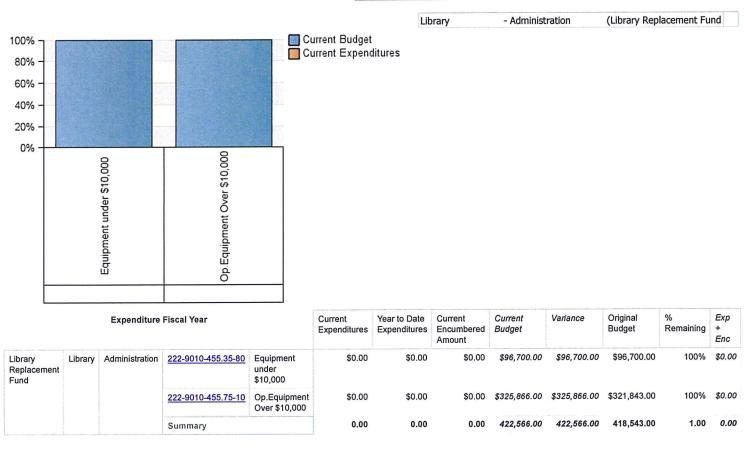
		As of		As of	
		June 30, 2018	M.	larch 31, 2018	Net Change
221	Library Fund	\$ 4,405,757.03	\$	3,221,657.76	\$ 1,184,099.27
222	Library Replacement Fund	\$ 1,599,508.53	\$	1,545,205.07	\$ 54,303.46
	Totals	\$ 6,005,265.56	\$	4,766,862.83	\$ 1,238,402.73

Budget to Actual Expenditures



221-9010-455.25-60	All Other Maintenance	\$577.83	\$8,073.32	\$23,774.08	\$65,851.00	\$33,425.77	\$65,851.00	51%	\$24,351.91
221-9010-455.30-10	Liability Insurance	\$0.00	\$28,318.00	\$1,682.00	\$31,253.00	\$1,253.00	\$31,253.00	4%	\$1,682.00
221-9010-455.30-15	Telephone	\$277.49	\$1,846.34	\$782.70	\$11,744.00	\$8,837.47	\$11,744.00	75%	\$1,060.19
221-9010-455.30-25	Postage & Printing	\$45.35	\$4,416.71	\$8,141.49	\$19,165.00	\$6,561.45	\$18,999.00	34%	\$8,186.84
221-9010-455.30-35	Travel & Training	\$628.10	\$2,318.86	\$0.00	\$15,431.00	\$12,484.04	\$15,431.00	81%	\$628.10
221-9010-455.30-40	Special Programs	\$0.00	\$170.95	\$2,300.00	\$7,633.00	\$5,162.05	\$7,633.00	68%	\$2,300.00
221-9010-455.35-10	Operating Supplies	\$3,763.73	\$8,268.78	\$19,520.66	\$41,386.00	\$9,832.83	\$41,386.00	24%	\$23,284.39
221-9010-455.35-15	Cataloging & Processing	\$0.00	\$1,788.35	\$10,211.65	\$17,177.00	\$5,177.00	\$17,349.00	30%	\$10,211.65
221-9010-455.35-80	Equipment under \$10,000	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	100%	\$0.00
221-9010-455.36-10	Adult	\$487.66	\$18,234.16	\$51,276.36	\$105,065.00	\$35,066.82	\$105,000.00	33%	\$51,764.02
221-9010-455.36-15	Reference	\$0.00	\$3,841.30	\$4,583.70	\$9,000.00	\$575.00	\$9,000.00	6%	\$4,583.70
221-9010-455.36-20	Young Adult	\$64.95	\$2,380.16	\$8,719.84	\$12,000.00	\$835.05	\$12,000.00	7%	\$8,784.79
221-9010-455.36-25	Children	\$0.00	\$7,153.30	\$54,097.16	\$83,988.00	\$22,737.54	\$83,988.00	27%	\$54,097.16
221-9010-455.37-15	Videos DVDs	\$137.31	\$8,114.60	\$20,607.63	\$47,460.00	\$18,600.46	\$47,460.00	39%	\$20,744.94
221-9010-455.37-20	Audio Books	\$0.00	\$5,806.08	\$31,475.77	\$54,471.00	\$17,189.15	\$53,211.00	32%	\$31,47 <mark>5</mark> .77
221-9010-455.37-30	Music CDs	\$360.85	\$687.14	\$3,936.25	\$10,292.00	\$5,307.76	\$10,292.00	52%	\$4,297.10
221-9010-455.38-10	Periodicals	\$787.89	\$635.74	\$11,823.24	\$17,100.00	\$3,853.13	\$17,100.00	23%	\$12,611.13
221-9010-455.38-20	Public Access Software	\$0.00	\$51,661.40	\$1,034.16	\$127,034.00	\$74,338.44	\$126,000.00	59%	\$1,034.16
221-9010-455.92-22	To Library Replacement Fd	\$0.00	\$51,000.00	\$0.00	\$204,000.00	\$153,000.00	\$204,000.00	75%	\$0.00
221-9010-455.95-02	To Water Fund	\$186.19	\$682.28	\$0.00	\$3,700.00	\$2,831.53	\$3,700.00	77%	\$186.19
221-9010-455.95-10	To Stormwater Management	\$50.60	\$70.84	\$0.00	\$773.00	\$651.56	\$773.00	84%	\$50.60
Summary		63,968.58	220,374.72	275,300.05	1,111,561.00	551,917.65	1,108,955.00	0.50	339,268.63

Budget to Actual Expenditures



JUNE 2018 Monthly Statistics

Normal Public Library Circulation - FY 2018-2019

Worlding Statistics	FY 2018	8-2019	FY 2017	7-2018	FY 201	6-2017
	JUNE	YTD	JUNE	YTD	JUNE	YTD
Juvenile - Fiction	18,109	40,826	15,801	37,345	16,232	36,423
Nonfiction	5,664	13,951	4,705	12,767	4,224	11,306
Paperbacks	22,801	51,037	21,169	48,362	22,272	47,929
Magazines	132	218	63	173	74	214
Juvenile - AV	1,193	2,722	1,042	2,439	966	2,415
Juvenile - Other	47	87	31	56	42	59
Juvenile - Total	47,946	108,841	42,811	101,142	43,810	98,346
Teen - Fiction	2,281	4,851	1,974	4,402	1,984	4,010
Paperbacks	203	502	214	523	657	1,582
Magazines	6	19	1	3	-	
Teen - Total	2,490	5,372	2,189	4,928	2,641	5,592
Adult - Fiction	5,853	14,447	5,131	13,364	5,382	13,330
Nonfiction	4,064	10,808	4,116	11,096	4,425	12,291
Paperbacks	1,103	2,909	1,118	2,942	1,373	3,776
L.P. paperbacks	63	207	114	270	38	142
Large Print	2,085	5,517	1,901	5,408	2,127	5,931
Magazines	479	1,130	538	1,597	426	1,182
Other	1,037	2,406	996	2,448	1,034	2,474
Adult - Total	14,684	37,424	13,914	37,125	14,805	39,126
DVD	4,392	11,080	4,149	12,267	4,456	13,253
CD	1,131	3,307	1,425	4,016	2,087	5,863
Books on CD	1,116	2,981	1,291	3,521	1,389	3,652
MP3	108	285	123	298	83	231
Streaming Video	117	282	51	199	90	271
Downloadable Music	635	2,140	727	2,295	880	2,886
eAudiobooks	1,284	3,270	693	1,922	481	1,421
eBooks	2,051	5,961	1,428	4,009	1,576	4,617
Zinio eMagazines	47	151	61	187	62	205
Playaways	465	1,233	436	1,101	506	1,295
Software/Hardware	121	344	124	287	8	13
Video Games	531	1,090	365	1,003	557	1,242
AV - Total	11,998	32,124	10,873	31,105	12,175	34,949
Subtotal - Circulation	77,118	183,761	69,787	174,300	73,431	178,013
<add 1500="" deposits:=""></add>	1,500	4,500	1,500	4,500	1,500	4,500
<add 1100="" in-library="" use:=""></add>	1,100	3,300	1,100	3,300	1,100	3,300
Total Circ	79,718	191,561	72,387	182,100	76,031	185,813

JUNE 2018

Normal Public Library

Monthly Statistics		Registration	- FY 2018-2019	
	Beginning count (YTD)	Registered	Purged	Cards in force YTD
Adult	28,892	339	(1,055)	27,498
Teen	1,668	46	38	1,660
Juvenile	6,784	72	(166)	6,546
Total	37,344	457	(1,183)	35,704

2018 YTD	2017 YTD	2016 YTD
27,498	25,873	23,382
1,660	1,571	1,393
6,546	4,866	4,368
35,704	32,310	29,143

	Patron Count
Patron Count: Month	28,784
Offsite programs (est)	
Previous Month YTD	42,722

71,506	72,758	73,150
, 1,500	, _,,	,0,100

加数 的多数数据 到	Interlibrary Loan and System Holds		
	JUNE 2018	Previous Month YTD	
Borrowed/Rec'd	1,196	1,883	
Loaned	1,341	2,299	
Reciprocal borrowing	25,111	36,966	

3,079	2,619	2,503	
3,640	3,199	3,328	
62,077	63,935	62,501	

Public PC Area	Total Uses	Total Time (hrs)	Average Session (min)	
Children	467	392	50	
Main Adult	1,861	1,349	44	
Public Laptop	224	253	68	
Quick-Use	122	16	8	
TOTALS	2,674	2,010	45	

YTD	Uses
	1,222
	5,414
	616
	303
	7,555

JUNE 2018

Normal Public Library

Monthly Statistics

Collection Development - FY 2018-2019

			Current Month		YTD		
				The second second second	0.1-117-1	BOOK CHESTANIA PROSESSION OF THE THE PARTY.	
	Beginning Total	Ending Total	Added (+)		Added (+)	Withdrawn (-)	
Juvenile - Fiction	28,617	28,680	177	140	809	188	
Nonfiction	19,282	19,401	175	60	397	95	
Paperbacks	32,579	32,880	496	194	1,115	523	
Magazines	253	265	11	1	46	1	
Juvenile - AV	2,226	2,238	15	3	62	40	
Juvenile - Other	84	84	-		5		
Juvenile - YTD Total	83,041	83,548	874	398	2,434	847	
Teen - Fiction	5,594	5,597	11	7	158	14	
Paperbacks	1,072	1,070	-	-	7	2	
Magazines	77	77			10		
YTD Total	6,743	6,744	11	7	175	16	
Adult - Fiction	22,898	23,027	160	203	498	421	
Nonfiction	21,844	21,751	147	251	348	423	
Paperbacks	7,864	7,736	57	6	144	163	
LP paperbacks	698	698	-		13	-	
Large Print	9,572	9,623	54	4	206	150	
Magazines	2,745	2,870	133	13	475	215	
Other	1,061	1,061	= -	-	-		
YTD Total	66,682	66,766	551	477	1,684	1,372	
DVD	16,344	16,502	161	2	536	4	
CD	9,964	9,980	16	-	40	1	
Books on CD	6,316	6,316	-		81	6	
MP3	1,187	1,186	-	1	-	3	
Playaways	1,713	1,729	17	1	99	3	
Software/Hardware	47	47	-		1	-	
eContent	7,893	8,039	146	-	2,562	- 12	
Video Games	617	632	16	1	61	1	
YTD AV Total	44,081	44,431	356	5	3,380	18	
				o lacono a como la palación de la como de la			
Total Collection	200,547	201,489	1,792	887	7,673	2,253	