

**Minutes of the Board of Trustees  
Normal Public Library  
September 21, 2022**

**Call to order:** A regular meeting of the Board of Trustees of the Normal Public Library was held in the Community Room of the Normal Public Library, Normal, Illinois on Wednesday, September 21, 2022. The meeting convened at 6:02 pm, President Beth Robb, presiding.

**Members Present:** Beth Robb, President, Katelyn Trunnell, Vice President, Jd Davis, Secretary, Erin Ripley-Gataric, Lynda Lane, Amy Ersland

**Members Absent:** Terry Lindberg joined the meeting at 6:12pm.

**Library Staff Present:** John Fischer, Interim Library Director, Jennifer Williams, Laura Golaszewski, Rhiannon Shoults

**Community Members Present:** Jess Ray

1. **Review of the Agenda:** No additions or corrections.
2. **Recognition of former trustee Jess Ray for years of service to the Normal Public Library**
3. **President's Report:** Ms. Robb shared that she met with Mr. Ray and Mr. Fischer.
4. **Public Comment:** Mr. Ray thanked the Normal Public Library for everything it does, and looks forward to the future opportunities. He thanked the Board for their recognition.
5. **Committee and Liaison Reports [Foundation; Library Advocacy; Library Planning]:**  
**Foundation:** Ms. Lane attended the last meeting. The Foundation is starting a letter campaign to corporations and businesses, as well as a survey to the members to gauge interest in fundraising activities. They noted that there is no project that the members can focus on to talk about with potential donors. They suggested placing a plaque in the Library for regular donors. They are planning a Founders Day celebration in March.

**Library Advocacy:** Ms. Robb met with Mayor Koos last month. He reiterated that the Town sees a place for the Library in Uptown South. They are planning a second meeting, to include Mr. Lindberg and Mr. McCarthy.

**Library Planning:** No meeting held this month.

6. **Library Director's Report:** Mr. Fischer discussed the items in his report. He clarified that three staff members will attend the ILA conference instead of the two listed in his report.
7. **OMNIBUS VOTE AGENDA**
  - A. **Approval of the Minutes of the Regular Board Meeting of August 17, 2022**
  - B. **Report to Receive and File Normal Public Library Expenditures for Payment, including \$144,714.67 for two payrolls, and \$89,473.16 for expenditures as of September 14, 2022**

Ms. Lane moved to approve all items on the Omnibus Vote Agenda, Ms. Ersland seconded.

Motion passed 7-0.

**8. ITEMS REMOVED FROM THE OMNIBUS VOTE AGENDA**

No items were removed from the Omnibus Vote Agenda.

**9. NEW BUSINESS**

**A. FY2023-FY2028 Budget Proposal (Action)**

Mr. Lindberg moved to approve Mr. Fischer moving forward with the proposed budget. Ms. Trunnell seconded.

**B. Strategic Planning Discussion – Tabled for a future meeting**

**C. Executive Session: [5 ILCS 120/2(c)(5)] Land Acquisition**

Ms. Robb moved to enter Executive Session at 6:48 pm. Ms. Lane seconded.

**D. Executive Session: [5 ILCS 120/2(c)(1)] Personnel**

Ms. Robb moved to enter Executive Session at 6:48 pm. Ms. Lane seconded.

**E. Executive Session: [5 ILCS 120/2(c)(21)] Approval/Six-Month Review of Executive Session Minutes**

Ms. Robb moved to enter Executive Session at 6:28 pm. Ms. Lane seconded.

Roll Call to enter Executive Session:

Beth Robb – Present

Katelyn Trunnell – Present

Jd Davis – Present

Erin Ripley-Gataric – Present

Lynda Lane – Present

Amy Ersland – Present

Terry Lindberg - Present

The Board invited Mr. Fischer to the Executive Session at 6:28pm to discuss Land Acquisition, and exited at 6:48pm for the Board to continue Session items.

Roll Call to Exit Executive Session:

Beth Robb – Present

Katelyn Trunnell - Present

Jd Davis - Present

Erin Ripley-Gataric - Present

Lynda Lane – Present

Amy Ersland – Present

Terry Lindberg - Present

The Board exited Executive Session and returned to the Regular Meeting at 7:12pm.

**10. UNFINISHED BUSINESS**

**A. Abatement Update**

Mr. Fischer noted that the abatement letter is over one year old, and each of the estimates provided by Studio GC has a different date. He also noted that in the “Full Abatement” estimate that there is never a guarantee of a full abatement. He will take back any questions that the Board has to Studio GC.

Ms. Ripley-Gataric asked whether there were any other major concerns, and Mr. Fischer noted that the building is in relatively good health except for connectivity and network concerns.

**11. Suggested Items for Next Agenda**

Executive Session – Land, Personnel

**12. Board Comments and Concerns**

None

**13. Next Meeting Date:** October 19, 2022

**14. Adjournment**

Ms. Robb adjourned the meeting at 7:28 PM.

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Secretary

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Date