

**Minutes of the Board of Trustees
Normal Public Library
August 17, 2022**

Call to order: A regular meeting of the Board of Trustees of the Normal Public Library was held in the Community Room of the Normal Public Library, Normal, Illinois on Wednesday, August 17, 2022. The meeting convened at 6:34 pm, President Beth Robb, presiding.

Members Present: Beth Robb, President, Vice President, Jd Davis, Secretary, Erin Ripley-Gataric, Lynda Lane, Amy Ersland

Members Absent: Katelyn Trunnell

Library Staff Present: John Fischer, Interim Library Director, Jennifer Williams, Laura Golaszewski, Rhiannon Shoults

Community Members Present: Terry Lindberg, Pam Reece, Town of Normal City Manager, Andrew Huhn, Town of Normal Finance Director, Tierra Shickel, Chief Deputy Clerk

1. **Review of the Agenda:** No additions or corrections.
2. **Appointment to the Normal Public Library Board of Trustees (Action)**
Ms. Lane moved to appoint Terry Lindberg to the vacant Normal Public Library Board of Trustees seat, and Ms. Ripley-Gataric seconded.

The motion passed 5-0.

Mr. Lindberg joined the Board officially at this time.

3. **President's Report:** Ms. Robb thanked the staff for their continued great work during the transition. She expressed thanks to Mr. Lindberg for accepting his appointment to fill Mr. Ray's position.
4. **Public Comment:** None
5. **Committee and Liaison Reports [Foundation; Library Advocacy; Library Planning]:**
Foundation: No meeting held this month.

Library Advocacy: Trustees attended the Town of Normal Reception, and were able to meet with various members of the community.

Library Planning: No meeting held this month.

6. **Library Director's Report:** Mr. Fischer discussed the items in his report. Ms. Shoults discussed the American Rescue grant funded purchases, including the meeting pods, and what they provide to the Library. She discussed the Learning Circle in-depth, and answered questions from the Trustees.

7. **OMNIBUS VOTE AGENDA**

- A. **Approval of the Minutes of the Regular Board Meeting of July 20, 2022**

B. Report to Receive and File Normal Public Library Expenditures for Payment, including \$148,988.48 for two payrolls, and \$49,849.36 for expenditures as of August 11, 2022

Ms. Lane moved to approve all items on the Omnibus Vote Agenda, Ms. Ripley-Gataric seconded.

Motion passed 6-0.

8. ITEMS REMOVED FROM THE OMNIBUS VOTE AGENDA

No items were removed from the Omnibus Vote Agenda.

9. NEW BUSINESS

A. FY2023-FY2028 Budget Preparation (Discussion)

No discussion this evening. Mr. Fischer asked that all questions be directed to him as needed.

B. Executive Session: [5 ILCS 120/2(c)(1)] Personnel

Ms. Robb moved to enter Executive Session at 6:48 pm. Ms. Lane seconded.

C. Executive Session: [5 ILCS 120/2(c)(5)] Land Acquisition

Ms. Robb moved to enter Executive Session at 6:48 pm. Ms. Lane seconded.

Roll Call to enter Executive Session:

Beth Robb – Present

Katelyn Trunnell – Absent

Jd Davis – Present

Erin Ripley-Gataric – Present

Lynda Lane – Present

Amy Ermland – Present

Terry Lindberg - Present

The Board invited Ms. Reece, Mr. Huhn, and Mr. Fischer to the Executive Session at 6:58pm to discuss Land Acquisition.

Roll Call to Exit Executive Session:

Beth Robb – Present

Katelyn Trunnell - Absent

Jd Davis - Present

Erin Ripley-Gataric - Present

Lynda Lane – Present

Amy Ermland – Present

Terry Lindberg - Present

The Board exited Executive Session and returned to the Regular Meeting at 7:18 pm.

Ms. Shoults, Ms. Reece, and Mr. Huhn did not return to the Regular Meeting after Executive Session.

10. UNFINISHED BUSINESS

A. Abatement Update

Bid documents are expected to be finalized in the next few weeks. They are waiting on engineers to complete the drawings, but are expected on August 23. Studio GC has provided a range of estimates that they are anticipating. Discussion ensued on when to release the documents.

11. Suggested Items for Next Agenda

Recognition of Service for Mr. Ray

Executive Session – Land, Personnel, Six-month review of Executive Session minutes

12. Board Comments and Concerns

None

13. Next Meeting Date: September 21, 2022

14. Adjournment

Ms. Ripley-Gataric moved to adjournment, and Ms. Lane seconded.

Ms. Robb adjourned the meeting at 7:34 PM.

Secretary

Date