

**Minutes of the Board of Trustees
Normal Public Library
May 18, 2022**

Call to order: A regular meeting of the Board of Trustees of the Normal Public Library was held in the Community Room of the Normal Public Library, Normal, Illinois on Wednesday, May 18, 2022. The meeting convened at 6:00 pm, President Jess Ray, presiding.

Members Present: Jess Ray, President, Katelyn Trunnell, Vice President, Jd Davis, Secretary, Erin Ripley-Gataric, Beth Robb, Lynda Lane, Amy Ersland

Members Absent: None

Library Staff Present: Brian Chase, Library Director

Community Members Present: None

1. **Review of the Agenda:** No additions or corrections.
2. **President's Report:** Mr. Ray shared condolences with the family of Stephanie Adams and the staff of the Library after her passing. He also mentioned the social media memories of Leah Marlene at the Library events, and wished her good luck in her endeavors to become the next American Idol.
3. **Public Comment:** None
4. **Committee and Liaison Reports [Foundation; Library Advocacy; Library Planning]:**
Foundation: The Foundation held their officer elections, and all are the same. They passed their budget and 2022-2024 development plan.

Library Advocacy: Ms. Robb has attended political gatherings over the last month.

Library Planning: Ms. Lane felt the April 22 meeting was very productive. The Town indicated that the Library will "definitely" be in the planning for Uptown South. Discussion ensued during that meeting on what would happen with the current building if that occurred. Farr and Associates were hired to design the Master Plan for Uptown South.

5. **Library Director's Report:** Mr. Chase spoke of Stephanie Adams' service, and speaking with her family. The family appreciated that the Library closed for Stephanie so that the staff could attend the service. He then discussed the items in his report.
6. **OMNIBUS VOTE AGENDA**
 - A. **Approval of the Minutes of the Regular Board Meeting of April 20, 2022**
 - B. **Report to Receive and File Normal Public Library Expenditures for Payment, including \$229,716.29 for three April payrolls, and \$106,151.44 for expenditures as of May 11, 2022**

Ms. Robb moved to approve all items on the Omnibus Vote Agenda, Ms. Lane seconded.

Motion passed 7-0.

7. ITEMS REMOVED FROM THE OMNIBUS VOTE AGENDA

No items were removed from the Omnibus Vote Agenda.

8. NEW BUSINESS

A. Illinois Public Library Annual Report

This was a team staff effort of Jennifer, John, Laura, Sheri and Enoch to create the report.

Ms. Lane moved to approve the Illinois Public Library Annual Report and submit it. Ms. Ersland seconded.

Motion passed 7-0.

9. UNFINISHED BUSINESS

A. Abatement Project Update

Mr. Chase spoke with the Architects about specifics on the bid documents. He is expecting completed information around July 1.

B. Board Planning

Mr. Chase discussed several meetings that occurred over the past month. The overall consensus in Town meetings is that abatement is no longer the end goal. Other Board planning is still on hold until after the bid process is completed.

10. Suggested Items for Next Agenda

None.

11. Board Comments and Concerns

12. Next Meeting Date: June 15, 2022

13. Adjournment

Mr. Ray adjourned the meeting at 6:55 PM.

Secretary

Date