

**Minutes of the Board of Trustees  
Normal Public Library  
March 16, 2022**

**Call to order:** A regular meeting of the Board of Trustees of the Normal Public Library was held in the Community Room of the Normal Public Library, Normal, Illinois on Wednesday, March 16, 2022. The meeting convened at 6:01 pm, President Jess Ray, presiding.

**Members Present:** Jess Ray, President, Katelyn Trunnell, Vice President, Jd Davis, Secretary, Erin Ripley-Gataric, Beth Robb, Lynda Lane, Amy Ersland

**Members Absent:** None

**Library Staff Present:** Brian Chase, Library Director and Jennifer Williams, Technical Services Manager

**Community Members Present:** None

1. **Review of the Agenda:** No additions or corrections.
2. **President's Report:** Mr. Ray thanked the NPL staff for their hard work and the Library patrons for their continued support.
3. **Public Comment:** None
4. **Committee and Liaison Reports [Foundation; Library Advocacy; Library Planning]:**
  - Foundation:** Jason Shirley, the new Development Coordinator, gave a presentation to the Foundation.
  
  - Library Advocacy:** Ms. Robb met with the remaining Town Council members: Chamberly Cummings, Karyn Smith, Scott Preston, and Stan Nord.
  
  - Library Planning:** Mr. Chase is participating in the Town process to select the consultant for the new Uptown 2.0 Master Plan.
5. **Library Director's Report:** Mr. Chase discussed the items in his report.
6. **OMNIBUS VOTE AGENDA**
  - A. **Approval of the Minutes of the Regular Board Meeting of February 16, 2022**
  - B. **Report to Receive and File Normal Public Library Expenditures for Payment, including \$142,008.32 for two February payrolls, and \$52,365.02 for expenditures as of March 9, 2022**

Ms. Davis moved to approve all items on the Omnibus Agenda, Ms. Robb seconded.

Motion passed 7-0.

7. **ITEMS REMOVED FROM THE OMNIBUS VOTE AGENDA**

No items were removed from the Omnibus Vote Agenda.

**8. NEW BUSINESS**

- A. **Executive Session: Approval/Six-Month Review of Executive Session Minutes [Section 5 ILCS 120/2(c)(21)]** Ms. Trunnell moved to enter into Executive Session to discuss Section 5 ILCS 120/2(c)(21). Ms. Ripley-Gataric seconded.

**Roll Call votes**

Jess Ray – Present  
Jd Davis – Present  
Katelyn Trunnell – Present  
Erin Ripley-Gataric – Present  
Lynda Lane – Present  
Beth Robb – Present  
Amy Erslund – Present

The Board entered into Executive Session at 6:34 pm. The Board exited Executive Session at 6:37 pm and returned to the Regular Meeting.

Ms. Davis moved to not release the Executive Session minutes for the previous six months. Ms. Trunnell seconded.

Motion passed 7-0.

**9. UNFINISHED BUSINESS**

A. **Abatement Project Update (Discussion)**

Mr. Chase discussed the abatement bid documents, the letter of intent needed to secure the temporary rental location for the Library, and updates on the potential rental location.

B. **Board Planning (Discussion)**

Bid documents are scheduled to be released in early April. A specific date has not been chosen for the rescheduled Board Planning discussion.

**10. Suggested Items for Next Agenda**

Board Planning

**11. Board Comments and Concerns**

None noted

**12. Next Meeting Date: April 20, 2022**

**13. Adjournment**

Mr. Ray adjourned the meeting at 7:11 pm.

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Secretary

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Date