

**Minutes of the Board of Trustees
Normal Public Library
March 27, 2019**

Call to order: A regular meeting of the Board of Trustees of the Normal Public Library was held in the Board Room of the Normal Public Library, Normal, Illinois on Wednesday, March 27, 2019. The meeting convened at 5:00 pm, President Jess Ray presiding, and Jd Davis, secretary.

Members Present: Jess Ray, President, Terry Lindberg, Vice President, Jd Davis, Secretary, Pam Lewis, Joel Studebaker, Shawn Woodson, Treasurer, and Katelyn Trunnell.

Mr. Studebaker arrived at 5:04pm.

Library Staff Present: Brian Chase, Library Director, Jeanne Moonan, Technical Services and AV Manager, John Fischer, Adult Services and Circulation Manager, and Tori Melican, Children's Services Manager.

Review of the Agenda: Jim Rogal, Erin Ripley-Gataric, Derek Beigh (Pantagraph)

Approval of Minutes: Ms. Lewis moved to approve the minutes of the February 27, 2019 meeting. Ms. Davis seconded. Motion carried 6-0.

Approval of Expenditures: Mr. Lindberg moved to approve the expenditures of \$39,862.95 and one payroll be paid for \$158,376.43. Ms. Lewis seconded. Motion carried 6-0.

President's Report:

Mr. Ray reminded the group that the Statement of Economic Interest is due, and noted that the Per Capita grant received approval. April 5th is the preview date for the Foundation book sale, with subsequent dates through the weekend. Thanks to the staff for all the wonderful work that they do.

Public Comment: None

Library Director's Report:

Mr. Chase stated that the Live and Learn grant was a unanimously approved project for funding. We will officially hear within a few weeks, and a check will arrive late summer/early Fall. We requested \$50,000. The letter was received for the Per Capita grant, with the check arriving later. The Library is looking at more ways for resource sharing; i.e., making music cds and audio books available to loan out to other libraries. Find More Illinois is one of these way, and the back of the Board package shows a map of service areas. Green indicates our area, and white is the underserved areas. Rails created the project to tie together the consortiums to allow for sharing between the different systems. Mr. Chase noted that it is still early days for this project, but it's a good thing. Bloomington Public Library has not yet joined. Patrons can borrow from Normal, then the Consortium, then Find More Illinois. This opens up a lot of libraries, and more opportunities for materials. Mr. Chase then thanked Mr. Studebaker and Mr. Woodson for their service to the Library Board, as it was their last meeting.

Foundation Report:

Author of the *Unwanted* series, Lisa McMann, is coming to NPL in late April. Several events are planned, with tickets already on sale for the April 26th event. There will be free events around the same time. Information is on the website. The Foundation book sale was noted again.

New Business:

COLA discussion

- The Board discussed this at a previous meeting. Mr. Stuebaker would like the Board to continue to consider a flat COLA increase, stating that percentage increases are disproportionate between full-time and part-time workers. This method would involve taking the full pool of money and dividing it up by hours worked.

Celebration of Service for Mr. Stuebaker and Mr. Woodson. The Board of Trustees thanked Mr. Stuebaker and Mr. Woodson for their service to Normal Public Library.

Unfinished Business: None

Next meeting agenda

- Elections will occur before the meeting, and so new members will be introduced.

Executive Session

Ms. Lewis moved to enter executive session for six-month review and approval of executive session minutes [Section 2(c)(21)] and for the annual performance review of the library director [Section 2(c)(1)]. Mr. Woodson seconded; motion passed 7-0.

Executive Session ended at 5:53 pm.

Mr. Lindberg moved to adjourn the meeting, and Mr. Woodson seconded; motion passed 7-0. Meeting adjourned at 5:55 pm.