

Minutes of the Board of Trustees
Normal Public Library
November 30, 2016

Call to order: A regular meeting of the Board of Trustees of the Normal Public Library was held in the board room of the Normal Public Library, Normal, Illinois on Wednesday, November 30, 2016. The meeting convened at 5:03 pm, President Jess Ray presiding, and Sarah Grammer, Secretary.

Members Present: Jess Ray, President, Terry Lindberg, Vice-President, Sarah Grammer, Secretary, Charles Sila (arrived at 5:06), Treasurer, Pam Lewis, Adam Rahn, and Rebecca Rossi.

Library Staff Present: Brian Chase, Library Director, John Fischer, Adult Services Manager, Tori Melican, Children's Services Manager, and Jeanne Moonan, Technical Services and AV Manager.

Review of the Agenda: No corrections or additions were made.

Approval of Minutes: Ms. Lewis moved to approve the minutes of the October 26, 2016 special meeting. Ms. Rossi seconded. Motion carried 6-0.

Approval of Expenditures: Ms. Lewis moved that expenditures of \$71,089.17 and 2 payrolls of \$150,912.38 be paid. Ms. Rossi seconded. Motion carried 6-0.

President's Report:

Mr. Ray thanked everyone who contributed on Giving Tuesday, raising \$3,378.00 for an author/speaker series for adults at NPL. He shared an email with the board from a patron who had concerns about the volume of voices near the cafe space.

Public Comment:

None.

Library Director's Report:

Mr. Chase welcomed Lori Swindler and Joe McDonald and thanked them both for attending the meeting. He then gave an overview of his Director's Report from the board packet. The new roof and Kalwall have been installed and tested; drywall, paint and insulation have been repaired.

Foundation Report:

None.

New Business:

A. OPN Presentation (Discussion)

OPN Architects presented their progress to the Board. They have gathered information about space needs in a new facility and will begin refining the numbers.

B. Website Design (Action)

Ms. Grammer, Ms. Lewis, and Mr. Rahn expressed concerns about the contract with Library market. This item was tabled for the time being.

C. Intergovernmental Agreement - Unit 5 (Action)

Mr. Lindberg moved to approve the Intergovernmental Agreement with McLean County District 5 for Library Services. Ms. Lewis seconded. Motion carried 7-0.

D. NPL Foundation Appointments (Action)

None.

E. Strategic Planning with Library Strategies (Discussion)

None.

Unfinished Business: None.

Suggested Items for Next Agenda: None.

Adjournment: Mr. Ray adjourned the meeting at 6:06 pm.

The next regularly scheduled meeting will be Wednesday, December 21, 2016 at 5:00 pm.

Signed:

Secretary
Normal Public Library

Date of Approval