

**Minutes of the Board of Trustees
Normal Public Library
April 26, 2017**

Call to order: A regular meeting of the Board of Trustees of the Normal Public Library was held in the board room of the Normal Public Library, Normal, Illinois on Wednesday, April 26, 2017. The meeting convened at 5:05 pm, President Jess Ray presiding, and Adam Rahn, acting secretary.

Members Present: Jess Ray, President, Terry Lindberg, Vice-President, Sarah Grammer, Secretary, Charles Sila, Treasurer, Pam Lewis, Adam Rahn, and Rebecca Rossi.

Library Staff Present: Brian Chase, Library Director, John Fischer, Adult Services Manager, Tori Melican, Children's Services Manager, and Jeanne Moonan, Technical Services and AV Manager.

Review of the Agenda: No corrections or additions were made.

Approval of Minutes: Ms. Lewis moved to approve the minutes of the March 29, 2017 meeting. Ms. Rossi seconded. Motion carried 7-0.

Approval of Expenditures: Mr. Sila moved that expenditures of \$190,743.61 and 2 payrolls totaling \$150,713.60 be paid. Ms. Lewis seconded. Motion carried 7-0.

President's Report:

Mr. Ray thanked Mr. Sila for his years of service on the board, and congratulated Ms. Grammar on her new Township position. He also reminded the board of Dane Ward's upcoming retirement from Illinois State University and wished him well on his new position at Appalachian State University.

Public Comment:

None.

Library Director's Report:

Mr. Chase gave an overview of his Director's Report from the board packet. Mr. Chase informed the board that long-time NPL employees Judy Poultnier and Pixie Freymann will be retiring in May and June, respectively. He also informed the board that the Town of Normal Strategic Plan had been released, and that the library was listed as a priority in the plan. Mr. Chase reminded the board that an Uptown railway crossing open house was going to be the following day, March 30, and encouraged members to attend. The Unit 5 initiative continues to move forward.

Foundation Report:

None.

New Business:

A. Illinois Public Library Annual Report (Action)

Ms. Rossi moved to approve the IPLAR as presented. Ms. Lewis seconded. Motion carried 7-0.

B. NPL Foundation Appointment (Action)

No action taken.

C. Organizational Structure (Discussion)

Mr. Chase informed the board of upcoming staffing needs.

D. Celebration of Sarah Grammar and Charles Sila (Discussion)

Mr. Chase presented Ms. Grammar and Mr. Sila with plaques commemorating their years of service on the board. He wished them well in their future endeavors.

Unfinished Business: None.

Suggested Items for Next Agenda: None.

Adjournment: Mr. Ray requested that Mr. Sila adjourn his last meeting. Mr. Sila moved to adjourn, Ms. Grammar seconded. Meeting was adjourned at 6:55 pm.

The next regularly scheduled meeting will be Wednesday, June 28, 2017 at 5:00 pm.

Signed:

Secretary
Normal Public Library

Date of Approval