

**Minutes of the Board of Trustees
Normal Public Library
May 31, 2017**

Oath of Office: Prior to the meeting, Town Clerk Wendy Briggs administered the oath of office to newly elected Trustees Jd Davis, Adam Rahn and Jess Ray.

Call to order: A regular meeting of the Board of Trustees of the Normal Public Library was held in the board room of the Normal Public Library, Normal, Illinois on Wednesday, May 31, 2017. The meeting convened at 5:02 pm, President Jess Ray presiding, and Adam Rahn, acting secretary.

Members Present: Jess Ray, President, Terry Lindberg, Vice-President, Adam Rahn, Acting Secretary, Pam Lewis, Rebecca Rossi, and JD Davis.

Library Staff Present: Brian Chase, Library Director, John Fischer, Adult Services Manager, and Tori Melican, Children's Services Manager.

Review of the Agenda: No corrections or additions were made.

Approval of Minutes: Mr. Rahn moved to approve the minutes of the April 26, 2017 meeting. Ms. Lewis seconded. Motion carried 6-0.

Approval of Expenditures: Ms. Rossi moved that expenditures of \$153,518.91 and 2 payrolls totaling \$154,636.29 be paid. Ms. Lewis seconded. Motion carried 6-0.

President's Report:

Mr. Ray reminded the board that there is a vacancy yet to be filled. Mr. Ray met recently with Alex Cardona, President of the Bloomington Public Library Board of Trustees, and spoke about the importance of meeting with local constituents.

Public Comment:

None.

Library Director's Report:

Mr. Chase gave an overview of his Director's Report from the board packet. Mr. Chase requested that the board select photos of the new library building to use in any upcoming public, press, or marketing materials. He informed the board that the new website would now have a mid-July launch, due to some aesthetic revisions they had requested. The Unit 5 initiative continues to move forward.

Foundation Report:

None.

New Business:

A. Election of Officers (Action)

Mr. Lindberg moved that Mr. Ray remained board President, Ms. Lewis seconded. Motion carried 6-0.

Ms. Lewis moved that Mr. Lindberg remain in his position as Vice President, Ms. Rossi seconded.

Motion carried 6-0. Ms. Rossi nominated Mr. Rahn for position of Secretary, Ms. Lewis seconded.
Motion carried 6-0. Ms. Lewis nominated Ms. Rossi for the position of Treasurer, Ms. Davis seconded.
Motion carried 6-0.

B. Board Meeting Schedule (Action)

Ms. Lewis moved that the future board meeting times occur as presented, Mr. Lindberg seconded.
Motion carried 6-0.

C. NPL Foundation Appointment (Action)

No action taken.

D. Nonresident Fee (Action)

Mr. Chase suggested that the NPL charge a fee of \$175 for nonresidents, Ms. Lewis moved to approve the motion as presented, Ms. Rossi seconded. Motion carried 6-0.

E. Feasibility Study (Action)

Item tabled.

Unfinished Business: None.

Suggested Items for Next Agenda: Board appointment, and Feasibility Study.

Adjournment: Ms. Lewis moved to adjourn, Ms. Davis seconded. Meeting was adjourned at 6:45 pm.

The next regularly scheduled meeting will be Wednesday, June 28, 2017 at 5:00 pm.

Signed:

Secretary

Normal Public Library

Date of Approval