

**Minutes of the Board of Trustees  
Normal Public Library  
July 26, 2017**

**Call to order:** A regular meeting of the Board of Trustees of the Normal Public Library was held in the board room of the Normal Public Library, Normal, Illinois on Wednesday, July 26, 2017. The meeting convened at 5:00 pm, President Jess Ray presiding, and Adam Rahn, secretary.

**Members Present:** Jess Ray, President, Terry Lindberg, Vice President, Adam Rahn, Secretary, Rebecca Rossi, Treasurer, Pam Lewis, Joel Studebaker, and JD Davis.

**Library Staff Present:** Brian Chase, Library Director, John Fischer, Adult Services Manager, and Jeanne Moonan, Technical Services and AV Manager.

**Review of the Agenda:** No corrections or additions were made.

**Approval of Minutes:** Ms. Davis moved to approve the minutes of the June 28, 2017 meeting. Ms. Rossi seconded. Motion carried 6-0.

**Approval of Expenditures:** Ms. Rossi moved that expenditures of \$113,453.41 and 2 payrolls totaling \$239,607.63 be paid. Mr. Lindberg seconded. Motion carried 6-0.

**President's Report:** Mr. Ray reminded the board that the Town Official Appreciation function was being held that week and requested members attend if possible. He also mentioned an ALA report about the positive impact of libraries in the home buying process.

**Public Comment:** None.

**Library Director's Report:** Mr. Chase gave an overview of his Director's Report from the board packet. Mr. Chase reminded the board as well about the Town of Normal event the following night, and introduced Ally Beyer, who is helping the library impact stories initiative. Mr. Chase encouraged board members to share their positive stories if willing, and to share the information on the program with their constituencies. The Library Planning Committee with Mr. Lindberg and Ms. Rossi continues to move forward, summer reading numbers are still very good, and the Unit 5 initiative continues to move forward.

**Foundation Report:** An introductory meeting in early July was held, which was an initial meeting for a lot of the new members. Another foundation meeting is forthcoming.

**New Business:**

A. 2017-2020 Strategic Plan (Action)

Mr. Rahn moved to approve the plan as presented, Ms. Lewis seconded. Motion passed 7-0.

B. FY2018-2023 Budget Preparation (Discussion)

The board discussed DVD fees and how to adapt that as media evolves, including some possibilities like Hoopla credits. No action was taken.

C. Appointment to NPL Foundation (Action)  
No action taken.

**Unfinished Business:** None.

**Suggested Items for Next Agenda:** By-laws, Budget.

**Adjournment:** Ms. Rossi moved to adjourn, Ms. Lewis seconded. Meeting was adjourned at 5:43pm.

The next regularly scheduled meeting will be Wednesday, August 30, 2017 at 5:00 pm.

***Signed:***

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***Secretary***  
***Normal Public Library***

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***Date of Approval***