

**Minutes of the Board of Trustees  
Normal Public Library  
March 28, 2018**

**Call to order:** A regular meeting of the Board of Trustees of the Normal Public Library was held in the boardroom of the Normal Public Library, Normal, Illinois on Wednesday, March 28, 2018. The meeting convened at 5:02 pm, Vice-President Terry Lindberg presiding, and Adam Rahn, acting secretary.

**Members Present:** Terry Lindberg, Vice-President, Adam Rahn, Secretary, Rebecca Rossi, Treasurer, Pam Lewis, and Joel Studebaker.

**Library Staff Present:** Brian Chase, Library Director, John Fischer, Adult Services Manager, and Jeanne Moonan, Technical Services and AV Manager.

**Review of the Agenda:** No corrections or additions were made.

**Approval of Minutes:** Ms. Lewis moved to approve the minutes of the February 28, 2018 meeting. Mr. Studebaker seconded. Motion carried 5-0.

**Approval of Expenditures:** Ms. Rossi moved that expenditures of \$64,559.41 and 2 payrolls totaling \$152,553.22 be paid. Ms. Lewis. Motion carried 5-0.

**President's Report:**

Mr. Lindberg took a moment to thank Mr. Ron Ulmer for his recent comments to the board.

**Public Comment:**

None.

**Library Director's Report:**

Mr. Chase stated that he appreciates the public input and informed the board that although the initial contacts within Unit 5 for the Unit 5 library card initiative had moved on there were no apparent issues foreseeable.

**Foundation Report:**

None.

**Unfinished Business:**

A. None

**New Business:**

A. Ordinance Adopting a Policy Prohibiting Sexual Harassment (Action)

Ms. Rossi moved to adopt the policy as amended, Mr. Rahn seconded. Mr. Studebaker requested additional amendment be included in the policy before voting. Motion was tabled.

B./C. Executive Session: Land Acquisition [Section 2(c)(5)] (Discussion), and Executive Session: 6-Month Review of Executive Session Minutes [Section 2(c)(21)].

Ms. Lewis moved that the board enter executive session for the purpose of Section 2(c)(5) Land Acquisition, and Section 2(c)(21) 6-Month Review of Executive Session Minutes. Ms. Rossi

seconded. The board entered executive session at 5:35pm with library staff present. At 6:02pm library staff exited. The executive session concluded at 6:05pm

**Unfinished Business:** None.

**Suggested Items for Next Agenda:** Policy Prohibiting Sexual Harassment amendments.

**Adjournment:** Meeting was adjourned at 6:05pm.

The next regularly scheduled meeting will be Wednesday, April 25th, at 5:00pm.

**Signed:** \_\_\_\_\_  
**Secretary, Normal Public Library**

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**Date of Approval**