

**Minutes of the Board of Trustees  
Normal Public Library  
October 26, 2016**

**Call to order:** A regular meeting of the Board of Trustees of the Normal Public Library was held in the board room of the Normal Public Library, Normal, Illinois on Wednesday, October 26, 2016. The meeting convened at 5:02 pm, President Jess Ray presiding, and Sarah Grammer, Secretary.

**Members Present:** Jess Ray, President, Terry Lindberg, Vice-President (arrived at 5:25 pm), Sarah Grammer, Secretary, Charles Sila, Treasurer, Pam Lewis, Adam Rahn, and Rebecca Rossi.

**Library Staff Present:** Brian Chase, Library Director, John Fischer, Adult Services Manager, Tori Melican, Children's Services Manager, and Jeanne Moonan, Technical Services and AV Manager.

**Review of the Agenda:** No corrections or additions were made.

**Approval of Minutes:** Mr. Sila moved to approve the minutes of the September 28, 2016 special meeting. Mr. Rahn seconded. Motion carried 6-0.

**Approval of Expenditures:** Mr. Sila moved that expenditures of \$32,741.67 and 2 payrolls of \$146,584.84 be paid. Ms. Lewis seconded. Motion carried 6-0.

**President's Report:**

Mr. Ray extended congratulations to Chiddix Junior High Librarian Michelle Glatt who was named school librarian of the year in Illinois.

**Public Comment:**

None.

**Library Director's Report:**

Mr. Chase gave an overview of his Director's Report from the board packet. The new roof is good and has been inspected by the Town of Normal. NPL met with Unit 5 to work on piloting a program that would make a library card available to every student later this year. OPN will be back at the library on October 27<sup>th</sup> to make a presentation during the Community Stakeholder Meeting.

**Foundation Report:**

The Foundation did not meet in September. The Foundation is scheduled to meet next on November 17, 2016 at 6:00 pm. The annual Giving Tuesday campaign is being organized with a focus on fundraising for author events geared toward adults this year.

**New Business:**

A. Strategic Planning with Library Strategies (Discussion)

Mr. Chase welcomed Sue Hall and Ann Hutton of Library Strategies to the meeting. Ms. Hall and Ms. Hutton discussed the schedule and agenda for the Community Stakeholder Meeting on Thursday, October 27<sup>th</sup> from 12-5:00 pm. About sixty members of the community are expected to attend. The

results of the Community Survey have been tallied and were incredibly positive on all aspects except parking.

B. NPL Foundation Bylaws (Action)  
This item was tabled until next month.

C. NPL Foundation Appointments (Action)  
Mr. Lindberg moved to add retired Judge Charles Reynard to the NPL Foundation Board of Directors.  
Mr. Sila seconded. Motion carried 7-0.

**Unfinished Business:** None.

**Suggested Items for Next Agenda:** None.

**Adjournment:** Mr. Ray adjourned the meeting at 6:17 pm.

The next regularly scheduled meeting will be Wednesday, November 30, 2016 at 5:00 pm.

***Signed:***

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***Secretary***  
***Normal Public Library***

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***Date of Approval***