

**Minutes of the Board of Trustees
Normal Public Library
January 31, 2018**

Call to order: A regular meeting of the Board of Trustees of the Normal Public Library was held in the board room of the Normal Public Library, Normal, Illinois on Wednesday, January 31, 2018. The meeting convened at 5:03 pm, President Jess Ray presiding, and Adam Rahn, secretary.

Members Present: Jess Ray, President, Adam Rahn, Secretary, Rebecca Rossi, Treasurer, Pam Lewis, Terry Lindberg, JD Davis, and Joel Studebaker.

Library Staff Present: Brian Chase, Library Director, John Fischer, Adult Services Manager, Tori Melican, Children's Services Manager, and Jeanne Moonan, Technical Services and AV Manager.

Review of the Agenda: No corrections or additions were made.

Approval of Minutes: Ms. Lewis moved to approve the minutes of the December 20, 2017 meeting as presented, Ms. Rossi seconded. Motion carried 7-0.

Approval of Expenditures: Ms. Lewis moved that expenditures of \$187,384.80 and 2 payrolls totaling \$224,031.87 be paid. Mr. Rahn seconded. Motion carried 7-0.

President's Report:

Mr. Ray thanked the staff for their continued work, and also thanked those that were able to attend the recent legislative meeting.

Public Comment:

No public comment.

Library Director's Report:

Mr. Chase informed the board that the new website was up, and thanked the staff for their hard work on making sure that was done. Mr. Chase also informed the board that the State Libraries Certification was done, and that they are exploring an improvement to the sexual harassment policy.

Foundation Report:

Ms. Lewis reported that the foundation had met recently, and that there would be another meeting in April.

New Business:

A. Resolution Approving Property Tax Settlement Agreements (Action)

This item was tabled in order for the board to find more information regarding the impact of the decision, the role of the board, and various other details. No action was taken.

B. FOIA Policy Update (Action)

Ms. Rossi moved that the board accept the FOIA policy as presented, Mr. Studebaker seconded. Motion passed 7-0.

C. Facility Direction (Discussion)

The board discussed a variety of new options in regards to the library facility.

D. Foundation (Discussion)

The board discussed seeking funding for facility and parking improvements at the current site.

E. Executive Session: Section 2(c)(1) Personnel (Action)

At 7:20pm Ms. Lewis moved that the board enter Executive Session for the purposes of "Section 2(c)(1) Personnel". Mr. Lindberg seconded, motion carried 7-0. The executive session ended at 7:38pm.

Unfinished Business: None.

Suggested Items for Next Agenda: Sexual Harassment Policy, Insurance Policy, Property Tax Settlement Agreements, Director Review.

Adjournment: Meeting was adjourned at 7:38 pm.

The next regularly scheduled meeting will be Wednesday, February 28, 2018 at 5:00 pm.

Signed:

Secretary

Normal Public Library

Date of Approval