

**Minutes of the Board of Trustees  
Normal Public Library  
January 25, 2017**

**Call to order:** A regular meeting of the Board of Trustees of the Normal Public Library was held in the board room of the Normal Public Library, Normal, Illinois on Wednesday, January 25, 2017. The meeting convened at 5:00 pm, President Jess Ray presiding, and Sarah Grammer, secretary.

**Members Present:** Jess Ray, President, Terry Lindberg, Vice-President, Sarah Grammer, Secretary, Charles Sila, Treasurer, Pam Lewis, Adam Rahn, and Rebecca Rossi.

**Library Staff Present:** Brian Chase, Library Director, John Fischer, Adult Services Manager, Tori Melican, Children's Services Manager, and Jeanne Moonan, Technical Services and AV Manager.

**Review of the Agenda:** No corrections or additions were made.

**Approval of Minutes:** Mr. Sila moved to approve the minutes of the December 21, 2016 meeting as amended to correct a clerical error. Mr. Rahn seconded. Motion carried 7-0.

**Approval of Expenditures:** Mr. Sila moved that expenditures of \$57,114.86 and 3 payrolls of \$224,437.61 be paid. Mr. Rahn seconded. Motion carried 7-0.

**President's Report:**

Mr. Ray reminded everyone about the Autism-Friendly Open House at the library on Thursday, January 26<sup>th</sup> from 6-7pm in the Children's Department. He also encouraged the board to tour the Adult Services department to see the new look with the lower racks.

**Public Comment:**

Laurie Swindler, a candidate for library trustee, expressed her support for the library and thanked the board for the work they are doing to plan a new library building.

**Library Director's Report:**

Mr. Chase gave an overview of his Director's Report from the board packet. The shelves in Adult Services have been cut down to increase visibility. The capacity remains much the same since use of the top and bottom shelves had been avoided in the past. The new website project is underway, and Prairieland Elementary is set to begin piloting NPL's initiative to provide library cards to Unit 5 students. Mr. Chase also reminded board members about the Town of Normal budget work session on January 26<sup>th</sup> at noon in Council chambers.

**Foundation Report:**

The Foundation is planning a social gathering for members to coincide with a visit from OPN Architects. On February 25<sup>th</sup> at 11:00am, foundation members are encouraged to attend the unveiling of the Lego mosaic that Carlson Exteriors has purchased for display at library.

**New Business:**

A. Strategic Planning - Goals and Strategies (Action)

Ms. Rossi moved that the board accept the values and goals as presented, granting staff creative license to improve word usage as necessary. Mr. Rahn seconded. Motion carried 7-0.

**Unfinished Business:** None.

**Suggested Items for Next Agenda:** None.

**Adjournment:** Mr. Ray adjourned the meeting at 6:00 pm.

The next regularly scheduled meeting will be Wednesday, February 22, 2017 at 5:00 pm.

***Signed:***

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***Secretary***  
***Normal Public Library***

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***Date of Approval***